

## ORDINANCE 04-2018

### AN ORDINANCE AMENDING THE WAGE AND SALARY RANGES, AND THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK AND DECLARING AN EMERGENCY

**WHEREAS**, pursuant to Section 731.10, Revised Code, the legislative authority may provide such employees for the village as it determines are needed; and,

**WHEREAS**, pursuant to Section 731.13, Revised Code, the legislative authority of a village shall fix the compensation of all officers, clerks, and employees of the village except as otherwise provided by law; and,

**WHEREAS**, the Village Council has established various positions and salary ranges in Ordinance 30-2017; and,

**WHEREAS**, the Council of the Village of Minerva Park desires to amend the positions and number of employees, creating a full time administrative assistant position.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** Ordinance 30-2017, Section 1, relating to the number of employees of the Police Department shall be amended as follows:

Positions/Job Title	Authorized Number	Full-Time/ Part-time/ Seasonal	Compensation Ranges Effective January 1, 2018			
			Hourly Rates		Annual Compensation	
			From	To	From	To
<u>Police Department</u>						
Lieutenant	1	Full-Time	28.00	33.00	58,240	68,640
Sergeant	1	Full-Time	27.00	32.00	56,160	66,560
Detective	1	Full-Time	26.00	31.00	54,080	64,480
Patrol Officer	6	Full-Time	23.00	28.00	47,840	58,240
Police Officer	3	Part-Time	17.50	22.00	18,200	22,880
<u>Fire/EMS Department</u>						
Paramedic In Charge	10	Part-Time	15.00	18.00	15,600	18,720
Paramedic	10	Part-Time	14.00	17.00	14,560	17,680
EMT	15	Volunteer	---	---	---	---
<u>Parks</u>						
Maintenance Worker	2	Part-Time	12.00	20.00	12,480	20,800
<u>Swimming Pool</u>						
Office Staff	4	Seasonal	8.50	11.00	8,840	11,440
Lifeguards	12	Seasonal	8.50	11.00	8,840	11,440
Maintenance Worker	2	Seasonal	12.00	20.00	12,480	20,800

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<u>Positions/Job Title</u>	<u>Authorized Number</u>	<u>Full-Time/ Part-time/ Seasonal</u>	<u>Hourly Rates</u>		<u>Annual Compensation **</u>	
			<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>
<u>Planning and Zoning</u>						
Code Enforcement Office:	1	Part-Time	16.00	23.00	16,640	23,920
Village Planner	1	Part-Time	35.00	40.00	36,400	41,600
Office Assistant	0.5	Full-Time	10.00	18.00	10,400	18,720
<u>Mayor/Administration</u>						
Office Assistant	0.5	Full-Time	10.00	18.00	10,400	18,720
<u>Mayor's Court</u>						
Deputy Clerk of Court	1	Full-Time	16.00	22.00	33,280	45,760
<u>Lands and Buildings</u>						
Maintenance Worker	2	Part-Time	12.00	20.00	12,480	20,800

\*\* Annual Compensation is presented for information only and is calculated based on 2080 hours for full-time employees and 1040 for part-time employees.

**Section 2.** The full-time salaried positions and related pay ranges shall be as follows:

<u>Positions/Job Title</u>			<u>Annual Compensation</u>	
			<u>From</u>	<u>To</u>
Chief of Police	1	Full-time	\$60,000	\$75,400
Pool Manager (15 Weeks)	1	Seasonal	8,500	12,000
Fiscal Officer	1	Full-time	50,000	64,500
Fire/EMS Chief	1	Part-Time	15,000	18,000

**Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

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**(Continued)**

**Section 3.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to increase the position of administrative assistant to full-time. Wherefore, this Ordinance shall take effect and shall be in force immediately upon passage by Council.

**/S/ Lynn Eisentrout**  
Lynn Eisentrout, Mayor

First Reading: February 26, 2018  
Second Reading: March 12, 2018  
Third Reading: Waived  
Passed: March 12, 2018

**ATTEST**

**APPROVED AS TO FORM**

**/S/ Kim Pulley**  
Kimberly Pulley, Fiscal Officer

**/S/ Eugene Hollins**  
Solicitor