

AN ORDINANCE ESTABLISHING LIFEGUARD AS A SEASONAL WORK POSITION TO
SUPPORT THE MANAGEMENT, OPERATION, AND MAINTENANCE OF THE MINERVA
PARK SWIMMING POOL FOR THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY,
STATE OF OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the Village of Minerva Park operates a swimming pool during the summer swimming season; and

WHEREAS, Lifeguards are needed as seasonal workers to support the management, operation, and maintenance of the Minerva Park Swimming Pool;

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

Section 1. The position of Lifeguard is hereby established as a seasonal work position in the Village of Minerva Park to support the management, operation, and maintenance of the Minerva Park Swimming Pool.

Section 2. A copy of the Lifeguard job description is marked Exhibit A and is made a part hereof as if fully rewritten herein. This description includes duties, responsibilities, qualifications, and approximate dates of employment for the Lifeguard position.

Section 3. The Village Mayor, Clerk-Treasurer, and Law Director are authorized to take further actions consistent with this ordinance that are needed to carry out the intentions of this ordinance for the management, operation, and maintenance of the Minerva Park Swimming Pool.

Section 4. All prior ordinance(s) or resolution(s) or any part thereof, which is(are) inconsistent with this ordinance is(are) hereby repealed as to the inconsistent part(s) thereof and the remainder of said ordinance(s) or resolution(s) not inconsistent with this ordinance shall remain in full force and effect.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the preservation of the public health, safety and welfare, such emergency arising from the necessity of establishing work positions prior to the 2007 pool season. Whereas, this ordinance shall take effect and be in force after its passage.

First Reading: April 16, 2007
Second Reading: May 7, 2007
Third Reading: Waived May 7, 2007
Passed: May 7, 2007

Lynn Eisentrout, Mayor, Village of Minerva Park

Attest Suzanne Coulter, Clerk-Treasurer,
Village of Minerva Park

Reviewed by Counsel

Exhibit A to Ordinance 7-2007

Job Title: Lifeguard
Position Type: Seasonal
Appointment Dates: Approximately Memorial Day through Labor Day
Supervisor: Works under the direct supervision of the Pool Manager

Job Overview and Purpose

A Lifeguard employed by the Village of Minerva Park is responsible for the health, safety, and welfare of those using the Minerva Park Swimming Pool. A Lifeguard's major responsibility is to observe swimmers, enforce regulations in the guarding of life and the prevention of accidents and injuries at the Village's swimming pool.

Duties and Responsibilities

- maintains constant surveillance of patrons of the pool; acts immediately and appropriately to secure safety of patrons in the event of an emergency
- provides emergency care and treatment as required until the arrival of emergency medical services
- presents professional appearance and attitude at all times, and maintains a high standard of customer service
- performs various maintenance duties as directed to maintain an clean and safe facility
- attends and participates in staff meetings and training sessions
- prepares and maintains appropriate activity reports
- handles or refers other problems and situations as they arise within the pool facility
- performs miscellaneous job-related duties as assigned

Minimum Qualification

- must be at least 15 years old
- must have First Aid training and be CPR Certificated
- must have current American Red Cross Lifeguard Training or comparable training
- ability to pass a pre-employment physical skills evaluation as stipulated by the village

Knowledge, Skills and Abilities Required

- previous lifeguard experience preferred, but not required
- skill in the application of lifeguarding surveillance and rescue techniques
- knowledge of CPR and emergency medical procedures
- ability to follow routine verbal and written instructions
- ability to react calmly and effectively in emergency situations
- ability to prepare routine administrative paperwork
- knowledge of customer service standards and procedures
- ability to work both independently and in a team environment

Working Conditions and Physical Effort Required

- work involves moderate exposure to unusual elements such as extreme temperatures, dirt, dust, fumes, smoke, unpleasant odors, and/or loud noises
- moderate physical activity. Requires occasional handling and maneuvering of people in excess of 100 pounds
- work involves some exposure to hazards or physical risks associated with responding to aquatic emergencies or handling pool chemicals.