



**PLANNING & ZONING**  
 2829 MINERVA LAKE RD  
 COLUMBUS OH 43231  
 614-882-5743  
 zoningofficer@minervapark.org

PERMIT NO: CDR- _____
MP NO. _____
RECD BY _____ DATE: _____

## CHICKEN, DUCKS & RABBIT PERMIT

*THIS IS A ONE-TIME PERMIT. A ONE-TIME FEE OF \$25 IS REQUIRED FOR REVIEW OF SITE/PERMIT Ordinance 1290.01*

<b>Property Address/Location:</b>		<b>Project Name:</b>	
<b>Parcel ID:</b>		<b>Total Acreage:</b>	<b>Zoning District:</b>
<b>Owner Information</b>			
<b>Name:</b>		<b>Name:</b>	
<b>Phone:</b>		<b>Phone:</b>	
<b>Email:</b>		<b>Email:</b>	
<b>Permit Type</b>			
<b>CHICKENS</b>	<b>DUCKS</b>	<b>RABBITS</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Number: _____	Number: _____	Number: _____	
<b>Information</b>			
<b>Manure Disposal</b> <input type="checkbox"/> Household Trash <input type="checkbox"/> Composting <input type="checkbox"/> Applying onsite			
<b>Composter Type:</b>			
<b>Shelter Type (show or picture):</b>	<b>Shelter Size (dimension &amp; sqft):</b>	<b>Shelter Height (feet):</b>	
<b>Fence Material:</b>	<b>Fence Height:</b>	<b>Enclosure (Sqft):</b>	
<b>Fence is:</b> <input type="checkbox"/> Existing-permit # _____ <input type="checkbox"/> Existing-No Permit <input type="checkbox"/> New-Proposed			
<b>Feed Storage Container Type:</b>		<b>Outdoor Area Containment:</b>	
<b>STAFF USE: Accessory Structure Permit Required?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <b>Permit #</b>			
<b>Fence Permit Required?</b> <input type="checkbox"/> YES <input type="checkbox"/> NO <b>Permit #</b>			



Village of Minerva Park

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Location: \_\_\_\_\_ Permit # \_\_\_\_\_

## **SITE PLAN - REQUIRED**

Site plan should include all property lines, structures, fences, and proposed area of enclosure, along with the dimensions and feet from property lines and structures, and shielding from street and neighbor properties.



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**BY SIGNING BELOW, PROPERTY OWNER AGREES TO:**

**Not create a nuisance; keep enclosure secure and clean; protect chickens, ducks and rabbits from threat; not sell eggs; comply with section 618 and section 1290.01 of the codified ordinances**

**AUTHORIZATION**

Applicant certifies that all information provided is true and accurate and is submitted to include the issuance of a Certified of Zoning Compliance. Applicant agrees to be bound by all provisions of the Village of Minerva Park Ordinances, to complete work in accordance and comply with applicable Federal, State and Local laws and regulations, and to allow for the inspection of improvements outlined in the Certificate of Zoning Compliance application. Applicant hereby acknowledges that all work described herein must begin in six (6) months of the date of issuance and be substantially completed within on (1) year. Failure to do so shall void the certificate and no work may commence until a new Certificate of Zoning Compliance is issued.

Applicant Signature

Date

INSPECTION (FOR STAFF USE ONLY)	
INSPECTOR	CONDITION
	Approved site plan
	Enclosure is shielded from street and adjacent neighbors
	Setback of outdoor enclosure from the side & rear yard property lines are min. 10 feet
	Screening of enclosure is opaque fence or landscaping
	Enclosure secured to protect livestock from trespassing animals, both wild and domestic
	Outdoor enclosure <input type="checkbox"/> 3 cubic feet of air space per pound of animal <input type="checkbox"/> 4-6 sqft of ground space per animal <input type="checkbox"/> Nest boxes: 1 sqft per 4-5 offspring bearing animals <input type="checkbox"/> Space to "roam": an animal "run" with barrier to remain within the property boundary <input type="checkbox"/> For birds, a roosting area that is 6-10 inches per bird, at least 2 ft off ground <input type="checkbox"/> Feed in non-chewable containers (i.e. metal) <input type="checkbox"/> Approved animal waste disposal



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## AUTHORIZATION CONSENT FORM

If you are filling out more than one application for the same project & address, you may submit a copy of this form with additional applications

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### **AUTHORIZATION FOR OWNER'S APPLICANT OR REPRESENTATIVE(S)** *If the applicant is not the property owner, this section must be completed*

I, \_\_\_\_\_, the owner or authorized owner's representative of the subject property listed on this application, hereby authorize \_\_\_\_\_ to act as my applicant or representative(s) in all matters pertaining to the processing and approval of this application, including modifying the project. I agree to be bound by all terms and agreements made by the designated representative.

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **AUTHORIZATION TO VISIT PROPERTY**

I, \_\_\_\_\_, the owner or authorized owner's representative of the subject property listed on this application, hereby authorize City representatives to visit, photograph and post notice (if applicable) on the property as described in this application.

**Property Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **AGREEMENT TO COMPLY AS APPROVED**

I, \_\_\_\_\_, the applicant of the subject property listed on this application, hereby agree that the project will be completed as approved and any proposed changes to the approved plan shall be submitted for the review and approval to the Planning and Zoning Division staff

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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