

Do I Need a Permit for That? Maybe

By Scott Doellinger AIA, Code Enforcement Officer
sdoellinger@minervapark.org

Minerva Park residents need three types of permits for various activities:

- Village Permits** and **Property Improvement Permits** are issued by the Zoning Clerk (Lorry Roblin) at the Community Building, 2829 Minerva Lake Road, 882-5743.
- Franklin County Building Permits** are issued by Franklin County Economic Development and Planning. A Property Improvement Permit from Minerva Park is required before applying.
 - Franklin County Online Permit Center – FranklinCountyOhio.gov
 - Neil Fulton, 525-7306, nrfulton@franklincountyohio.gov, inspects the Minerva Park area.
- Plumbing Permits** are issued by the Franklin County Public Health Program. A Property Improvement Permit from Minerva Park is required before applying.
 - myfcph.org, 525-3160
 - Terry Haugh, 525-3876, inspects the Minerva Park area.

Activity	Minerva Park	Franklin County
Accessory Buildings (Sheds)	Yes	No (less than 200 sf and unattached)
Basement Finishing	No*	Yes (more than painting)
Basement Water Proofing	No*	Yes (more than interior sealants)
Block Party Permit	Yes	No
Building Permit	No*	Yes (new house & garage or additions to a house, garage, or shed over 200 sf)
Chimney Repair	No*	Yes
Decks	No*	Yes (if over 200 sf or attached to a house or over 30" above grade)
Downspout Leader to Street	No	No
Driveways	No	No
Electrical Wiring	No*	Yes (replacing light fixtures is exempt)
Fences	Yes	No
Furnace and HVAC work	No*	Yes
Garage Sale	No**	No
Home-Based Business	Yes	No
Landscaping	No	No
Patio on Grade	Yes	No
Plumbing – replacing any fixture except water heater or shower valve	No	No
Plumbing – moving or adding fixtures	No*	Yes (call the Board of Health at 525-3160)
Portable Storage Unit	Yes	No (temporary POD-type units only)
Solicitor Application	Yes	No
Swimming Pools	No*	Yes
Window, Roof, Siding, Exterior Door Replacement	No*	Yes
Use of the Community Building	Yes	No
Variance Request	Yes	No

* A Property Improvement Permit from the Village is required before applying for a Franklin County Permit.

** Date and time of the sale must be given to the Minerva Park Police Department 48 hours in advance.