

ORDINANCE 28-2023

AN ORDINANCE AMENDING SECTION 5.11 (HOLIDAYS) OF THE EMPLOYEE HANDBOOK RELATED TO HOLIDAY PAY AND DECLARING AN EMERGENCY

WHEREAS, the Village of Minerva Park desires to update its personnel policies and procedures in the Employee Handbook; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Employee Handbook section 5.11 Holidays is amended as follows:

All full-time employees shall receive 8 hours of holiday pay at his or her regular pay rates. All part-time employees shall receive holiday pay at his or her regular pay rates. Number of hours paid to part-time employees are based on his or her regular schedule, but shall not exceed 6 hours. Employees in a seasonal or unpaid status are not eligible for holiday pay. Employees in an unpaid status are not eligible for holiday pay.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

Section 4. That this Ordinance is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety, and welfare and specifically for the purpose of providing part-time employees equitable allowance of hours for holiday pay. Therefore, this resolution shall take effect and be in force from and after its passage.

/S/: Tiffany Southard

Tiffany Hughes, Mayor

First Reading: November 9, 2023

Second Reading: Waived

Third Reading: Waived

Passed: November 9, 2023

ATTEST

APPROVED AS TO FORM

/S/: Jeffrey Wilcheck _____
Jeffrey Wilcheck, Fiscal Officer

/S/: Jesse Shamp _____
Jesse Shamp, Solicitor