



Village of Minerva Park
Special Council Meeting: May 13, 2019
AGENDA

Pledge of Allegiance

Roll Call

Green Cards Council President Schrimpf

Legislation

Resolution 2019-12 Flowline

(3rd reading, intent is to pass as an emergency)

Resolution 2019-14 Contract Architecture Services

(3rd reading, intent is to pass as an emergency)

Resolution 2019-15 Sanitary Sewer Improvements

(2nd reading)

Resolution 2019-16 ODNR Funding Application

(2nd reading)

Ordinance 08-2019 Chickens/Ducks/Rabbits

(2nd reading)

Ordinance 09-2019 Supplemental Appropriations

(1st reading)

New Business

Old Business

Citizens' Comments

Adjourn

RESOLUTION 2019-12

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH FLOWLINE, LLC FOR INSPECTION, CLEANING AND VIDEO RECORDING OF CERTAIN STORM SEWERS AND DECLARING AN EMERGENCY

WHEREAS, the Village Engineer has recommended the Village begin a program to inspect and document the current condition of the Village's storm sewer system; and,

WHEREAS, the Village has received a quote for the inspection, cleaning, and recording of Wildwood Road, Elmhurst Road, Westbridge Road, Park Lane, and Park Lane Court from Flowline, LLC, to be started on or about May 7, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer of the Village of Minerva Park are hereby authorized and directed to enter into an agreement for the inspection, cleaning, and recording of storm sewers with Flowline, LLC.

Section 2. The cost of the project shall not exceed \$15,000 without further approval of Council.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to have a contract in place and to start the project within the proposed time to address storm sewers that may not be draining properly; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

Lynn Eisentrout, Mayor

First Reading: April 22, 2019
Second Reading: May 6, 2019
Third Reading: May 13, 2019
Passed: May 13, 2019

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-14

A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH MOODY NOLAN, INC TO PROVIDE CONCEPTUAL PLANNING SERVICES AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Village of Minerva Park (“Village”) needs to secure the services of an architectural firm to assess the existing configuration and tenant needs and develop a conceptual plan for the Village community and administrative building located at 2829 Minerva Lake Road; and

WHEREAS, the Village deems it necessary to utilize the services of Moody Nolan, Inc. to provide conceptual design planning;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor and the Fiscal Officer are authorized to enter into a contract with Moody Nolan, Inc. to develop a conceptual design plan for the Village community and administrative building located at 2829 Minerva Lake Road.

Section 2. The cost of the services of Moody Nolan, Inc. shall not exceed \$17,550.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need have to a conceptual plan in place to assess the renovation needs of the aforementioned building; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

Lynn Eisentrout, Mayor

First Reading: April 22, 2019
Second Reading: May 6, 2019
Third Reading: May 13, 2019
Passed: May 13, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-15

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE 2019 SANITARY SEWER IMPROVEMENTS PROJECT AND DECLARING AN EMERGENCY

WHEREAS, there presently exists a need for improvements to the sanitary sewer system in the area of Wildwood Road; and

WHEREAS, the sanitary sewer improvements contract was put out for bid and bids were received in accordance with the law; and

WHEREAS, based on the recommendation of the Village Engineer, Insight Pipe Contracting, LLC is deemed to be the lowest and best bidder for sanitary sewer improvements, as set forth in their *2019 Minerva Park Sanitary Sewer Improvements Project Bid* received by the Village on April 30, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Council hereby awards the 2019 Minerva Park Sanitary Sewer Improvements Project to Insight Pipe Contracting, LLC and authorizes the Mayor and Fiscal Officer to enter into contract on behalf of the Village for the purpose of completing the above-mentioned project pursuant to the contract documents.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin improvements to the sanitary sewer system for the health and safety of residents of the Village. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Lynn Eisentrout, Mayor

First Reading: May 6, 2019
Second Reading: May 13, 2019
Third Reading: May 20, 2019
Passed: May 20, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor

RESOLUTION 2019-16

A RESOLUTION AUTHORIZING THE MAYOR TO SEEK FINANCIAL ASSISTANCE VIA THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR IMPROVEMENTS TO THE MINERVA PARK BABY POOL AND DECLARING AN EMERGENCY

WHEREAS, the State of Ohio through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the State of Ohio Nature Works Grant Program; and

WHEREAS, the Village of Minerva Park desires financial assistance under the Nature Works Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

- Section 1.** The Village of Minerva Park approves filing this application for financial assistance.
- Section 2.** The Mayor hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
- Section 3.** The Village of Minerva Park does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Nature Works Grant Program.
- Section 4.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 5.** That this resolution is hereby declared to be an emergency measure, necessary for the preservation of the public health, safety and welfare and specifically for the need to meet the application process deadlines; WHEREFORE, this resolution shall take effect and be in force from and after its passage.

Lynn Eisentrout, Mayor

First Reading: May 6, 2019
Second Reading: May 13, 2019
Third Reading: May 20, 2019
Passed: May 20, 2019

RESOLUTION 2019-16
(continued)

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor

ORDINANCE 08-2019

AN ORDINANCE TO REVISE SECTION 618.19 AND CREATE SECTION 1290.01 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK, OHIO

WHEREAS, it is necessary and appropriate to revisit, clarify, and update regulations from time to time; and

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

Section 1. Village of Minerva Park Code Section 618.19 is hereby amended to read as follows:
“Section 618.19 Maximum Number of Dogs, Cats or Chickens, Ducks, and/or Rabbits Permitted.”

- (a) No person shall keep more than five (5) dogs, cats, excluding puppies and/or kittens less than six (6) months old, in any single-family dwelling, or in any separate dwelling unit in a two-family or multifamily structure within the Village. “Dwelling” and “dwelling unit” as used in this section, include the lot or parcel of land on which the house of building containing the dwelling unit is located, and all other structures located on the lot or parcel.
- (b) No person shall keep more than five (5) chickens, ducks or rabbits, excluding chicks/peeps, ducklings, and/or kits less than six (6) months old, at any single-family dwelling. Chicken, Rabbits and/or Ducks are not permitted to be kept at any separate dwelling unit in a two-family or multifamily structure within the Village. “Dwelling” and “dwelling unit” as used in this section, include the lot or parcel of land on which the house of building containing the dwelling unit is located, and all other structures located on the lot or parcel.

Section 2. Village of Minerva Park code section be created, Section 1290.01, which shall read as follows:

“Section 1290.01 Chickens, Ducks, and Rabbits

- (a) No Person shall own, keep or harbor any chickens, ducks, or rabbits without meeting the requirements set forth in the following subsection:
 - (1) That a one time permit be required and issued by the Village of Minerva Park prior to acquiring chickens, ducks, or rabbits, and an inspection occur by the Village of Minerva Park within 60 days of acquiring chickens, ducks, or rabbits.
 - (2) That the chickens, ducks, and/or rabbits be kept in a secure enclosure shielded from the street to which it fronts.
 - (3) That an appropriate enclosure (such as a chicken coop for chickens) be provided, and be kept clean and in good repair.
- (b) No person in paragraph (a) shall sell eggs produced by said chickens and/or ducks.
- (c) No person in paragraph (a) shall own, keep or harbor a rooster.
- (d) No person in Paragraph (a) shall fail to comply with all other sections of 618, Animals, involving the care and responsibility of animals.

ORDINANCE 03-2018

(Continued)

(e) Whoever violates this Section is guilty of a minor misdemeanor for a first offense; whoever violates this Section for a second or subsequent offense is guilty of a misdemeanor in the fourth degree. In addition, for second or subsequent violations, the Court may order the offender to forfeit the animals.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

Section 5. This Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Lynn Eisentrout, Mayor

First Reading: May 6, 2019
Second Reading: May 13, 2019
Third Reading: May 20, 2019
Passed: May 20, 2019

ATTEST

APPROVED AS TO FORM

Kimberly Pulley, Fiscal Officer

Solicitor

ORDINANCE 09-2019

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2019

WHEREAS, it is necessary to supplement the appropriations in Ordinance 20-2018 for the year ending December 31, 2019; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2019.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 20-2018 are supplemented as follows:

Veterans Memorial Fund

Suuplies and Materials

2905-800-500	Capital Outlay	0	120	120
--------------	----------------	---	-----	-----

Section 2. The Fiscal Officer shall certify these additional appropriations to the Franklin County Budget Commission.

Section 3. This Ordinance shall be in full force and effect upon its passage.

First Reading: May 13, 2019
Second Reading: May 20, 2019
Third Reading: June 10, 2019
Passed: June 10, 2019

Lynn Eisentrout, Mayor

ATTEST

APPROVED AS TO FORM

Kim Pulley, Fiscal Officer

Solicitor