

A RESOLUTION ESTABLISHING A RANGE OF HOURLY PAY FOR OFFICE ASSISTANT(S) OF THE VILLAGE OF MINERVA PARK, AND DECLARING AN EMERGENCY

WHEREAS, the Village of Minerva Park may from time to time employ an Office Assistant(s) to support various Village administrative duties; and

WHEREAS, the Village wishes that hourly wages are competitive with surrounding communities' pay rates for Office Assistant(s) and wishes to allow flexibility in pay rate to the Mayor, it is necessary to establish the pay range for Office Assistant(s) of the Village of Minerva Park;

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

Section 1. The hourly pay range rate of Office Assistant(s) for the Village of Minerva Park shall be between \$12 and \$20 per hour, at a payment schedule to be determined and set by the Mayor; however, such payment shall be at least once monthly.

Section 2. The new pay range and payment schedule shall be effective with the first pay period starting May 1, 2009.

Section 3. All other resolution(s) or any part(s) thereof, which is(are) inconsistent with this resolution is(are) hereby repealed as to the inconsistent part(s) thereof, and the remainder of said Resolution (s) not inconsistent with this Resolution shall remain in full force and effect.

Section 4. Council declares this to be an emergency measure necessary for the preservation of the public health, safety, and welfare of the residents of the Village of Minerva Park, such emergency arising from the need to establish the Office Assistant(s) pay range. Wherefore, this resolution shall take effect and shall be in force upon its passage.

Lynn Eisentrout, Mayor, Village of Minerva Park

First Reading: March 9, 2009
Second Reading: April 13, 2009
Third Reading: Waived April 13, 2009
Passed: April 13, 2009

Attest Suzanne Coulter, Clerk-Treasurer,
Village of Minerva Park

Reviewed by Counsel