



Roll Call/vote to excuse any absent member

Pledge of Allegiance

Minutes

3/9 Council Meeting Minutes

CITIZEN COMMENTS

LEGISLATION

ORDINANCE 01-2023

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2023 (2nd reading-intent to suspend the rules that require 3 readings)

ORDINANCE 02-2023

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2023 (1st reading-intent to suspend the rules that require 3 readings)

RESOLUTION 2023-10

A RESOLUTION CAPPING INCREASES TO AMOUNTS ESTABLISHED IN THE VILLAGE FEE SCHEDULE TO NO GREATER THAN THE RATE OF ANNUAL INFLATION IN THE PREVIOUS FISCAL YEAR (2nd reading)

RESOLUTION 2023-11

A RESOLUTION DIRECTING VILLAGE STAFF TO INSTALL STOP SIGNS AT THE INTERSECTION OF MAPLEWOOD DRIVE AND ADLER VISTA DRIVE AND TO ORDER ALL SIGNS NECESSARY TO IMPLEMENT SUCH INSTALLATION (2nd reading)

OLD BUSINESS

NEW BUSINESS

ADJOURN

Mayor Tiffany Southard called the meeting to order at 7:01 PM

Roll Call: Present: Councilpersons Koss, McNamara, Camara, Wolf, Brugger, Martin

Also in attendance: Mayor Tiffany Southard, Legal Counsel Jesse Shamp, Planner Eric Fischer, Police Chief Matt Delp

Minutes:

- 🌲 Councilperson Wolf moved to approve 2/9 minutes; Councilperson Koss 2nd; approved with unanimous “aye” vote
- 🌲 Councilperson Wolf moved to approve 3/2 minutes; Councilperson Camara 2nd; approved with unanimous “aye vote

VILLAGE OFFICIAL REPORTS 00:01:24 of Video

POLICE REPORT: Chief M. Delp 00:01:28

- 🌲 Report in packet; nothing to add at this time

FISCAL OFFICER: J. Wilcheck 00:02:12

- 🌲 Was not in attendance; will be at 3/23 meeting

ENGINEER: M. Flickinger (reported by T. Southard) 00:02:21

- 🌲 Task Orders 14 (WCS), 20 (Jordan Rd Sewer), 23 (Lakes Master Plan), 24 (consulting with Village re funding for projects), and 26 (CCTV of sewer lines)

LEGAL COUNSEL: J. Shamp: 00:05:18

- 🌲 Nothing new to report; zoning code revision continuing

VILLAGE PLANNER: E. Fischer 00:05:36

- 🌲 Project at 2829 MLR progressing as expected; possible progress tour in next few weeks
- 🌲 Researching possible EV charging stations at 2829 MLR

ZONING OFFICER: J. Canty 00:07:00

- 🌲 Report in packet

PLANNING & ZONING: B. Wolf 00:07:11

- 🌲 Has not met since last Council Meeting; meeting scheduled for 3/15 7:00PM MFES

MPCA: (reported by J. Camara) 00:07:39

- 🌲 No liaison has been appointed yet; Councilperson Camara attended the last meeting;
- 🌲 Working to get carriages for December without much luck so far
- 🌲 Egg Hunt 4/1 10AM at the Playground
- 🌲 Would like to coordinate with the Village for a cleanup day-possibly centered around earth day

VILLAGE COMMITTEE REPORTS 00:09:52

FINANCE: B. Wolf (00:09:58)

- Met in Feb to review reporting options from fiscal team; possible meeting in April

STREETS: S. Koss (00:10:27)

- Working to schedule meeting with affected residents within next few weeks

SERVICES: JP Martin (11:05)

- No report yet; meeting scheduled for 3/20 6:00PM (MFES)

RECREATION & PARKS: J. Camara (00:11:23)

- Estimates coming in to repair pumphouse damaged in last storm
- Pool memberships now on sale; going well
- Working with Lisa Craddock-Thitoff on tree plantings
- Meeting scheduled for 3/20 6:30 PM MFES

SAFETY: D. McNamara (00:13:21)

- Met Feb 13 to introduce new member Martin; discuss integration of Code Enforcement into committee with CE Officer Canty
- Working on installation of street light at MLR & Farview

LEGISLATION: M. Brugger (14:20)

- Met 2/23-began review of code revisions-esp. street trees

MAYOR'S REPORT: T. Southard (16:13)

- Pool memberships now for sale
- Working with AquaDoc on fountains? For ponds in MI section of village
- Maintenance Garage/Shelter (approved 2/9)plans to move forward next week

CITIZEN COMMENTS (00:17:10)

- Tony Benedetti of Berry Lane Court spoke to the legislation on the agenda regarding fees. He encourages council to reconsider this legislation and review what permits are actually necessary.
- Rani Conger of Black Sycamore asked for clarification on RES 2023-09 regarding approving rates and amounts; Councilperson Wolf explained the resolution and need for emergency language.
- Barbara Sutton of Minerva Lake Rd publicly thanked Councilperson Camara for the COUNTLESS hours he has spent on pool memberships and the permitting process improvements.

LEGISLATION: (00:26:52)

ORDINANCE 01-2023

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2023 (1st reading)

RESOLUTION 2023-09

AMENDED RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (VILLAGE COUNCIL) OHIO REVISED CODE, SECTIONS 5705.34, 5705.35 (1st reading - intent to suspend rules that require 3 readings and pass as an emergency)

Council President Brugger moved to suspend the rules requiring 3 readings; Councilperson Wolf 2nd; approved

Roll Call: Ayes: McNamara, Brugger, Koss, Camara, Martin, Wolf

Nays: None **Absent:** None

Council President Brugger moved to approve Resolution 2023-09 as an emergency; Councilperson Koss 2nd; approved

Roll Call: Ayes: Wolf, Martin, Camara, McNamara, Brugger, Koss

Nays: None **Absent:** None

RESOLUTION 2023-10

A RESOLUTION CAPPING INCREASES TO AMOUNTS ESTABLISHED IN THE VILLAGE FEE SCHEDULE TO NO GREATER THAN THE RATE OF ANNUAL INFLATION IN THE PREVIOUS FISCAL YEAR (1st reading)

RESOLUTION 2023-11

A RESOLUTION DIRECTING VILLAGE STAFF TO INSTALL STOP SIGNS AT THE INTERSECTION OF MAPLEWOOD DRIVE AND ADLER VISTA DRIVE AND TO ORDER ALL SIGNS NECESSARY TO IMPLEMENT SUCH INSTALLATION (1st reading)

OLD BUSINESS: (00:30:42)

 None

NEW BUSINESS: (00:30:50)

 None

Councilperson Wolf moved to adjourn; councilperson Koss 2nd; meeting adjourned at 7:31 PM after unanimous “aye” vote

Tiffany Southard, Mayor

Jeffrey Wilcheck, Fiscal Officer

ORDINANCE 01-2023

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2023

WHEREAS, it is necessary to supplement the appropriations in Ordinance 32-2022 for the year ending December 31, 2023; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2023.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
MINERVA PARK, OHIO THAT:**

Section 1. The Annual Appropriations in Ordinance 32-2022 is supplemented as presented in Exhibit A hereto attached in the amount of \$186,839.

Section 2. The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

Section 3. This Ordinance shall be in full force and effect upon its passage

First Reading: March 9, 2023
Second Reading: March 23, 2023
Third Reading: Waived
Passed: March 23, 2023

Tiffany Southard, Mayor

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

Village of Minerva Park, Ohio

Supplemental Appropriations #1

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>General Fund</u>			
<u>Police Department (110)</u>			
Other Expenditures	\$414,900	\$7,600	\$422,500
Capital Outlay	125,000	2,000	127,000
<u>Community Planning and Zoning (410)</u>			
Personal Services	31,500	1,100	32,600
Other Expenditures	40,100	100	40,200
<u>Mayor's Office (710)</u>			
Personal Services	61,100	1,900	63,000
Other Expenditures	44,200	2,600	46,800
<u>Mayor's Court (720)</u>			
Personal Services	35,100	1,800	36,900
Other Expenditures	58,700	1,100	59,800
<u>Fiscal Officer/Finance (725)</u>			
Personal Services	82,400	4,100	86,500
Other Expenditures	61,300	2,400	63,700
<u>Lands and Buildings (730)</u>			
Personal Services	24,800	49,400	74,200
Other Expenditures	63,300	10,900	74,200
<u>Other General Government (790)</u>			
Other Expenditures	62,000	5,000	67,000
Total General Fund		<u>90,000</u>	
<u>Special Revenue Funds</u>			
<u>Street Construction Maintenance and Repair Fund (2011)</u>			
<u>Transportation</u>			
<u>Street Maintenance and Repair (620)</u>			
Other Expenditures	32,000	75,500	107,500

Village of Minerva Park, Ohio

Supplemental Appropriations #1

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>FP Conservation Grant - Community Gardens (2911)</u>			
<u>Community Environment</u>			
<u>Other Community Environment (490)</u>			
Other Expenditures	0	3,239	3,239
Total Special Revenue Funds		<u>78,739</u>	
<u>DEBT SERVICE FUNDS</u>			
<u>GO EMS Bond Fund (3101)</u>			
<u>Other Financing Uses</u>			
Transfers-Out	0	<u>100</u>	100
<u>CAPITAL PROJECTS FUNDS</u>			
<u>Parkland Capital Improvement Fund (4906)</u>			
<u>Capital Outlay</u>			
Capital Outlay	100,000	<u>20,000</u>	120,000
Total All Funds		<u><u>\$188,839</u></u>	

ORDINANCE 02-2023

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2023

WHEREAS, it is necessary to supplement the appropriations in Ordinance 32-2022 for the year ending December 31, 2023; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2023.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
MINERVA PARK, OHIO THAT:**

Section 1. The Annual Appropriations in Ordinance 32-2022 is supplemented as presented in Exhibit A hereto attached in the amount of \$24,000.

Section 2. The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

Section 3. This Ordinance shall be in full force and effect upon its passage

First Reading: March 23, 2023
Second Reading: Waived
Third Reading: Waived
Passed: March 23, 2023

Tiffany Southard, Mayor

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

Village of Minerva Park, Ohio

Supplemental Appropriations #2

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>General Fund</u>			
<u>Leisure Time Activities</u>			
<u>Swimming Pool (340)</u>			
Other Expenditures	\$67,800	\$24,000	\$91,800
Total General Fund		<u><u>\$24,000</u></u>	

RESOLUTION 2023-10

A RESOLUTION CAPPING INCREASES TO AMOUNTS ESTABLISHED IN THE VILLAGE FEE SCHEDULE TO NO GREATER THAN THE RATE OF ANNUAL INFLATION IN THE PREVIOUS FISCAL YEAR

WHEREAS, the Village of Minerva Park maintains a fee schedule for various permits, inspections, certificates, and other various necessities; and,

WHEREAS, the Village understands that residents have experienced financial pressure due to recent economic uncertainty and inflation; and,

WHEREAS, in order to ease that burden on residents when and where possible, the Village desires to cap annual increases to the Village fee schedule for residential fees subject solely to the jurisdiction of Minerva Park to no more than the rate of annual inflation unless otherwise provided by Village Council.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Council of the Village of Minerva Park hereby restricts any increase to residential fees provided in the Village Fee Schedule to no more than the rate of annual inflation as measured from the highest month of inflation from the preceding year as measured by the Consumer Price Index published by the Bureau of Labor Statistics.

Section 2. Staff is hereby directed to make increases to the residential categories of the Village Fee Schedule by the rate of inflation measured by the highest month of inflation from the year ending on December 31 effective on December 31 in years Staff decides an increase is required.

Section 3. City Council retains the authority to increase a residential fee or to impose new fees as necessary at a rate higher than the annual rate of inflation but any such imposition or increase must be passed by three quarters of the Village Council members.

Section 4. This Resolution only concerns those fees that are solely enacted and collected by the Village; it has no effect whatsoever on joint-jurisdictional fees imposed by other municipalities or Franklin County which may be raised from time to time.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 6. This Resolution shall take full force and effect at the earliest date allowed by law.

First Reading: March 9, 2023
Second Reading: March 23, 2023
Third Reading:
Passed:

Tiffany Southard, Mayor

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2023-11

A RESOLUTION DIRECTING VILLAGE STAFF TO INSTALL STOP SIGNS AT THE INTERSECTION OF MAPLEWOOD DRIVE AND ADLER VISTA DRIVE AND TO ORDER ALL SIGNS NECESSARY TO IMPLEMENT SUCH INSTALLATION

WHEREAS, the Village of Minerva Park has authority to install traffic control devices on local streets falling within the Village as a need arises; and,

WHEREAS, Chapter 406.07 of the Codified Ordinances of Minerva Park permits Village Council to pass a resolution directing Village Staff to place traffic control devices where it desires; and,

WHEREAS, Village Council has identified the intersection of Maplewood Drive and Alder Vista Drive as needing stop signs at the northbound and southbound approaches of Maplewood Drive.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Council of the Village of Minerva Park hereby directs Village Staff to install stop signs at the northbound and southbound approaches of Maplewood Drive and to order all additional signage necessary to notify the public of the installation and to maintain safe roadways.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This Resolution shall take full force and effect at the earliest date allowed by law.

Tiffany Southard, Mayor

First Reading: March 9, 2023
Second Reading: March 23, 2023
Third Reading: Waived
Passed: March 23, 2023

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor