



Village of Minerva Park
Council Meeting: August 26, 2019
AGENDA

Pledge of Allegiance

Roll Call

Green Cards Council President Schrimpf

Minutes August 12, 2019

Legislation

Resolution 2019-22 Appointment of IW
(2nd reading)

Resolution 2019-23 Leaf Pickup
(2nd reading)

Resolution 2019-24 Accepting Amounts and Rates
(1st reading)

Ordinance 17-2019 Supplemental Appropriations
(2nd reading)

New Business

Old Business

Citizens' Comments

Adjourn

**RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK**

Minutes of the

August 21, 2019

Council Meeting

Mayor Eisentrout called the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call: Councilwoman Howard, Council President Schrimpf, Councilman Star, Councilwoman Hughes, Councilman Benedetti, *Councilman Curl is excused.*

Mayor: Lynn Eisentrout

Police Chief: Matt Delp

Fire/EMS: Rick Hoechstetter

Legal Counsel: Gene Hollins

Green Cards:

- ❖ Council President Schrimpf said that there were green cards available for anyone who wished to address council, otherwise there is Citizens' Comments agenda item.

Minutes:

Councilman Benedetti moved to approve the July 8, 2019 minutes: Councilwoman Hughes seconded; passed.

Councilman Benedetti moved to approve the July 22, 2019 meeting minutes: Councilwoman Hughes seconded; passed.

Councilman Benedetti moved to approve the July 30, 2019 Special Council meeting minutes: Councilwoman Hughes seconded; passed.

Code Enforcement Officer's Report:

- ❖ The report was in the packet.

EMS/Fire:

- ❖ Chief Hoechstetter stated that they are changing the schedules to try and find something that works. He is waiting until Chief O'Connor is back before asking about getting on the run cards for Columbus. Discussion ensued about not getting calls from Columbus and having medics waiting on calls from Westerville.

Police Chief:

- ❖ Chief Delp sent out copies of the reports and would answer any questions about the calls.
- ❖ An automatic license reader was installed in one of the cars.
- ❖ National Night Out had about fifty people attending.

Engineer:

- ❖ Mike Flickinger is excused.

Fiscal:

- ❖ The appropriation is a \$77,000 decrease in the overall general fund budget.

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Legal Counsel:

- ❖ Mr. Hollins gave an update about the municipal income tax challenge in court. The Ohio Supreme Court issued a decision to take the case.

Planning and Zoning:

- ❖ Chairperson Park-Curry resigned from her position. They are currently seeking a new member for the Planning and Zoning Commission.
- ❖ The basketball court was discussed at length.
- ❖ Dick Busick of 2824 Maplewood Dr stated that his residence is private property and that he guesses he would have to submit a proposal to Planning and Zoning to obtain a required permit for a proposed property improvement. He said the reserves are private property until they are transferred to the Village and wonders what the Villages response might be toward any unannounced reserve improvements. The proper procedure would be for a MI to present a permit for a basketball court on Reserve J to Planning and Zoning for consideration and then residents would have a forum to provide their input. He said the proposal for the basketball court resulted in the chairperson of Planning and Zoning's resignation.
- ❖ David Roscoe of 2857 Maplewood Dr read an excerpt from the Planning and Zoning's Chairperson's resignation letter.
- ❖ Mr. Hollins said the relevant portion of the approved text of what is now Reserve J states for any of the lots 200A, 199B, or 198C are not permitted to be built upon as provided in the zoning text. Ownership of such lots shall be transferred by the developer to the Village at no charge at the same time Reserves A-H. Such lots shall be used as parkland or open space by the Village. The portion of the text relating to the other reserves does not apply to Reserve (J former lots 198-200) and this includes the restriction relating to improvements; the parkland and open space applies. The issue is whether the reference to parkland includes a basketball court. The text recognizes a distinction between open space and parkland. It is a policy issue for parkland to include a basketball court. If the decision was to not to proceed, there would have been a vote.
- ❖ Councilman summarized that it is a matter of Village government and the Council could prevent M/I from building a basketball court or that they could permit them to build. Council President Schrimpf said it was the Mayor's decision for a stop or start work order. Discussion ensued about M/I and the Village agreements, the basketball court, the development text, and recreational structures.
- ❖ Councilwoman Hughes said that a Planning and Zoning meeting that discussed the basketball court, everyone was originally excited about it. Mr. Fischer said that it did not end up going back to Planning and Zoning because of it being on private property.
- ❖ Once the land belongs to the Village there will be an opportunity to have park rules.

Village Planning:

- ❖ ODOT and the City of Columbus are going to continue the two marked lanes on State Route 3 by Minerva Lake Road and construction will be in 2020.
- ❖ The permit forms will be updated.
- ❖ Councilwoman Howard asked if a few houses in the Village had proper permits. Mr. Fischer said they could ask inspector. Council President Schrimpf would like to see permits from Franklin County in a report. Discussion ensued about private inspections.

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MPCA:

- ❖ Grace Bolain was the recipient of the scholarship in remembrance of Nancy Fisher.
- ❖ Last month's meeting was cancelled because of low attendance.
- ❖ Candidate's Night is tentatively set for Wednesday, October 23, 2019. Location is undecided.
- ❖ Wine & Cheese Night is Saturday, August 17th at the pool.

Mayor's Report:

- ❖ Mayor will give a report at the next Council Meeting.

Communications:

- ❖ Councilman Curl is excused.

Community:

- ❖ Councilman Benedetti left the meeting early, but returned later.

Finance:

- ❖ The next Finance Committee meeting will be on Monday, August 19, 2019 at 6:30 p.m.

Safety:

- ❖ The Safety Committee meeting will be on Monday August 26, 2019 after the Council Meeting.

Streets:

- ❖ Maintenance is still working on the red reflector tape, most of it has been installed.
- ❖ The 2019 Sanitary Sewer Improvements Project is moving forward without any issues except for the odor complaints.
- ❖ East Shore Ct Project drawings should be wrapping up. This is to get the water to flow into the North Lake. The draft should be upcoming in the next few days. Discussion ensued about the work agreements.
- ❖ The storm sewer is being televised throughout the Village. Priorities were given to the troubled areas. There was really heavy cleaning that was unexpected and used the majority of the funds. They are pulling money over from another area to keep the project moving forward.
- ❖ Mosquito spraying is August 20, 2019.
- ❖ There is a large sinkhole from a broken pipe by the Yasmin Market. The other sinkhole on the service road was fixed.
- ❖ The leaf bid must be received by Monday, September 9, 2019 at 4 p.m. The Streets meeting will be later at 6:30 p.m. Councilman Star suggested adding another pickup to the schedule.

Facilities:

- ❖ The Facilities Sub Committee is expecting renderings and cost estimates. After they receive that, they will strategize ways to get multiple times and dates for residents to look at the pictures and get feedback.

RECORD OF PROCEEDINGS
VILLAGE OF MINERVA PARK

Minutes of the

August 21, 2019

Council Meeting

Legislation:

Resolution 2019-22

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st reading)

Resolution 2019-23

A RESOLUTION AUTHORIZING A CONTRACT WITH XXXXXXXX FOR LEAF PICKUP (1st reading)

Ordinance 17-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019 (1st reading)

Legislation:

- ❖ The Legislation Committee Meeting will be on August 26, 2019 at 6:30 p.m.
- ❖ There will be variance discussed at Planning and Zoning for corner lot fences.

New Business:

- ❖ Councilman Benedetti said there should be a conversation about permits.

Old Business:

- ❖ No old business was discussed.

Citizens' Comments:

- ❖ Dick Busick of 2824 Maplewood Dr said that the reserve J is on the PRD as a reserve. The reserves should be delivered to the Village unimproved. Councilman Benedetti said that M/I should have never had to fill out a permit in the first place because there is nothing in the code that says they need to have a permit.
- ❖ Roberto Segovia of 3080 Minerva Lake Road asked what area had the blockages for storm sewers. Councilwoman Hughes said it was Park Lane/Park Lane Ct. He also asked about the charter legislation. He wants to know the cost to the Village for the Charter.
- ❖ Jean McCall said thank you to Councilwoman Hughes for her diligence for the sewer problems. She is fearful of what would happen to the infrastructure with the language within the Charter.

Councilwoman Hughes moved to adjourn; Councilman Star seconded; passed.

The meeting adjourned at 8:50 p.m.

Mayor Lynn Eisentrout

Fiscal Officer Kim Pulley

RESOLUTION 2019-22

A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF IAN WILLIS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY

WHEREAS, there is a vacancy in the Village of Minerva Park Police Department for a full-time Police Officer; and,

WHEREAS, the Mayor and Council for the Village of Minerva Park wish to fill the full-time Police Officer position; and,

WHEREAS, Ian Willis began serving as a full-time Police Officer in the Minerva Park Police Department on July 29, 2019, and has the necessary qualifications to fill this position; and,

WHEREAS, pursuant to Section 737.16, Ohio Revised Code, the Mayor appointed Ian Willis as a full-time Police Officer for the Village of Minerva Park beginning on July 29, 2019 and Council for the Village of Minerva Park now wishes to confirm this appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Pursuant to Section 737.16, Ohio Revised Code, Council for the Village of Minerva Park hereby confirms the Mayor's appointment of Ian Willis as a Full-Time Police Officer beginning July 29, 2019.

Section 2. Pursuant to Section 737.16, Ohio Revised Code, this appointment and confirmation shall be for a probationary period of six months' consecutive service, and shall not be finally made until Ian Willis has satisfactorily served the probationary period and the Mayor, with the concurrence of Council, have finally appointed Ian Willis.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 5. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to fill the full-time officer position. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Lynn Eisentrout, Mayor

First Reading: August 12, 2019
Second Reading August 26, 2019
Third Reading: September 9, 2019
Passed: September 9, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-23

A RESOLUTION AUTHORIZING A CONTRACT WITH XXXXXXXX FOR LEAF PICKUP

WHEREAS, The Village of Minerva Park desires to proceed with the 2019 Leaf Pickup Program;

WHEREAS, The Village advertised a Request for Proposal for the 2019 Curbside Leaf Removal Program during August and September 2019; and,

WHEREAS, The Village received XX proposals for the 2019 Curbside Leaf Removal Program; and,

WHEREAS, The Village Council finds the proposal received from XXXXXXXXX was received within the established timeframe and is the lowest and best proposal that met the specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer are hereby authorized and directed to enter into a contract with XXXXXXXX for leaf pickup from approximately October 19, 2019 through December 21, 2019.

Section 2. The cost of the leaf pickup program is \$XXXXXX.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This resolution shall take effect at the earliest period allowed by law.

Lynn Eisentrout, Mayor

First Reading: August 12, 2019
Second Reading: August 26, 2019
Third Reading: September 9, 2019
Passed: September 9, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-24

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR
AND DECLARING AN EMERGENCY.**

WHEREAS, the Council of the Village of Minerva Park, in accordance with the Chapter 5705, Revised Code, adopted a Tax Budget for the fiscal year commencing January 1, 2020; and,

WHEREAS, the Budget Commission of Franklin County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

Section 2. There be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2019 (collection year 2020) as follows:

	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$XXX,XXX	\$XX,XXX	XXX	XXXX

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to submit a certified copy of this Resolution to the Franklin County Budget Commission by October 1, 2019. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

RESOLUTION 2019-24
(Continued)

Lynn Eisentrout, Mayor

First Reading: August 26, 2019
Second Reading: September 9, 2019
Third Reading: September 23, 2019
Passed: September 23, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor

ORDINANCE 17-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019

WHEREAS, it is necessary to supplement the appropriations in Ordinance 20-2018 for the year ending December 31, 2019; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 20-2018 are supplemented as follows:

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Police Department</u>				
1000-110-100	Personal Services	556,400	(15,184)	541,216
1000-110-200	Employee Fringe Benefits	282,000	4,800	286,800
1000-110-300	Contractual Services	40,700	300	41,000
1000-110-400	Supplies and Materials	64,000	600	64,600
 <u>Fire/Emegency Medical</u>				
1000-120-100	Personal Services	57,000	23,000	80,000
1000-120-200	Employee Fringe Benefits	11,400	3,600	15,000
1000-120-300	Contractual Services	17,600	(1,700)	15,900
1000-120-400	Supplies and Materials	13,900	(300)	13,600
1000-120-500	Capital Outlay	4,900	(2,000)	2,900
 <u>Civil Defense - Siren</u>				
1000-140-300	Contractual Services	2,800	(486)	2,314
 <u>Public Health - County Health District</u>				
1000-210-600	Other	10,500	(550)	9,950
 <u>Provide and Maintain Parks</u>				
1000-320-100	Personal Services	19,500	(4,500)	15,000
1000-320-200	Employee Fringe Benefits	3,900	(900)	3,000
 <u>Swimming Pool</u>				
1000-340-100	Personal Services	48,000	(5,000)	43,000
1000-340-200	Employee Fringe Benefits	9,300	(1,000)	8,300
1000-340-300	Contractual Services	26,800	100	26,900
1000-340-400	Supplies and Materials	18,000	(1,000)	17,000
1000-340-500	Capital Outlay	75,000	(75,000)	0

**Ordinance 17-2019
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Community Planning and Zoning</u>				
1000-410-100	Personal Services	87,500	(5,000)	82,500
1000-410-200	Employee Fringe Benefits	22,100	(1,500)	20,600
1000-410-300	Contractual Services	55,700	(10,000)	45,700
 <u>Other Community Environment</u>				
1000-490-300	Contractual Services	65,500	(11,900)	53,600
 <u>Storm Sewers and Drains</u>				
1000-559-500	Capital Outlay	20,000	(20,000)	0
 <u>Mayor's Office</u>				
1000-710-200	Employee Fringe Benefits	21,800	(300)	21,500
1000-710-300	Contractual Services	7,900	(3,950)	3,950
 <u>Legislative</u>				
1000-715-200	Employee Fringe Benefits	700	(100)	600
1000-715-300	Contractual Services	3,000	(500)	2,500
 <u>Mayor's Court</u>				
1000-720-200	Employee Fringe Benefits	16,900	(100)	16,800
1000-720-300	Contractual Services	22,700	500	23,200
 <u>Finance</u>				
1000-725-100	Personal Services	70,200	(200)	70,000
1000-725-200	Employee Fringe Benefits	12,700	(300)	12,400
1000-725-300	Contractual Services	12,600	(2,200)	10,400
 <u>Land and Buildings</u>				
1000-730-100	Personal Services	18,500	(1,500)	17,000
1000-730-200	Employee Fringe Benefits	3,700	(350)	3,350
1000-730-300	Contractual Services	46,300	(2,500)	43,800
1000-730-400	Supplies and Materials	8,700	(500)	8,200
 <u>Property Tax Collection Fees</u>				
1000-740-300	Contractual Services	10,000	(1,500)	8,500
 <u>Auditor of State Fees</u>				
1000-745-300	Contractual Services	8,000	(8,000)	0

**Ordinance 17-2019
(Continued)**

<u>Fund/Account No.</u>	<u>Account Name</u>	<u>Current Amount</u>	<u>Increase</u>	<u>Revised Amount</u>
<u>General Fund</u>				
<u>Other General Government</u>				
1000-790-300	Contractual Services	35,900	(400)	35,500
1000-790-400	Supplies and Materials	2,500	500	3,000
 <u>Capital Outlay</u>				
1000-800-500	Capital Outlay	20,000	68,000	88,000
 <u>MP Improvement Tax Increment Equivalent</u>				
<u>Capital Outlay</u>				
4907-800-500	Capital Outlay	133,366	50,564	183,930

Section 2. The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

Section 3. This Ordinance shall be in full force and effect upon its passage.

First Reading: August 12, 2019
 Second Reading: August 26, 2019
 Third Reading: September 9, 2019
 Passed: September 9, 2019

 Lynn Eisentrout, Mayor

ATTEST

APPROVED AS TO FORM

 Kim Pulley, Fiscal Officer

 Solicitor