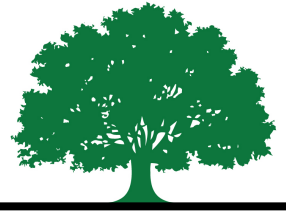


Village of Minerva Park

2829 Minerva Lake Rd. Columbus, OH 43231

614-882-5743

www.minervapark.org



Village of Minerva Park

MAYOR
Tiffany Hughes

FISCAL OFFICER
Jeffrey Wilchedk

2022 Curbside Leaf Removal Specifications

Overview

- Vendor to provide residential curbside leaf pick up and disposal for all residential and municipal properties within the Village of Minerva Park, approximately 780 homes plus the Village Community Building and Pool (map included with proposal materials). This is the old and new section of the Village. This to include clean out of street gutters throughout the Village once in mid November and before the conclusion of the contract. Final inspection will be done by Village Staff at the conclusion of the contract to release final payment.
- Estimated start date is October 16, 2022 and estimated end date is December 16, 2022. Pick up day of the week to be determined with contingency plan for weather, etc.
- The Village will remind residents (and their landscapers that rake leaves) that no objects other than leaves should be piled up for collection and that on-street parking is discouraged during the leaf pick up period. This communication will occur via the Village website, community newsletter, Instagram, text message, and the Village and Minerva Park Community Association's Facebook pages.
- Vendor is to furnish labor materials, all equipment and tools, fuel, management skills, instrumentalities, a truck of adequate size to facilitate continuous leaf collection and disposal and all other things necessary in collection and disposal of leaves.

Insurance Requirements

It is expected that the vendor will maintain insurance coverage with limits not less than those specified here:

- General Liability
 - Minimal Amounts & Limits
 - \$1,000,000 per occurrence
 - \$1,00,00,00 in the aggregate
- Automobile Liability
 - Coverage
 - Bodily Injury
 - Property Damage

	Minimum Amt. & Limits
	\$100,000 per person
	\$300,000 per occurrence
	\$50,000 per occurrence
- Workers
 - Compensation Minimum Amounts as State Law Requires
- Umbrella Excess Liability Insurance
 - \$1,000,000 per occurrence
 - \$1,00,00,00 in the aggregate

COUNCIL MEMBERS

David McNamara
Mark Brugger

Nicole Shrestha
Jason Camara

Brian Wolf
Anastasia Koss

Important Dates

Proposal not received via US Postal Service or hand delivered with receipt to the Village will not be considered. Proposals not received on or before Monday August 8 at 3:00 will not be considered.

Proposals should be mailed to the following address:

Attn: Tiffany Hughes
2829 Minerva Lake Road
Columbus OH, 43231

Council anticipates that a vote on the selected vendor will be held at the August 25, 2022 Council Meeting.

Contact Information

Tiffany Hughes
Mayor
614-256-3971