

## **RESOLUTION 2015-16**

### **A RESOLUTION AMENDING THE 2015 RULES OF COUNCIL AND DECLARING AN EMERGENCY**

**WHEREAS,** The Council of the Village of Minerva Park Council deems it necessary to amend the Rules of Council concerning the duties of the Finance Committee; and,

**WHEREAS,** Both the Fiscal Officer and Legal Counsel recommend the proposed change;

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** In the 2015 Rules of Council, Appendix A, Committee Duties, the Finance Committee duties shall be amended to read as follows:

- Finance: The Finance Committee in coordination with the Mayor and Fiscal Officer monitors revenue and disbursements in various Village funds, reviews tax budgets and annual appropriations, makes recommendations and works with the Legislative Chair to prepare legislation related to Village finance. In doing so, the committee assignments include but are not limited to:
- Work with the Mayor and Fiscal Officer of the Village to understand all finance related issues in the Village including tax levies and timelines for levies, revenue areas, debt schedules, budget categories and allocations, income tax policies and issues, and other tax and finance issues as impact the Village
- Review monthly financials reports prepared by the Fiscal Officer, including Village revenues and expenses in the various funds and present such to Council
- Draft and finalize the tax budget and annual appropriation in coordination with the Mayor and the Fiscal Officer
- Work with the Fiscal Officer and Legislative Chair to present needed legislation for levies, budgets and other ordinances and resolutions that impact the Village
- Review with the Mayor and/or the Fiscal Officer the financial status of the Village at least once each quarter
- Make recommendations for reducing costs and/or raising new revenues when required and assist the Legislative Chair with preparation of required legislation
- Assist the Fiscal Officer in encouraging and maintaining fiscal responsibility by consulting on staff and operating expenses, undertaking programs and grants that help keep costs low and help secure funding and cost savings.

**Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.


**Section 3.** All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.


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**(Continued)**

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to clarify the role of the Finance Committee especially with regard to acknowledging the receipt of monthly financial reports. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

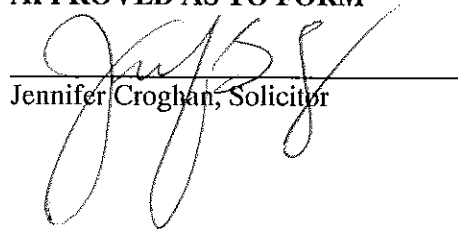
First Reading: May 11, 2015  
Second Reading: June 8, 2015  
Third Reading: June 22, 2015  
Passed: June 22, 2015

**ATTESTS**

  
Jeffrey Wilcheck, Fiscal Officer

  
Lynn Eisentrout, Mayor

**APPROVED AS TO FORM**

  
Jennifer Croghan, Solicitor