

AN ORDINANCE ESTABLISHING PART-TIME PAID PARAMEDIC AS A POSITION WITHIN THE MINERVA PARK FIRE DEPARTMENT FOR THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, STATE OF OHIO

WHEREAS, the Village of Minerva Park operates a Emergency Medical Squad within the Minerva Park Fire Department; and

WHEREAS, a Part-Time Paid Paramedic position is needed to maintain the mutually beneficial relationship between the Village of Minerva Park and the City of Columbus, Division of Fire;

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

- Section 1. The position of Part-Time Paid Paramedic is hereby established as a position in the Minerva Park Fire Department.
- Section 2. A copy of the Part-Time Paid Paramedic job description is marked Exhibit A and is made a part hereof as if fully rewritten herein. This description includes duties, responsibilities, and qualifications of the Part-Time Paid Paramedic.
- Section 3. The Village Mayor, Clerk-Treasurer, and Law Director are authorized to take further actions consistent with this ordinance that are needed to carry out the intentions of this ordinance for the management, operation, and maintenance of the Minerva Park Fire Department.
- Section 4. All prior ordinance(s) or resolution(s) or any part thereof, which is(are) inconsistent with this ordinance is(are) hereby repealed as to the inconsistent part(s) thereof and the remainder of said ordinance(s) or resolution(s) not inconsistent with this ordinance shall remain in full force and effect.
- Section 5. This ordinance shall take effect and be in force from and after the earliest period allowed by law.

First Reading: April 16, 2007  
Second Reading: May 7, 2007  
Third Reading: June 11, 2007  
Passed: June 11, 2007

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Lynn Eisentrout, Mayor, Village of Minerva Park

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Attest Suzanne Coulter, Clerk-Treasurer,  
Village of Minerva Park

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Reviewed by Counsel

## Exhibit A – Ordinance 10-2007

**Job Title:** Part-Time Paid Paramedic  
**Position Type:** Part-time  
**Supervisor:** Fire Chief

### **Job Overview and Purpose**

Under the direction of the Chain of Command, the primary responsibility of the Paramedic is to respond to all emergency calls, at all times maintaining a high degree of professionalism in patient care, appearance, and demeanor.

### **Duties and Responsibilities**

- Participates in Department services, including emergency medical care, patient transport, and public assistance.
- Provides ALS-level emergency care within the guidelines of the current Department Medical Protocols.
- Safely operates the Medic 119 vehicle as assigned.
- Ensures that each crew has minimum staffing standards; two Ohio-certified EMT-P Fire Department members in good standing, at least one of whom is additionally certified by the Fire Department as an In-Charge Medic.
- Completes Emergency Response and Incident Reports punctually, legibly, and accurately.
- Inspects the medic vehicle, equipment, and inventory of emergency supplies to ensure availability for emergency response.
- Schedules duty time online at <http://www.calsplus.com/mpvfd> in the preset 6-hour shifts: 0000, 0600, 1200, and 1800.
- Maintains Member in Good Standing status.
- Complies with Department Standing Orders, officer directives, and Village ordinances and policies.
- Functions within the Incident Command System during emergency calls.

### **Minimum Qualifications**

- Possess: A High School diploma
- Possess and maintain:
  - Certification by the State of Ohio as an Emergency Medical Technician–Paramedic, and attendant certifications.
  - BLS-C CPR certification through either the American Heart Association or the American Red Cross.
  - State of Ohio driver’s license, with no more than six points imposed and without any DUI convictions.

### **Knowledge, Skills, and Abilities Required**

- Able to respond quickly and effectively to emergency calls.
- Able to make accurate treatment decisions in compliance with established protocols.
- Able to work effectively with a variety of patients.
- Able to effectively direct others to achieve desired treatment and transport outcomes.
- Able to work within an incident command structure.
- Able to maintain a professional demeanor in emergency situations.

### **Working Conditions and Physical Effort Required**

- Work will take place in a variety of climate controlled and natural settings. Natural settings include out-of-door settings in all weather conditions, including rain, lightening, ice, sleet, and/or high winds.
- May be exposed to a variety of extreme conditions, including but not limited to travel at speeds in excess of posted speed limits, automobile accidents, freeway traffic, domestic disturbances, downed power lines, contagious and transmitted infections and diseases, and people behaving in erratic and abnormal ways.
- May be required to lift supplies, objects, and/or people in excess of 100 pounds.