AGENDA
PLANNING & ZONING COMMISSION
December 4, 2019
7:00 P.M.

CALL TO ORDER

ROLL CALL

MINUTES  October 16, 2019
November 6, 2019

ZONING OFFICER’S REPORT  November 2019

VILLAGE PLANNING
  • Greenspace Planning
  • Continued sidewalk program discussion
  • Home occupation discussion

NEW BUSINESS

OLD BUSINESS

ADJOURN
<table>
<thead>
<tr>
<th>Address</th>
<th>Date</th>
<th>Violation</th>
<th>Code Section</th>
<th>Description</th>
<th>Letter Sent</th>
<th>Correct By</th>
<th>Letter #</th>
<th>Status</th>
<th>Closed/Abated</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>5460 Cleveland Ave</td>
<td>11/18/2019</td>
<td>Branched and limbs</td>
<td>665.05</td>
<td>Trees, branches and limbs on property</td>
<td>11/21/2019</td>
<td>11/27/2019</td>
<td>1</td>
<td>Closed</td>
<td>Closed</td>
<td>Compliance</td>
</tr>
<tr>
<td>2670 Lakewood Dr</td>
<td>11/19/2019</td>
<td>Commercial Sign</td>
<td>1480.12</td>
<td>Sign advertising business in front yard</td>
<td>11/21/2019</td>
<td>12/2/2019</td>
<td>1</td>
<td>Closed</td>
<td>Closed</td>
<td>Compliance</td>
</tr>
<tr>
<td>2692 Jordan Rd</td>
<td>11/19/2019</td>
<td>Outside Storage</td>
<td>1480.12</td>
<td>Building material stored outside</td>
<td>11/21/2019</td>
<td>12/2/2019</td>
<td>1</td>
<td>Closed</td>
<td>Closed</td>
<td>Compliance</td>
</tr>
<tr>
<td>4853 Farsview Rd</td>
<td>11/18/2019</td>
<td>Front/Side lawn</td>
<td>1482.12</td>
<td>Dead lawn</td>
<td>11/21/2019</td>
<td>11/27/2019</td>
<td>3</td>
<td>Open</td>
<td>Open</td>
<td>Non-Compliance</td>
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<tr>
<td>5360 Cleveland Ave</td>
<td>11/22/2019</td>
<td>Trash outside</td>
<td>1480.12</td>
<td>Trash stored outside of trash bin</td>
<td>11/25/2019</td>
<td>12/5/2019</td>
<td>1</td>
<td>Closed</td>
<td>Closed</td>
<td>Compliance</td>
</tr>
<tr>
<td>5386 Park Lane Ct</td>
<td>11/21/2019</td>
<td>Commercial Sign</td>
<td>1280.04</td>
<td>Sign advertising business in front yard</td>
<td>11/25/2019</td>
<td>12/5/2019</td>
<td>1</td>
<td>Closed</td>
<td>Closed</td>
<td>Compliance</td>
</tr>
<tr>
<td>3053 Wolfbirch Dr</td>
<td>11/14/2019</td>
<td>Deck Permit</td>
<td></td>
<td></td>
<td>Closed</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>3260 Yellow Finch Way</td>
<td>11/14/2019</td>
<td>Fence Permit</td>
<td></td>
<td></td>
<td>Closed</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>2559 Lakewood Dr</td>
<td>11/18/2019</td>
<td>Home Occupation</td>
<td></td>
<td></td>
<td>Closed</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Delivered</td>
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<tr>
<td>2755 Jordan Rd</td>
<td>11/26/2019</td>
<td>Shed Permit</td>
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</table>
Donna Kopecky called the meeting to order at 7:07 p.m.

Roll Call: Chairperson Donna Kopecky, Vice Chairperson Lisa Craddock-Thitoff, Village Planner Eric Fischer, Council Liaison Tony Benedetti, Nathan Johnson

Minutes:
Donna Kopecky moved to accept the minutes of September 11, 2019; Councilman Benedetti seconded; passed.

Zoning Officer’s Report:
- Lisa Craddock-Thitoff said she saw some squash plants planted on Village property on Green Line Way and East Shore Dr.

Village Planning:
- Discussion ensued about the Enocam lot.
- Discussion ensued about the zoning behind the rehab center.
- Sidewalk Maintenance:
  - Mr. Fischer passed out examples of Westerville’s sidewalk program. Municipalities have different ways to inspect and do quality control of sidewalk maintenance. Mr. Fischer asked if the members could read over the program and give thoughts about the processes for sidewalk maintenance. Discussion ensued about the liability of sidewalks and their hazards. The existing sidewalks are not owned by the residents, but they are within the right of way.
  - The amphitheater area was discussed. Chairperson Kopecky had done some research about the environmental impacts, labor, and maintenance of an amphitheater. There is information about the type of grants that could be utilized. Lisa Craddock-Thitoff was going to look for old photos of what the original amphitheater looked like. There had been discussions in the 1970s of redoing the amphitheater. Lisa Craddock-Thitoff asked about the uses of the amphitheater. Chairperson Kopecky suggested working with Hawthorne about making it an outdoor classroom. It could be used as a social gathering place and other community events. There are a lot of different ways that space could be used. Discussion continued about community involvement.
  - Chairperson Kopecky brought up discussing a budget requesting funds from Council for future projects.
  - The types of maintenance regarding the trees along the dam were discussed.
  - Councilman Benedetti expressed his interest in having greenspace planning and making decisions.
  - Chairperson Kopecky attended a Sustainability Conference. They could potentially use expertise and interns to help with different projects.
  - Chairperson Kopecky would be contacting people on what they would like to see for the amphitheater area.

The meeting adjourned at 8:50 p.m.

Mayor Lynn Eisentrout
Chairperson Donna Kopecky
Chairperson Donna Kopecky called the meeting to order at 7:00 p.m.

Roll Call: Mayor Eisentrout, Chairperson Donna Kopecky, Nathan Johnson, Village Planner Eric Fischer, Lisa Craddock-Thitoff arrived late

Code Enforcement Officer’s Report:
- Councilman Benedetti said that there was an incorrect code number on one of the columns.
- Discussion ensued about the maintenance code. Mayor Eisentrout said to email questions to both the code enforcement officer and the village planner.

Village Planning:
- There was an error made in the M/I section that affects two lots. This occurred because the location of the crosswalk and the driveway of the house. Council will have to amend the development text. Houses have to be 12 ft apart and in this instance between these two lots, the houses are 10.5 ft apart. Both sites are under contract. Discussion ensued about the responsibilities of informing the involved parties. Chairperson Kopecky asked if there as a safety concern with the houses being closer. Mr. Fischer said it was more of an aesthetic issue.

  Mayor Eisentrout moved to have Council review the proposed development text change; Councilman Benedetti seconded; passed.

- Mr. Fischer asked for feedback about the sidewalk program. Lisa Craddock-Thitoff said that there should be specific guidelines for the sidewalk repair if the residents were to hire someone themselves. Mr. Fischer said he would look at what the general cost was for the sidewalk per lot in surrounding areas.

- For the greenspace planning, Mr. Fischer had a map of the Village from Franklin County. He said that there are platted right of ways in the Village that were intended to be streets but are not. There are spaces where there could be pathways. Lisa Craddock-Thitoff said her priority would be replacing the blacktop path. A dock in the lake was suggested. There used to be a bird sanctuary in the spillway. Residents have asked for some type of screening for the basketball court and a trash can for that area. Natural playgrounds and fit trails were suggested. Councilman Benedetti said they could have a sledding hill somewhere. Chairperson Kopecky said that in Reserve F it is a sloped area that would be good for a skate park. There is an area by where Quiet Brook Vale and Wolfbirch intersect that has potential for outdoor activity. There is an area by the pool that could be used for a pickle ball court. A mini apple orchard was also suggested. One resident wants a gazebo by the lake. The amphitheater space could potentially hold a large number of people for community gatherings. Entrance features for the different entrances to the Village were suggested. Lisa Craddock-Thitoff wants to see pollinator areas.

The meeting adjourned at 8:43 p.m.