



Village of Minerva Park
Council Meeting: September 9, 2019
AGENDA

Pledge of Allegiance

Roll Call

Green Cards Council President Schrimpf

Minutes August 12, 2019
August 26, 2019

Code Enforcement Officer's Report August 2019

Village Official Reports

EMS/Fire – Chief Rick Hoechstetter
Police – Chief Matt Delp
Benedetti
Engineer – Mike Flickinger
Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins
Planning & Zoning – Councilman Tony
Benedetti
Village Planning Director – Eric Fischer
MPCA– Councilman Tony Benedetti

Mayor's Report

Council Committee Reports

Communications – Councilman Joe Curl
Community – Councilman Tony Benedetti
Finance – Councilwoman Lori Howard

Safety – Councilman Matthew Star
Streets – Councilwoman Tiffany Hughes
Facilities – Council President Schrimpf
Legislation – Council President Schrimpf

Legislation

Resolution 2019-22 Appointment of IW
(3rd reading)

Resolution 2019-23 Leaf Pickup
(3rd reading)

Resolution 2019-24 Accepting Amounts and Rates
(2nd reading)

Resolution 2019-25 East Shore Storm Sewer Improvements
(1st reading)

Ordinance 17-2019 Supplemental Appropriations
(3rd reading)

Village of Minerva Park
Council Meeting: September 9, 2019
AGENDA

Ordinance 18-2019 Accepting Public Improvements
(2nd reading)

New Business

- Beggar's Night is Thursday, October 31, 2019 (MORPC recommendation)
- Confirmation Appointment of Nathan Johnson as Resident-At-Large to the Planning and Zoning Commission
- Confirmation Appointment of Jennifer Pauken as Resident-At-Large to the Records Commission
- Confirmation Appointment of Councilman Star as Council Liaison to the Records Commission

Old Business

Citizens' Comments

Adjourn

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

August 12, 2019

Council Meeting

Mayor Eisentrout called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call: Councilwoman Howard, Council President Schrimpf, Councilman Star, Councilwoman Hughes, Councilman Benedetti, *Councilman Curl is excused.*

Mayor: Lynn Eisentrout

Police Chief: Matt Delp

Fire/EMS: Rick Hoechstetter

Legal Counsel: Gene Hollins

Green Cards:

- ❖ Council President Schrimpf said that there were green cards available for anyone who wished to address council, otherwise there is Citizens' Comments agenda item.

Minutes:

Councilman Benedetti moved to approve the July 8, 2019 minutes: Councilwoman Hughes seconded; passed.

Councilman Benedetti moved to approve the July 22, 2019 meeting minutes: Councilwoman Hughes seconded; passed.

Councilman Benedetti moved to approve the July 30, 2019 Special Council meeting minutes: Councilwoman Hughes seconded; passed.

Code Enforcement Officer's Report:

- ❖ The report was in the packet.

EMS/Fire:

- ❖ Chief Hoechstetter stated that they are changing the schedules to try and find something that works. He is waiting until Chief O'Connor is back before asking about getting on the run cards for Columbus. Discussion ensued about not getting calls from Columbus and having medics waiting on calls from Westerville.

Police Chief:

- ❖ Chief Delp sent out copies of the reports and would answer any questions about the calls.
- ❖ An automatic license reader was installed in one of the cars.
- ❖ National Night Out had about fifty people attending.

Engineer:

- ❖ Mike Flickinger is excused.

Fiscal:

- ❖ The appropriation is a \$77,000 decrease in the overall general fund budget.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

August 12, 2019

Council Meeting

Legal Counsel:

- ❖ Mr. Hollins gave an update about the municipal income tax challenge in court. The Ohio Supreme Court issued a decision to take the case.

Planning and Zoning:

- ❖ Chairperson Park-Curry resigned from her position. They are currently seeking a new member for the Planning and Zoning Commission.
- ❖ The basketball court was discussed at length.
- ❖ Dick Busick of 2824 Maplewood Dr stated that his residence is private property and that he guesses he would have to submit a proposal to Planning and Zoning to obtain a required permit for a proposed property improvement. He said the reserves are private property until they are transferred to the Village and wonders what the Villages response might be toward any unannounced reserve improvements. The proper procedure would be for a MI to present a permit for a basketball court on Reserve J to Planning and Zoning for consideration and then residents would have a forum to provide their input. He said the proposal for the basketball court resulted in the chairperson of Planning and Zoning's resignation.
- ❖ David Roscoe of 2857 Maplewood Dr read an excerpt from the Planning and Zoning's Chairperson's resignation letter.
- ❖ Mr. Hollins said the relevant portion of the approved text of what is now Reserve J states for any of the lots 200A, 199B, or 198C are not permitted to be built upon as provided in the zoning text. Ownership of such lots shall be transferred by the developer to the Village at no charge at the same time Reserves A-H. Such lots shall be used as parkland or open space by the Village. The portion of the text relating to the other reserves does not apply to Reserve (J former lots 198-200) and this includes the restriction relating to improvements; the parkland and open space applies. The issue is whether the reference to parkland includes a basketball court. The text recognizes a distinction between open space and parkland. It is a policy issue for parkland to include a basketball court. If the decision was to not to proceed, there would have been a vote.
- ❖ Councilman summarized that it is a matter of Village government and the Council could prevent M/I from building a basketball court or that they could permit them to build. Council President Schrimpf said it was the Mayor's decision for a stop or start work order. Discussion ensued about M/I and the Village agreements, the basketball court, the development text, and recreational structures.
- ❖ Councilwoman Hughes said that a Planning and Zoning meeting that discussed the basketball court, everyone was originally excited about it. Mr. Fischer said that it did not end up going back to Planning and Zoning because of it being on private property.
- ❖ Once the land belongs to the Village there will be an opportunity to have park rules.

Village Planning:

- ❖ ODOT and the City of Columbus are going to continue the two marked lanes on State Route 3 by Minerva Lake Road and construction will be in 2020.
- ❖ The permit forms will be updated.
- ❖ Councilwoman Howard asked if a few houses in the Village had proper permits. Mr. Fischer said they could ask inspector. Council President Schrimpf would like to see permits from Franklin County in a report. Discussion ensued about private inspections.

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

August 12, 2019

Council Meeting

MPCA:

- ❖ Grace Bolain was the recipient of the scholarship in remembrance of Nancy Fisher.
- ❖ Last month's meeting was cancelled because of low attendance.
- ❖ Candidate's Night is tentatively set for Wednesday, October 23, 2019. Location is undecided.
- ❖ Wine & Cheese Night is Saturday, August 17th at the pool.

Mayor's Report:

- ❖ Mayor will give a report at the next Council Meeting.

Communications:

- ❖ Councilman Curl is excused.

Community:

- ❖ Councilman Benedetti left the meeting early, but returned later.

Finance:

- ❖ The next Finance Committee meeting will be on Monday, August 19, 2019 at 6:30 p.m.

Safety:

- ❖ The Safety Committee meeting will be on Monday August 26, 2019 after the Council Meeting.

Streets:

- ❖ Maintenance is still working on the red reflector tape, most of it has been installed.
- ❖ The 2019 Sanitary Sewer Improvements Project is moving forward without any issues except for the odor complaints.
- ❖ East Shore Ct Project drawings should be wrapping up. This is to get the water to flow into the North Lake. The draft should be upcoming in the next few days. Discussion ensued about the work agreements.
- ❖ The storm sewer is being televised throughout the Village. Priorities were given to the troubled areas. There was really heavy cleaning that was unexpected and used the majority of the funds. They are pulling money over from another area to keep the project moving forward.
- ❖ Mosquito spraying is August 20, 2019.
- ❖ There is a large sinkhole from a broken pipe by the Yasmin Market. The other sinkhole on the service road was fixed.
- ❖ The leaf bid must be received by Monday, September 9, 2019 at 4 p.m. The Streets meeting will be later at 6:30 p.m. Councilman Star suggested adding another pickup to the schedule.

Facilities:

- ❖ The Facilities Sub Committee is expecting renderings and cost estimates. After they receive that, they will strategize ways to get multiple times and dates for residents to look at the pictures and get feedback.

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

August 12, 2019

Council Meeting

Legislation:

Resolution 2019-22

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st reading)

Resolution 2019-23

A RESOLUTION AUTHORIZING A CONTRACT WITH XXXXXXXX FOR LEAF PICKUP (1st reading)

Ordinance 17-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019 (1st reading)

Legislation:

- ❖ The Legislation Committee Meeting will be on August 26, 2019 at 6:30 p.m.
- ❖ There will be variance discussed at Planning and Zoning for corner lot fences.

New Business:

- ❖ Councilman Benedetti said there should be a conversation about permits.

Old Business:

- ❖ No old business was discussed.

Citizens' Comments:

- ❖ Dick Busick of 2824 Maplewood Dr said that the reserve J is on the PRD as a reserve. The reserves should be delivered to the Village unimproved. Councilman Benedetti said that M/I should have never had to fill out a permit in the first place because there is nothing in the code that says they need to have a permit.
- ❖ Roberto Segovia of 3080 Minerva Lake Road asked what area had the blockages for storm sewers. Councilwoman Hughes said it was Park Lane/Park Lane Ct. He also asked about the charter legislation. He wants to know the cost to the Village for the Charter.
- ❖ Jean McCall said thank you to Councilwoman Hughes for her diligence for the sewer problems. She is fearful of what would happen to the infrastructure with the language within the Charter.

Councilwoman Hughes moved to adjourn; Councilman Star seconded; passed.

The meeting adjourned at 8:50 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

August 26, 2019

Council Meeting

Mayor Eisentrout called the meeting to order at 7:00 pm.

Pledge of Allegiance

Roll Call: Councilwoman Howard, Council President Schrimpf, Councilman Benedetti, Councilman Star, Councilman Curl

Mayor: Lynn Eisentrout

Fiscal Officer: Kim Pulley

Fire/EMS Chief: Rick Hoechstetter

Police Chief: Matt Delp

Village Planner: Eric Fischer

Minutes:

Councilman Benedetti moved to table the August 21, 2019 minutes; Councilman Star seconded; passed.

Green Cards:

- ❖ Council President Schrimpf stated that there were green cards available to fill out or there is a Citizens' Comments portion.

Legislation:

Resolution 2019-22

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (2nd reading)

Resolution 2019-23

A RESOLUTION AUTHORIZING A CONTRACT WITH XXXXXXXX FOR LEAF PICKUP (2nd reading)

Resolution 2019-24

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY. (1st reading)

Ordinance 17-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019 (2nd reading)

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

August 26, 2019

Council Meeting

Ordinance 18-2019

AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS SITUATED IN MINERVA PARK SUBDIVISION PHASE VII AS RECORDED IN PLAT BOOK X PAGE Y, FRANKLIN COUNTY, OHIO RECORDS INCLUDING THE STREETS AND IMPROVEMENTS SITUATED IN THE RIGHT OF WAY (1st reading)

New Business:

- ❖ No new business was discussed.

Old Business:

- ❖ M/I will be providing a road closed barrier.
- ❖ The seeding will begin in two weeks. Councilwoman Howard asked if M/I would be watering it. Mr. Fischer said that no, not with these types of seeds.
- ❖ Councilman Curl brought up the East Shore Ct project and that they went over things with the Engineer. Councilwoman Hughes said that there was a long discussion with the engineers over the project. The Village engineer will be preparing bid documents.
- ❖ The charter expenses year to date is \$30,661.54 and \$36,000 was appropriated. They have not done the mailing but the Fiscal Officer does not foresee it exceeding \$4,000.
- ❖ Discussion ensued about the upcoming Planning and Zoning Work Session with M/I.

Citizens' Comments:

- ❖ There were none.

Council President Schrimpf moved to adjourn; Councilwoman Hughes seconded; passed.

The meeting adjourned at 7:16 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

VILLAGE OF MINERVA PARK
ZONING & CODE ENFORCEMENT REPORT - August 2019

Address	Date	Violation	Code Section	Description	Letter Sent	Correct By	Letter #	Status	Closed/Abated	Notes
5400 Cleveland Ave	8/1/2019	Broken Fence	1464.01	Fence broken in rear of property	8/1/2019	8/11/2019	1			Fence is broken and leaning in rear
2525 Jordan Rd	8/1/2019	Pile of broken limbs	665.05	Pile of limbs in rear/side of property	8/1/2019	8/7/2019	1		Closed	Property in compliance
2806 Minerva Lk Rd	8/1/2019	Broken Tree Limbs	665.05	Broken tree brances and limbs in rear	8/1/2019	8/7/2019	2		Open	Branches and limbs in rear of property
2806 Minerva Lk Rd	8/9/2019	Broken Tree Limbs	665.05	Broken tree brances and limbs in rear	8/9/2019	8/16/2019	3		Closed	Property in compliance
3171 Minerva LK Rd	8/29/2019	Outside storage	1480.12	Debris and broken limbs in rear of property	8/29/2019	9/8/2019	1		Open	Trash, debris and broken branches and tree limbs in rear of property
2806 Minerva Lk Rd	8/29/2019	Broken Tree Limbs	665.05	Large broken tree limb in rear of property	8/29/2019	9/8/2019	1		Closed	Property in compliance
5360 Ponderosa	8/29/2019	Inoperable Vehicle	1482.08	Inoperable pick-up truck in driveway	8/29/2019	9/8/2019	1		Open	Pick-up truck remain inoperable
5400 Cleveland Ave	8/29/2019	Broken Fence	1464.01	Fence broken in rear of property	8/29/2019	9/8/2019	2		Closed	Property in compliance
3197 Dublin-Granville	8/30/2019	Outside storage	1480.12	Appliances and broken furniture outside	8/30/2019	9/9/2019	1		Open	Appliances & Furniture outside.
5386 Park Lane Ct	8/15/2019	Deck Permit		Completed					Closed	Delivered
4961 Farview Rd	8/14/2019	Patio & Side Walk							Open	
3047 Dublin Granville	8/20/2019	Roof Permit		Completed					Closed	Delivered to Able Roofing
2911 Berry Lane Ct	8/20/2019	Patio Permit		Completed					Closed	Delivered
4913 Stoney View	8/23/2019	Sun Room Addition		Completed					Closed	Delivered
3034 Wolfbitch	8/27/2019	Fence		Completed					Closed	Delivered
3034 Wolfbitch	8/27/2019	Deck Permit		Completed					Closed	Delivered
2951 Green Line	8/30/2019	Fence Permit		Completed					Closed	Delivered



Village of Minerva Park Police Department

ORINUM: OH0252000

Citations By Offense - Summary

Date: 9/3/2019

Page 1 of 2

Selection Criteria

From Date: 08/01/2019

To Date: 08/31/2019

Offense : All

Offense Code	Description	Number of Citations
2151.00	Runaway	1
432.08(a)	Rules for driving in marked lanes	2
434.03B	Speed	11
434.08(a)	Fail to control	1
436.03	Temporary Instruction Permis & ID Card (Juvi at least 16 and adults)	1
436.071(a)	DUS-any suspension other than FRA	10
436.072 (a)	Expired Operator License	1
436.072(a)(1)	No Ops	2
436.074(a)	DUS-FRA Suspension	3
436.075(a)	Failure to Reinstate License	3

Citations By Offense - Summary

Date: 9/3/2019

Page 2 of 2

Selection Criteria

From Date: 08/01/2019

To Date: 08/31/2019

Offense : All

Offense Code	Description	Number of Citations
436.09(b)	Fail to Register	1
436.09(E)	Expired Registration	6
438.29	Use of Child Restraints	1
438.30(b)(1)	Seatbelt-Driver	2
4510.12	No Operator's License	11
4511.19A1A	Driving While Under the Influence of Alcohol and/or Drugs	1
4511.21	Speed	20
452.03(a)(2)	Parking Prohibitions - in front of a public or private driveway	1
452.04(a)	Parking near Curb	1



Village of Minerva Park Police Department

ORINUM: OH0252000

Calls by Geocode - Chart

Date: 9/3/2019

Page 1 of 2

Selection Criteria

From Date: 08/01/2019 To Date: 08/31/2019

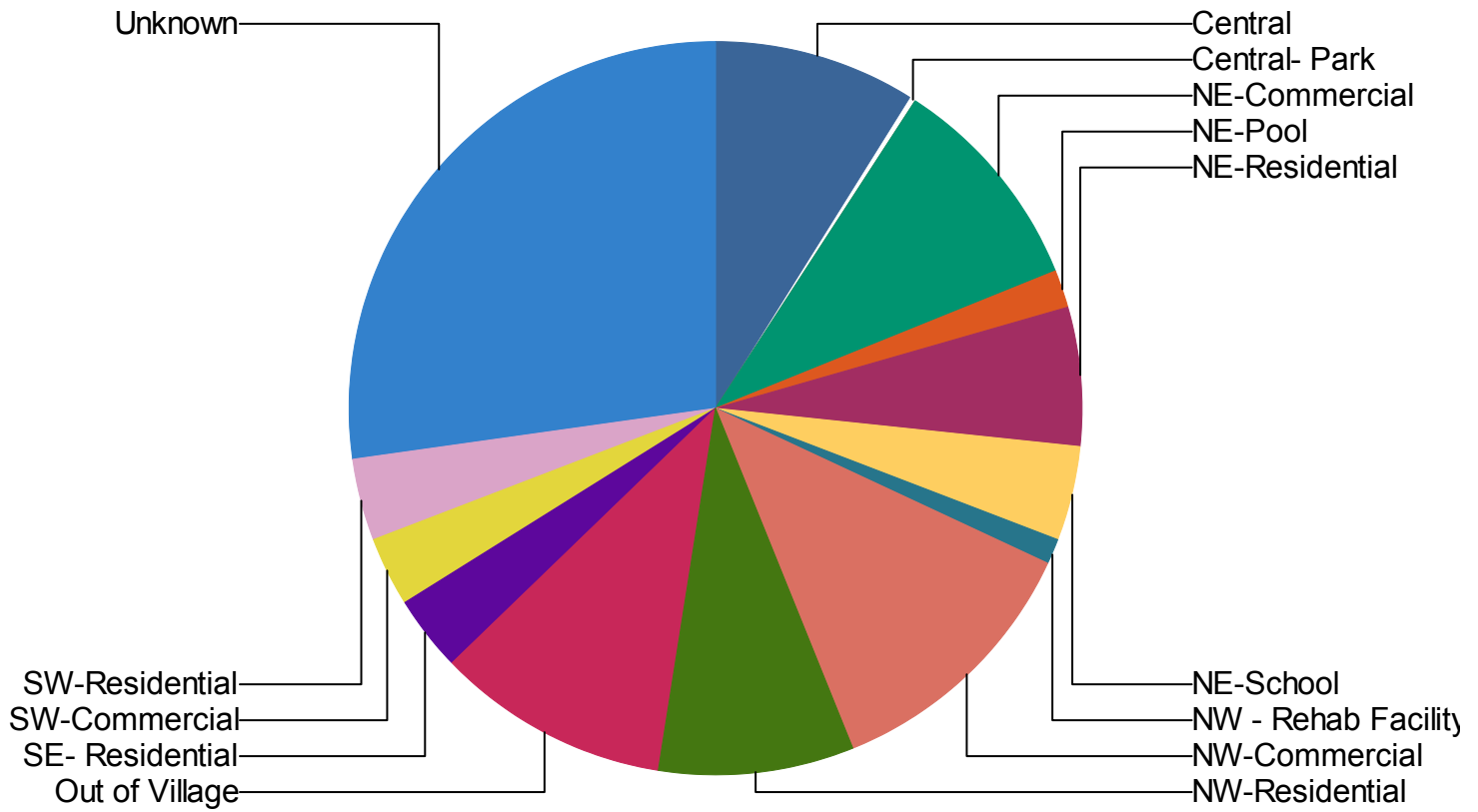
Key To Chart

Geocode	Description	Percentage
Central	Village Police Station	9.00%
Central- Park	Park and South Lake	0.11%
NE-Commercial	Business	9.88%
NE-Pool	Swim Club	1.43%
NE-Residential	Residential	6.26%
NE-School	Hawthorne Elementary	4.28%
NW - Rehab Facility	5460 Cleveland Ave	1.10%
NW-Commercial	Business	11.86%
NW-Residential	Residential	8.67%
Out of Village	Other jurisdiction	10.32%
SE- Residential	MI Development	3.29%
SW-Commercial	Business	3.07%
SW-Residential	Residential	3.40%
Unknown	Unknown	27.33%

Selection Criteria

From Date: 08/01/2019 To Date: 08/31/2019

Calls by Geocode





Village of Minerva Park Police Department

ORINUM: OH0252000

Calls By Geocode - Summary

Date: 9/3/2019
Page 1 of 6

Selection Criteria **From Date:** 08/01/2019 **To Date:** 08/31/2019 **Geocode:** All

Geocode	Central	Village Police Station	Total Calls for this Geocode
	82		
Nature code	Nature Description	Calls Received	
10	Assist other unit	1	
13	Special detail	2	
13A	Administrative	3	
33	In service	37	
35T	Traffic Enforcement	3	
37	Out of service	29	
60	Suspicious person	2	
72	Threats or harassment	1	
86	Traffic offense	1	
9	Investigate complaint	1	
LOG	Log Entry	1	
Unknown	Unknown	1	

Geocode	Central- Park	Park and South Lake	Total Calls for this Geocode
	1		
Nature code	Nature Description	Calls Received	
33	In service	1	

Geocode	NE-Commercial	Business	Total Calls for this Geocode
	90		
Nature code	Nature Description	Calls Received	
10	Assist other unit	3	
19A	Contact mobile phone	1	
20	Domestic complaint	1	
2A	Property damage hit-skip	1	
35B	Business Check	48	

Calls By Geocode - Summary

Date: 9/3/2019

Page 2 of 6

Selection Criteria	From Date: 08/01/2019	To Date: 08/31/2019	Geocode: All
35T	Traffic Enforcement	9	
60	Suspicious person	1	
78	Alarm drop	1	
82	Disabled vehicle	2	
86	Traffic offense	22	
9	Investigate complaint	1	

Geocode	NE-Pool	Swim Club	Total Calls for this Geocode
			13
Nature code	Nature Description		Calls Received
35B	Business Check		12
BUS	Business Information		1

Geocode	NE-Residential	Residential	Total Calls for this Geocode
			57
Nature code	Nature Description		Calls Received
18A	Animal complaint		1
35R	Residence Check		5
35T	Traffic Enforcement		29
60A	Suspicious vehicle		2
80	Traffic jam/road blocked		1
86	Traffic offense		18
9	Investigate complaint		1

Geocode	NE-School	Hawthorne Elementary	Total Calls for this Geocode
			39
Nature code	Nature Description		Calls Received
10	Assist other unit		1
13	Special detail		10
35B	Business Check		13
35T	Traffic Enforcement		6
38	Missing person		1
60	Suspicious person		1
62	Traffic detail		6
91	911 hang-up		1

Calls By Geocode - Summary

Date: 9/3/2019

Page 3 of 6

Selection Criteria

From Date: 08/01/2019

To Date: 08/31/2019

Geocode: All

Geocode	Nature code	Nature Description	Calls Received
NW - Rehab Facility 5460 Cleveland Ave	Total Calls for this Geocode 10		
	Nature code	Nature Description	Calls Received
	35B	Business Check	9
	BUS	Business Information	1
NW-Commercial Business	Total Calls for this Geocode 108		
	Nature code	Nature Description	Calls Received
	10	Assist other unit	2
	20	Domestic complaint	1
	35B	Business Check	38
	35T	Traffic Enforcement	1
	36	Theft	1
	60	Suspicious person	3
	82	Disabled vehicle	2
	86	Traffic offense	59
	9	Investigate complaint	1
	NW-Residential Residential	Total Calls for this Geocode 79	
Nature code		Nature Description	Calls Received
18A		Animal complaint	1
20		Domestic complaint	2
34		Juvenile complaint	1
35B		Business Check	1
35R		Residence Check	31
35T		Traffic Enforcement	15
60		Suspicious person	3
63		Investigation or follow up	1
64		Vandalism	1
72		Threats or harassment	1
78		Alarm drop	2
80		Traffic jam/road blocked	1

Calls By Geocode - Summary

Date: 9/3/2019

Page 4 of 6

Selection Criteria

From Date: 08/01/2019	To Date: 08/31/2019	Geocode: All
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86	Traffic offense	12
86P	Parking Violation	1
9	Investigate complaint	3
LOG	Log Entry	1
Unknown	Unknown	2

Geocode	Out of Village	Other jurisdiction	Total Calls for this Geocode	94
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Nature code	Nature Description	Calls Received
10	Assist other unit	26
12A	Burglary in progress	1
13	Special detail	5
15F	Felony warrant	2
18A	Animal complaint	1
2	Property damage accident	2
20	Domestic complaint	4
24	Drunk	1
26	Fight	1
2A	Property damage hit-skip	1
34	Juvenile complaint	1
36A	Theft in progress	1
4	Injury accident	4
40	Person with gun	3
40A	Person with knife	1
42	Nature unknown	1
4A	Injury hit-skip	2
52A	Shots fired	1
54	Stabbing or cutting	1
58A	Suicide attempt	2
60	Suspicious person	7
60A	Suspicious vehicle	3

Calls By Geocode - Summary

Selection Criteria

From Date: 08/01/2019 To Date: 08/31/2019 Geocode: All

63	Investigation or follow up	3
72	Threats or harassment	1
76	Mental	1
78	Alarm drop	5
80	Traffic jam/road blocked	1
84	Open door	1
86	Traffic offense	10
9	Investigate complaint	1

Geocode	SE- Residential	MI Development	Total Calls for this Geocode	30
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Nature code	Nature Description	Calls Received
18A	Animal complaint	1
19	Contact by phone	1
35B	Business Check	11
35R	Residence Check	6
35T	Traffic Enforcement	2
63	Investigation or follow up	1
78	Alarm drop	2
80	Traffic jam/road blocked	1
84	Open door	1
86	Traffic offense	2
86P	Parking Violation	1
BUS	Business Information	1

Geocode	SW-Commercial	Business	Total Calls for this Geocode	28
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Nature code	Nature Description	Calls Received
10	Assist other unit	1
35B	Business Check	9
35T	Traffic Enforcement	1
60	Suspicious person	1
84	Open door	1

Calls By Geocode - Summary

Selection Criteria

From Date: 08/01/2019 To Date: 08/31/2019 Geocode: All

86 Traffic offense 15

Geocode	SW-Residential	Residential	Total Calls for this Geocode	31
Nature code	Nature Description		Calls Received	
12A	Burglary in progress		1	
18A	Animal complaint		6	
19A	Contact mobile phone		1	
35R	Residence Check		9	
35T	Traffic Enforcement		6	
60	Suspicious person		1	
86P	Parking Violation		2	
9	Investigate complaint		5	

Geocode	Unknown	Unknown	Total Calls for this Geocode	249
Nature code	Nature Description		Calls Received	
12A	Burglary in progress		1	
19	Contact by phone		1	
33	In service		124	
37	Out of service		120	
86	Traffic offense		1	
LOG	Log Entry		1	
Unknown	Unknown		1	

Total Calls Received	911
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RESOLUTION 2019-22

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO

WHEREAS, there is a vacancy in the Village of Minerva Park Police Department for a full-time Police Officer; and,

WHEREAS, the Mayor and Council for the Village of Minerva Park wish to fill the full-time Police Officer position; and,

WHEREAS, Ian Willis began serving as a full-time Police Officer in the Minerva Park Police Department on July 29, 2019, and has the necessary qualifications to fill this position; and,

WHEREAS, pursuant to Section 737.16, Ohio Revised Code, the Mayor appointed Ian Willis as a full-time Police Officer for the Village of Minerva Park beginning on July 29, 2019 and Council for the Village of Minerva Park now wishes to confirm this appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Pursuant to Section 737.16, Ohio Revised Code, Council for the Village of Minerva Park hereby confirms the Mayor's appointment of Ian Willis as a Full-Time Police Officer beginning July 29, 2019.

Section 2. Pursuant to Section 737.16, Ohio Revised Code, this appointment and confirmation shall be for a probationary period of six months' consecutive service, and shall not be finally made until Ian Willis has satisfactorily served the probationary period and the Mayor, with the concurrence of Council, have finally appointed Ian Willis.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 5. This resolution shall take effect at the earliest period allowed by law.

Lynn Eisentrout, Mayor

First Reading: August 12, 2019
Second Reading August 26, 2019
Third Reading: September 9, 2019
Passed: September 9, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-23

A RESOLUTION AUTHORIZING A CONTRACT WITH XXXXXXXX FOR LEAF PICKUP

WHEREAS, The Village of Minerva Park desires to proceed with the 2019 Leaf Pickup Program;

WHEREAS, The Village advertised a Request for Proposal for the 2019 Curbside Leaf Removal Program during August and September 2019; and,

WHEREAS, The Village received XX proposals for the 2019 Curbside Leaf Removal Program; and,

WHEREAS, The Village Council finds the proposal received from XXXXXXXXX was received within the established timeframe and is the lowest and best proposal that met the specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer are hereby authorized and directed to enter into a contract with XXXXXXXX for leaf pickup from approximately October 19, 2019 through December 21, 2019.

Section 2. The cost of the leaf pickup program is \$XXXXXX.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This resolution shall take effect at the earliest period allowed by law.

Lynn Eisentrout, Mayor

First Reading: August 12, 2019
Second Reading: August 26, 2019
Third Reading: September 9, 2019
Passed: September 9, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-24

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

WHEREAS, the Council of the Village of Minerva Park, in accordance with the Chapter 5705, Revised Code, adopted a Tax Budget for the fiscal year commencing January 1, 2020; and,

WHEREAS, the Budget Commission of Franklin County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2019 (collection year 2020) as follows:

	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission	Estimate of Full Tax Rate to Be Levied	
		Inside 10 Mill Limitation	Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$479,937.37	\$37,858.27	1.00	14.10

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to submit a certified copy of this Resolution to the Franklin County Budget Commission by October 1, 2019. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

RESOLUTION 2019-24
(Continued)

Lynn Eisentrout, Mayor

First Reading: August 26, 2019
Second Reading: September 9, 2019
Third Reading: September 23, 2019
Passed: September 23, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-25

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE EAST SHORE COURT STORM SEWER IMPROVEMENTS PROJECT

WHEREAS, there presently exists a need for improvements to the storm sewer system in the area of East Shore Court; and

WHEREAS, the storm sewer improvements contract was put out for bid and bids were received in accordance with the law; and

WHEREAS, based on the recommendation of the Village Engineer, XXXXXX is deemed to be the lowest and best bidder for sanitary sewer improvements, as set forth in their *2019 Minerva Park Storm Sewer Improvements Project Bid* received by the Village on October 9, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Council hereby awards the 2019 Minerva Park Sanitary Sewer Improvements Project to XXXXXX and authorizes the Mayor and Fiscal Officer to enter into contract on behalf of the Village for the purpose of completing the above-mentioned project pursuant to the contract documents.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 4. That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the safety of the residents in the East Shore Court area due to flooding; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

Lynn Eisentrout, Mayor

First Reading: September 9, 2019
Second Reading: September 23, 2019
Third Reading: October 14, 2019
Passed: October 14, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor

ORDINANCE 17-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019

WHEREAS, it is necessary to supplement the appropriations in Ordinance 20-2018 for the year ending December 31, 2019; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 20-2018 are supplemented as follows:

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Police Department</u>				
1000-110-100	Personal Services	556,400	(1,200)	555,200
1000-110-200	Employee Fringe Benefits	282,000	4,800	286,800
1000-110-300	Contractual Services	40,700	300	41,000
1000-110-400	Supplies and Materials	64,000	600	64,600
 <u>Fire/Emegency Medical</u>				
1000-120-100	Personal Services	57,000	23,000	80,000
1000-120-200	Employee Fringe Benefits	11,400	3,600	15,000
1000-120-300	Contractual Services	17,600	(1,700)	15,900
1000-120-400	Supplies and Materials	13,900	(300)	13,600
1000-120-500	Capital Outlay	4,900	(2,000)	2,900
 <u>Civil Defense - Siren</u>				
1000-140-300	Contractual Services	2,800	(486)	2,314
 <u>Public Health - County Health District</u>				
1000-210-600	Other	10,500	(550)	9,950
 <u>Provide and Maintain Parks</u>				
1000-320-100	Personal Services	19,500	(4,500)	15,000
1000-320-200	Employee Fringe Benefits	3,900	(900)	3,000
 <u>Swimming Pool</u>				
1000-340-100	Personal Services	48,000	(5,000)	43,000
1000-340-200	Employee Fringe Benefits	9,300	(1,000)	8,300
1000-340-300	Contractual Services	26,800	100	26,900
1000-340-400	Supplies and Materials	18,000	(1,000)	17,000
1000-340-500	Capital Outlay	75,000	(75,000)	0

**Ordinance 17-2019
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Community Planning and Zoning</u>				
1000-410-100	Personal Services	87,500	(5,000)	82,500
1000-410-200	Employee Fringe Benefits	22,100	(1,500)	20,600
1000-410-300	Contractual Services	55,700	(10,000)	45,700
 <u>Other Community Environment</u>				
1000-490-300	Contractual Services	65,500	(11,900)	53,600
 <u>Storm Sewers and Drains</u>				
1000-559-300	Contractual Services	10,000	10,000	20,000
1000-559-500	Capital Outlay	20,000	(20,000)	0
 <u>Mayor's Office</u>				
1000-710-200	Employee Fringe Benefits	21,800	(300)	21,500
1000-710-300	Contractual Services	7,900	(3,950)	3,950
 <u>Legislative</u>				
1000-715-200	Employee Fringe Benefits	700	(100)	600
1000-715-300	Contractual Services	3,000	(500)	2,500
 <u>Mayor's Court</u>				
1000-720-200	Employee Fringe Benefits	16,900	(100)	16,800
1000-720-300	Contractual Services	22,700	1,000	23,700
 <u>Finance</u>				
1000-725-100	Personal Services	70,200	(200)	70,000
1000-725-200	Employee Fringe Benefits	12,700	(300)	12,400
1000-725-300	Contractual Services	12,600	(2,200)	10,400
 <u>Land and Buildings</u>				
1000-730-100	Personal Services	18,500	(1,500)	17,000
1000-730-200	Employee Fringe Benefits	3,700	(350)	3,350
1000-730-300	Contractual Services	46,300	(2,500)	43,800
1000-730-400	Supplies and Materials	8,700	(500)	8,200
 <u>Property Tax Collection Fees</u>				
1000-740-300	Contractual Services	10,000	(1,500)	8,500
 <u>Auditor of State Fees</u>				
1000-745-300	Contractual Services	8,000	(8,000)	0

**Ordinance 17-2019
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Village Solicitor</u>				
1000-750-300	Contractual Services	98,000	2,000	100,000
 <u>Other General Government</u>				
1000-790-300	Contractual Services	35,900	(400)	35,500
1000-790-400	Supplies and Materials	2,500	500	3,000
 <u>Capital Outlay</u>				
1000-800-500	Capital Outlay	20,000	68,000	88,000
 <u>MP Improvement Tax Increment Equivalent</u>				
<u>Capital Outlay</u>				
4907-800-500	Capital Outlay	133,366	50,564	183,930

Section 2. The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

Section 3. This Ordinance shall be in full force and effect upon its passage.

First Reading: August 12, 2019
 Second Reading: August 26, 2019
 Third Reading: September 9, 2019
 Passed: September 9, 2019

Lynn Eisentrout, Mayor

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

ORDINANCE 18-2019

AN ORDINANCE ACCEPTING THE PUBLIC IMPROVEMENTS SITUATED IN MINERVA PARK SUBDIVISION PHASE VII AS RECORDED IN PLAT BOOK 125 PAGE 19, FRANKLIN COUNTY, OHIO RECORDS INCLUDING THE STREETS AND IMPROVEMENTS SITUATED IN THE RIGHT OF WAY

WHEREAS, the Developer of Minerva Park Subdivision Phase VII has represented to the Village that all public improvements reflected upon the subdivision plat including streets and all improvements within the platted street right of way are complete; and,

WHEREAS, the Village is satisfied that all public improvements reflected upon the plat are complete in accordance with the terms of the Development Agreement,

NOW THEREFORE BE IT ORDAINED BY THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, STATE OF OHIO AS FOLLOWS:

Section 1: That all public improvements reflected upon the plat of Minerva Park Phase VII as recorded in Plat Book 125 Page 19, Franklin County, Ohio Records including the streets and all improvement situated in the street right of way are hereby accepted by the Village pursuant to the terms of the Statute.

Section 2: That the Developer is hereby released from all obligations to the Village pursuant to the improvements reflected upon the plat and the Development Agreement with the Village.

Section 3. That it is hereby found and determined that all formal action of this Council concerning and relating to passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Minerva Park which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the Village of Minerva Park, Franklin County, Ohio.

Section 4. This ordinance shall take effect at the earliest period allowed by law.

Lynn Eisentrout, Mayor

First Reading: August 26, 2019
Second Reading: September 9, 2019
Third Reading: September 23, 2019
Passed: September 23, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor