

Village of Minerva Park  
Council Meeting: June 25, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilman Tony Benedetti

**Green Cards** Councilman Michael Braun

**Code Enforcement Officer's Report** May 2018

**Legislation**

**Resolution 2018-12 Return Advances**

3<sup>rd</sup> Reading

**Resolution 2018-13 Tax Budget**

2<sup>nd</sup> Reading

**Ordinance 09-2018 Village Charter Question and Commission**

1<sup>st</sup> Reading

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

VILLAGE OF MINERVA PARK  
CODE ENFORCEMENT - STATISTIC REPORT

2018

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>CASE/EVENTS</b>	0	0	26	45	100	0	0	0	0	0	0	0	171
New/Opened Cases	NA	NA	21	35	91								147
Permits (inspection req)	NA	NA	5	10	9								24
Abated/Closed Cases	NA	NA	4	8	70								82
<b>CASE TYPES</b>	0	0	21	41	102	0	0	0	0	0	0	0	164
Zoning	NA	NA	7	14	37								58
Building	NA	NA	0	0	3								3
IPMC (Prop Maint)	NA	NA	14	21	48								83
Public Assists	NA	NA	0	2	7								9
Admin	NA	NA	0	1	1								2
Permit Inspections	NA	NA	0	3	6								9
<b>NOTICES ISSUED</b>	0	0	15	14	72	0	0	0	0	0	0	0	101
Courtesy/Warning Notice	NA	NA	15	12	64								91
Violation Notice	NA	NA	0	2	8								10
Citation/Summons Issued	NA	NA	0	0	0								0
<b>PERMITS ISSUED</b>	0	0	37	36	44	0	0	0	0	0	0	0	117
Fence	NA	NA	3	5	3								11
Sign	NA	NA	0	2	1								3
Pool/Spa	NA	NA	0	0	0								0
Accessory Structures	NA	NA	0	1	2								3
Building (Single Family)	NA	NA	6	5	11								22
Property Improvement	NA	NA	2	1	3								6
Deck/Patio	NA	NA	0	1	3								4
Plumbing	NA	NA	12	8	3								23
Electrical	NA	NA	0	0	0								0
Water	NA	NA	6	5	6								17
Sewer	NA	NA	6	5	11								22
Home Occupation	NA	NA	0	0	0								0
Driveway/Sidewalk	NA	NA	1	1	0								2
Zoning (Land/Use)	NA	NA	0	0	0								0
Portable Structure/Storage	NA	NA	0	0	0								0
Right of Way	NA	NA	1	2	1								4
Business Registration	NA	NA	NA	NA	NA								0
Contractor Registration	NA	NA	NA	NA	NA								0
<b>VARIANCES / APPEALS</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
Variations	NA	NA	0	0	0								0
Appeals	NA	NA	0	0	0								0

Submitted by:  
Jayson Wickard | Code Enforcement Officer

VILLAGE OF MINERVA PARK  
ZONING & CODE ENFORCEMENT REPORT - MAY 2018

Event/Case #	Date	Status	Rating	Reason	Location	Type	Code/Section	Event	Courtesy	Violation	Correct by	Closed/ Abated
2018-1068	5/1/2018	OPEN	NOTICE	VIOLATION	5236-5272 CLEVELAND AVE (DOWNTOWN CENTER)	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Trash around dumpster and rear building		5/1/2018	5/15/2018	
2018-1069	5/2/2018	CLOSED	INVESTIGATING	PUBLIC ASSIST	Yasmin Market	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Request to check fence ord. for ground/street	NA	NA	NA	
2018-1070	4/27/2018	CLOSED	INVESTIGATING	VIOLATION	2965 Dublin Granville Rd	IPMC	EXTERIOR AREAS	Tree limbs rear of property	5/7/2018		5/17/2018	5/15/2018
2018-1071	5/2/2018	OPEN	NOTICE	VIOLATION	5266 Cleveland Ave	IPMC	PREMISES IDENTIFICATION	Faded street numbers on unit	5/2/2018		5/17/2018	
2018-1072	5/2/2018	OPEN	NOTICE	VIOLATION	5256 Cleveland Ave	IPMC	EXTERIOR STRUCTURES	Graffiti on window	5/2/2018		5/17/2018	
2018-1073	5/2/2018	OPEN	NOTICE	VIOLATION	5432 Cleveland Ave "CRYSTALS"	IPMC	PREMISES IDENTIFICATION	No street number on unit	5/2/2018		5/17/2018	
2018-1074	5/2/2018	OPEN	NOTICE	VIOLATION	2525 Woodley Rd	IPMC	PREMISES IDENTIFICATION	Missing number, needs viewable from both sides	5/2/2018		5/17/2018	
2018-1075	5/2/2018	CLOSED	NOTICE	VIOLATION	2525 Woodley Rd	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Building material and debris by garage	5/2/2018		5/17/2018	5/14/2018
2018-1076	5/3/2018	CLOSED	IMPOUNDED	VIOLATION	Behind Downtown Center	ZONING	PARKING	Abandoned vehicle behind shopping center parked without	5/3/2018		5/4/2018	5/7/2018
2018-1077	5/3/2018	CLOSED	NOTICE	VIOLATION	5300 Cleveland (Uptown Center)	ZONING	PARKING	Vehicle parked in lot without registrations	5/3/2018		5/4/2018	5/3/2018
2018-1078	5/3/2018	OPEN	INVESTIGATING	COMPLAINT	2774 Park Lane Ct	ZONING	OCCUPANCY/USE	Boarding house				
2018-1079	5/3/2018	OPEN	PERMIT	INSPECTION	2604 Wildwood Rd	BUILDING	PERMIT INSPECTION	PIP-12-2018 Enclosed patio				
2018-1080	5/5/2018	CLOSED	NO VIOL	VIOLATION	2800-B Lakewood	ZONING	PARKING	Commercial van parked on curve "bob cat" for several weeks				5/7/2018
2018-1081	5/5/2018	CLOSED	INVESTIGATING	PUBLIC ASSIST	5377 Park Lane	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Would like to merge 2 properties				5/5/2018
2018-1082	5/5/2018	OPEN	PERMIT	INSPECTION	4900 Black Sycamore	BUILDING	PERMIT INSPECTION	PIP-13-2018 12x20 deck				
2018-1083	5/1/2018	OPEN	NOTICE	VIOLATION	2937 Berry Lane Ct	IPMC	EXTERIOR AREAS	Dilapidated Fence	5/8/2018		6/8/2018	
2018-1084	5/5/2018	CLOSED	NOTICE	VIOLATION	2578 Briar Rose	IPMC	EXTERIOR AREAS	Tree spores need cleaned up along street	5/7/2018		5/17/2018	5/16/2018
2018-1085	5/5/2018	OPEN	INVESTIGATING	PUBLIC ASSIST	Woodley/Cleveland	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Monument blocking view				
2018-1086	5/5/2018	CLOSED	NOTICE	VIOLATION	2643 Jordan Rd	ZONING	INOPERABLE VEHICLES (1282.08)	Vehicle parked in drive with cover with flat tires	5/7/2018		5/17/2018	5/14/2018
2018-1087	5/5/2018	CLOSED	COMPLETED	VIOLATION	5400-B Cleveland Ave	ZONING	SIGN (1280)	Removed sign in ROW. "Kable Staffing"	NA	NA	NA	5/5/2018
2018-1088	5/5/2018	OPEN	INVESTIGATING	INSPECTION	5264 Cleveland Ave	ZONING	OCCUPANCY/USE	Check business license, registration, fire and health				
2018-1089	5/2/2018	CLOSED	NOTICE	VIOLATION	2692 Jordan Rd	ZONING	PARKING	Trailer parked in drive	5/2/2018			5/14/2018
2018-1090	5/1/2018	CLOSED	COMPLETED	ADMIN	Village of Minerva Park	ADMIN	ADMIN OR PUBLIC ASSIST	Took picture of all business signs throughout Village				5/1/2018

2018-1091	5/5/2018	CLOSED	NOTICE	VIOLATION	2540 Maplewood	IPMC	EXTERIOR AREAS	Tree spores need cleaned up along street	5/7/2018		5/17/2018	5/8/2018
2018-1092	5/5/2018	CLOSED	NOTICE	VIOLATION	2652 Maplewood	IPMC	PARKING	Vehicle parked in driveway with ripped cover. Reg is not on file	5/7/2018		5/17/2018	5/14/2018
2018-1093	5/5/2018	OPEN	PLACARD	VACANT	3110 Minerva Lake Rd	ZONING	UNSAFE PLACARD POSTED	VACANT: Safety: Raccoons observed in open gable vent	5/5/2018			
2018-1094	5/5/2018	CLOSED	WARNED	VIOLATION	5294 Cleveland (Sams Barber)	ZONING	SIGN (1280)	No flashing signs allowed (ATM sign)	5/5/2018			5/5/2018
2018-1095	5/5/2018	CLOSED	WARNED	VIOLATION	5244 Cleveland (Electronic Mobile Tech)	ZONING	SIGN (1280)	No flashing signs allowed (Open Sign)	5/5/2018			5/5/2018
2018-1096	5/5/2018	OPEN	NOTICE	VIOLATION	5274 Cleveland Ave (Hello Dentrall)	IPMC	EXTERIOR STRUCTURES	Remove old sign from rear of property	5/7/2018		5/22/2018	
2018-1097	NA	CLOSED			NA			NA	NA	NA	NA	NA
2018-1098	5/5/2018	OPEN	NOTICE	VIOLATION	5260 Cleveland - Urban Thrift Store	ZONING	SIGN (1280)	Sign installed without a permit	NA	5/8/2018	5/23/2018	
2018-1099	5/7/2018	CLOSED	COMPLETED	PUBLIC ASSIST	Downtown Center	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Meet with owner to discuss zoning issues				5/7/2018
2018-1100	5/7/2018	CLOSED	NOTICE	VIOLATION	3147 Minerva Lake Rd (on Farview)	IPMC	INOPERABLE VEHICLES (1282.08)	2 vehicles inoperable parked on drive and street	5/8/2018		5/13/2018	5/14/2018
2018-1101	5/7/2018	OPEN	NOTICE	VIOLATION	5244 Cleveland (Electronic Mobile Tech)	ZONING	SIGN (1280)	Removed sign from façade and placed sign in window without a	5/7/2018	5/23/2018	5/26/2018	
2018-1102	5/7/2018	OPEN	INVESTIGATING	VIOLATION	5460 Cleveland Ave - Minerva Park Housing	ZONING	SIGN (1280)	Changed sign without permit	5/7/2018	5/8/2018	5/15/2018	
2018-1103	5/8/2018	CLOSED	ABATED	VIOLATION	5296 Cleveland Ave (Yaa Salam)	ZONING	SIGN (1280)	Flashing "Open" Sign	5/8/2018			5/8/2018
2018-1104	5/8/2018	OPEN	INVESTIGATING	VIOLATION	5460 Cleveland Ave - Minerva Park Housing	ZONING	SIGN (1280)	Abandoned sign. No face plate. Needs repaired				
2018-1105	5/9/2018	CLOSED	ABATED	VIOLATION	2634 Wildwood	ZONING	SIGN (1280)	Advertising sign in front yard				5/11/2018
2018-1106	5/9/2018	CLOSED	NOTICE	VIOLATION	2634 Wildwood	IPMC	HIGH GRASS/WEEDS	More than 6" high grass/weeds			5/13/2018	5/9/2018
2018-1107	5/9/2018	CLOSED	NOTICE	VIOLATION	2505 Wildwood	IPMC	HIGH GRASS/WEEDS	More than 6" high grass/weeds	5/9/2018		5/13/2018	5/10/2018
2018-1108	5/11/2018	CLOSED	COMPLETED	COMPLAINT	3110 Minerva Lake Rd	IPMC	EXTERIOR AREAS	Inground pool dirty water on cover - mosquitos; Overgrown				5/21/2018
2018-1109	5/10/2018	CLOSED	NOTICE	VIOLATION	2792 North Bay	IPMC	PARKING	Vehicle in drive with flat tires and expired registration (inoperable)	5/14/2018		5/21/2018	5/29/2018
2018-1110	5/11/2018	OPEN	PERMIT	INSPECTION	5266 Cardinal Ct	PERMIT	PERMIT INSPECTION	PIP-15-2018 Addition/Greenhouse				
2018-1111	5/14/2018	OPEN	NOTICE	PUBLIC ASSIST	Yasmin Market	ZONING	PREMISES IDENTIFICATION	Request unit # on back premises	5/14/2018			
2018-1112	5/14/2018	OPEN	INVESTIGATING	PUBLIC ASSIST	Uptown Center	ZONING	PREMISES IDENTIFICATION	Request unit # on back premises				
2018-1113	5/14/2018	OPEN	INVESTIGATING	PUBLIC ASSIST	Downtown Center	ZONING	PREMISES IDENTIFICATION	Request unit # on back premises				
2018-1114	5/14/2018	OPEN	INVESTIGATING	COMPLAINT	5464 Cleveland "Minerva Park Housing"	ZONING	OCCUPANCY/USE	Check land use and proper permitting.				
2018-1115	5/14/2018	CLOSED	COMPLETED	COMPLAINT	Woodley/Cleveland	ZONING	SIGN (1280)	Stop sign was knocked over. Temp fixed and wont stay up.				5/16/2018

2018-1116	5/14/2018	CLOSED	NOTICE	VIOLATION	5296 Cleveland Ave (Yaa Salam)	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Chairs behind building in alley belongs to Yaa Salam	5/14/2018			5/14/2018k
2018-1117	5/14/2018	CLOSED	ABATED	VIOLATION	Woodley/Cleveland	ZONING	SIGN (1280)	"Afri-Net School" sign in ROW				5/14/2018
2018-1118	5/14/2018	CLOSED	ABATED	VIOLATION	2815 Alder Vista	ZONING	SIGN (1280)	"Security Roofing" advertising sign in yard				5/14/2018
2018-1119	5/14/2018	OPEN	NOTICE	VIOLATION	2815 Alder Vista	ZONING	PARKING	Red Mustang with flat tires and exp. Tags	5/14/2018			
2018-1120	5/14/2018	CLOSED	ABATED	VIOLATION	2645 Alder Vista	ZONING	SIGN (1280)	"Painting" advertising sign in front yard.				5/14/2018
2018-1121	5/14/2018	CLOSED	NOTICE	VIOLATION	2811 Lakewood	IPMC	HIGH GRASS/WEEDS	21" weeds/grass	5/14/2018		5/22/183	5/23/2018
2018-1122	5/14/2018	OPEN	INVESTIGATING	VIOLATION	5300 Cleveland (Uptown Center)	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Dumpster overflowing, lid open, debris				
2018-1123	5/14/2018	OPEN	READY	INSPECTION	5319 Ponderosa Dr	PERMIT	PERMIT INSPECTION	PIP-16-2018				
2018-1124	5/15/2018	CLOSED	NOTICE	VIOLATION	2727 Alder Vista	ZONING	PARKING	Vehicle parked in drive with flat tires	5/15/2018		5/30/2018	6/4/2018
2018-1125	5/15/2018	CLOSED	WARNED	VIOLATION	5294 Cleveland (Sams Barber)	ZONING	SIGN (1280)	Flashing ATM sign	5/15/2018			5/15/2018
2018-1126	5/15/2018	CLOSED	WARNED	VIOLATION	2668 Minerva Lake Rd	ZONING	SIGN (1280)	Advertising sign "Rhino" in front yard.	5/15/2018			5/15/2018
2018-1127	5/15/2018	OPEN	INVESTIGATING	COMPLAINT	2869 North Lake Ct	IPMC	PROPERTY MAINTENANCE (1480)	Resident CI to check fence and overgrown weeds				
2018-1128	5/16/2018	CLOSED	NO VIOL	COMPLAINT	5300 Cleveland (Uptown Center)	ZONING	PARKING	Parked car with no reg displayed.				5/16/2018
2018-1129	5/21/2018	CLOSED	WARNED	VIOLATION	2752 Minerva Lake Rd	ZONING	SIGN (1280)	Advertising sign (gutters) in yard.				5/21/2018
2018-1130	5/21/2018	CLOSED	NOTICE	VIOLATION	2634 Minerva Lake Rd	ZONING	SIGN (1280)	Advertising sign "we buy homes" in yard	5/21/2018			5/21/2018
2018-1131	5/22/2018	CLOSED	NOTICE	VIOLATION	2629 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass	5/22/2018		5/27/2018	5/23/2018
2018-1132	5/22/2018	CLOSED	NOTICE	VIOLATION	2525 Maplewood	IPMC	HIGH GRASS/WEEDS	High grass + Premises ID required	5/22/2018		5/27/2018	5/29/2018
2018-1133	5/22/2018	CLOSED	ABATED	VIOLATION	2738 Maplewood	IPMC	HIGH GRASS/WEEDS	High Grass.	5/22/2018		5/27/2018	5/29/2018
2018-1134	5/22/2018	CLOSED	WARNED	VIOLATION	2869 North Lake Ct	ZONING	SIGN (1280)	"Leaf Filter" advertising sign in yard	5/22/2018			5/22/2018
2018-1135	5/22/2018	CLOSED	NOTICE	VIOLATION	2650 Jordan Rd	IPMC	HIGH GRASS/WEEDS	High Grass.	5/22/2018		5/27/2018	5/22/2018
2018-1136	5/22/2018	CLOSED	NOTICE	VIOLATION	2846 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High Grass	5/22/2018		5/27/2018	5/24/2018
2018-1137	5/22/2018	CLOSED	WARNED	VIOLATION	Yasmin Market	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	scrap metal in rear of building.	5/22/2018		5/25/2018	5/24/2018
2018-1138	5/23/2018	CLOSED	ABATED	VIOLATION	Farview / Cleveland	ZONING	SIGN (1280)	"Roof Washing" (Advertising) sign in ROW				5/23/2018
2018-1139	5/23/2018	OPEN	INVESTIGATING	VIOLATION	5264 Cleveland Ave	BUILDING	PLUMBING PERMIT	Plumbing Permit Required	5/23/2018		5/28/2018	
2018-1140	5/23/2018	CLOSED	WARNED	VIOLATION	5294 Cleveland (Sams Barber)	ZONING	SIGN (1280)	Flashing "ATM" sign	5/23/2018			5/23/2018
2018-1141	5/23/2018	CLOSED	NOTICE	VIOLATION	2585 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass	5/23/2018		5/28/2018	5/29/2018
2018-1142	5/23/2018	CLOSED	NOTICE	VIOLATION	2515 Maplewood	IPMC	HIGH GRASS/WEEDS	High grass	5/23/2018		5/28/2018	5/24/2018

2018-1143	5/23/2018	CLOSED	NOTICE	VIOLATION	2792 Alder Vista	IPMC	HIGH GRASS/WEEDS	High grass	5/23/2018		5/28/2018	5/23/2018
2018-1144	5/23/2018	CLOSED	NOTICE	VIOLATION	5246 Cleveland Ave (Simple Staffing)	ZONING	SIGN (1280)	Changed sign without permit	5/23/2018		5/28/2018	5/29/2018
2018-1145	5/24/2018	CLOSED	WARNED	VIOLATION	2530 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass/weeds	5/24/2018		5/29/2018	5/29/2018
2018-1146	5/24/2018	CLOSED	NOTICE	VIOLATION	2759 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass	5/24/2018		5/29/2018	5/29/2018
2018-1147	5/24/2018	OPEN	NOTICE	VIOLATION	2652 Maplewood	IPMC	HIGH GRASS/WEEDS	High grass	5/24/2018		5/29/2018	5/29/2018
2018-1148	5/24/2018	OPEN	WARNED	VIOLATION	5460 Cleveland Ave - Minerva Park Housing	IPMC	HIGH GRASS/WEEDS	High grass by sign on Northland Plaza	5/24/2018		5/29/2018	
2018-1149	5/24/2018	OPEN	INVESTIGATING	COMPLAINT	2792 North Bay	IPMC	EXTERIOR STRUCTURES	Peeling paint, poison ivy along fence, vine on tree				
2018-1150	5/25/2018	OPEN	PERMIT	INSPECTION	4756 Black Sycamore	PERMIT	PERMIT INSPECTION	F-11-2018				
2018-1151	5/29/2018	OPEN	WARNED	VIOLATION	2653 Alder Vista	IPMC	HIGH GRASS/WEEDS	High grass	5/29/2018		6/3/2018	
2018-1152	5/29/2018	CLOSED	NOTICE	VIOLATION	3340 Minerva Lake Rd	IPMC	PARKING	Vehicle parked on grass	5/29/2018		5/30/2018	5/29/2018
2018-1153	5/29/2018	CLOSED	NOTICE	VIOLATION	2833 Alder Vista	IPMC	HIGH GRASS/WEEDS	High grass	5/29/2018		6/3/2018	6/4/2018
2018-1154	5/29/2018	CLOSED	NOTICE	VIOLATION	5282 Cleveland Ave	IPMC	HIGH GRASS/WEEDS	High grass	5/29/2018		6/3/2018	6/4/2018
2018-1155	5/29/2018	CLOSED	NOTICE	VIOLATION	2565 Woodley	IPMC	HIGH GRASS/WEEDS	High grass / Landscapping	5/29/2018		6/3/2018	6/4/2018
2018-1156	5/29/2018	CLOSED	TOT	COMPLAINT	MLR	IPMC	GRAFFITI	Spray paint on road				5/29/2018
2018-1157	5/29/2018	CLOSED	TOT	COMPLAINT	Longs Funeral Home	IPMC	HIGH GRASS/WEEDS	high grass - neighboring property				5/29/2018
2018-1158	5/29/2018	OPEN	PERMIT	INSPECTION	3034 Green Line Way	PERMIT	PERMIT INSPECTION	F-18-2018				
2018-1159	5/30/2018	OPEN	PERMIT	INSPECTION	3169 Yellow Finch	PERMIT	PERMIT INSPECTION	F-12-2018				
2018-1160	5/25/2018	CLOSED	TOT	COMPLAINT	Minerva Lake Rd / East Shore	IPMC	HIGH GRASS/WEEDS	High grass near construction	5/25/2018			5/25/2018
2018-1161	5/25/2018	OPEN	TOT	COMPLAINT	5200-B Cleveland Ave	IPMC	HIGH GRASS/WEEDS	High grass near utility service box	5/25/2018			
2018-1162	5/30/2018	CLOSED	NOTICE	VIOLATION	5275 Elmhurst	IPMC	HIGH GRASS/WEEDS	High grass and weds	5/30/2018		6/4/2018	6/4/2018
2018-1163	5/30/2018	OPEN	WARNED	VIOLATION	5299 Elmhurst	IPMC	HIGH GRASS/WEEDS	High grass	5/30/2018		6/4/2018	
2018-1164	5/31/2018	CLOSED	TOT	COMPLAINT	5000-B Cleveland Ave	IPMC	HIGH GRASS/WEEDS	High grass just outside jurisdiction, Cleveland south entrance.	5/25/2018			6/4/2018
2018-1165	5/31/2018	OPEN	PERMIT	INSPECTION	2866 Lakewood	PERMIT	PERMIT INSPECTION	PIP-19-2018				
2018-1166	5/31/2018	OPEN	NOTICE	VIOLATION	3147 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass along side of fence	5/31/2018			

## RESOLUTION 2018-12

### A RESOLUTION TO AUTHORIZE A PARTIAL RETURN OF ADVANCE TO THE GENERAL FUND FROM MINERVA LAKE ROAD PROJECT AND DAM AND LAKE IMPROVEMENT FUNDS AND CONVERTING PART OF THE PREVIOUS ADVANCES TO A TRANSFER

**WHEREAS**, the Village of Minerva Park (the Village) passed Resolutions 2016-29 and 2016-39, advancing monies to the Minerva Lake Road Project fund and the Dam and Lake Improvement fund, respectively; and

**WHEREAS**, the Village spent part of the advanced monies exploring the necessity of capital projects which were determined not to be pursued at the current time; and

**WHEREAS**, the Village now desires to convert monies already spent to a transfer that will not be repaid and repay the remaining advanced amounts with unspent balances in the Minerva Lake Road Project and the Dam and Lake Improvement funds;

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:**

**Section 1.** The Fiscal Officer is authorized to convert \$19,107.02 of the amount advanced to the Minerva Lake Road Project fund to a transfer which will not be repaid. The Fiscal Officer is authorized to return the remaining \$5,892.98 to the General fund as repayment of the advance.

**Section 2.** The Fiscal Officer is authorized to convert \$11,862.54 of the amount advanced to the Dam and Lake Improvement fund to a transfer which will not be repaid. The Fiscal Officer is authorized to return the remaining \$38,137.46 to the General fund as repayment of the advance.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinances were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** This resolution shall take effect and shall be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: May 21, 2018  
Second Reading: June 11, 2018  
Third Reading: June 25, 2018  
Passed: June 25, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kim Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## RESOLUTION 2018-13

### A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2018 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY

**WHEREAS,** The Tax Budget for 2019 has been prepared as required by Section 5705.28, Revised Code; and

**WHEREAS,** Two copies of the tax budget were on file in the office of the fiscal officer for public inspection on July 1, 2018, and was available for public inspection as required by Section 5705.30, Revised Code; and

**WHEREAS,** A public hearing was held by the Council of the Village of Minerva Park on July 9, 2018 at 6:30 p.m; and

#### **NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Tax Budget for the Village of Minerva Park for the fiscal year beginning January 1, 2019 attached hereto as Attachment A and incorporated by reference, be and is hereby adopted by the Council of the Village of Minerva Park.

**Section 2.** The Fiscal Officer be and hereby is authorized and directed to certify a copy of said budget and a copy of this Resolution and to transmit the same to the Franklin County Budget Commission on or before July 20, 2018.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to comply with the statutory filing date. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

First Reading: June 11, 2018  
Second Reading: June 25, 2018  
Third Reading: July 9, 2018  
Passed: July 9, 2018

\_\_\_\_\_  
Lynn Eisentrout, Mayor

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor



**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**

**2019 Tax Budget**

To the Franklin County Auditor:

The Council of the Village of Minerva Park hereby submits its Annual Budget for the year commencing January 1, 2019 for consideration of the Franklin County Budget Commission pursuant to Section 5705.30 of the Ohio Revised Code.

\_\_\_\_\_  
Kimberly Pulley  
Fiscal Officer

\_\_\_\_\_  
Date

<b>SCHEDULE A</b>					
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES					

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Amount Requested of Budget Commission	Amount Approved by Budget Commission	Amount to be Derived From Levies Outside 10 Mill	Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
GOVERNMENT FUNDS					
General Fund					
Inside Millage (1 Mill)	\$37,700				
2015, 4.0 Mill Operating Levy	150,800				
2015, 1.9 Mill Operating Levy	71,630				
2016, 3.2 Mill Operating Levy	120,640				
2017, 5.0 Mill Operating Levy	188,500				
<b>TOTAL ALL FUNDS</b>	\$569,270				

Amount requested is based on an estimated assessed valuation of \$37,700,000

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**General Fund**

<u>Description</u>	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Revenues</u></b>					
Property and Other Local Taxes					
Real Estate Tax	\$429,620	\$437,395	\$440,810	\$438,273	\$450,000
Municipal Income Tax	720,761	893,875	930,800	971,118	1,101,626
Other - Local Taxes	0	0	0	0	0
State Shared Taxes					
Local Government	42,341	42,178	40,846	42,000	42,000
Inheritance Tax	0	0	0	0	0
Property Tax Allocation	69,846	69,286	69,179	70,000	72,600
Intergovernmental	395	1,596	3,286	500	500
Charges for Services	89,772	168,141	128,967	133,400	111,349
Fines, Licenses and Permits	88,276	51,494	97,318	107,750	118,250
Earnings on Investments	186	2,637	6,968	15,000	10,000
Miscellaneous	10,022	8,638	16,363	12,000	12,000
<b>Total Revenue</b>	<b>1,451,219</b>	<b>1,675,240</b>	<b>1,734,537</b>	<b>1,790,041</b>	<b>1,918,325</b>
<b><u>Expenditures</u></b>					
<b><u>Security of Persons and Property</u></b>					
Police Enforcement - Salaries	323,528	389,879	461,620	549,039	580,700
Police Enforcement - Other	288,398	312,216	333,015	448,233	487,200
Fire and EMS - Salaries	17,171	24,355	29,512	36,006	38,000
Fire and EMS - Other	41,098	43,954	28,589	37,490	37,800
Street Lighting	4,008	4,053	3,649	4,810	4,500
Civil Defense - Other	2,458	2,416	0	4,700	3,000
<b><u>Public Health and Welfare</u></b>					
County Health District	8,424	8,806	9,311	10,000	10,500
Public Assistance Indigent Burial	600	600	0	600	600
Other Public Health - Mosquito Spraying	1,650	1,100	0	2,000	2,000
<b><u>Leisure Time Activities</u></b>					
Provide and Maintain Parks - Salaries	6,594	5,995	7,413	12,116	18,500
Provide and Maintain Parks - Other	3,963	25,727	9,001	4,200	5,400
Swimming Pool - Salaries	41,310	39,030	40,533	43,700	48,000
Swimming Pool - Other	31,770	31,994	30,171	64,162	37,600
<b><u>Community Environment</u></b>					
Community Planning and Zoning - Salaries	24,955	36,992	68,457	77,292	83,000
Community Planning and Zoning - Other	16,492	100,088	87,933	152,725	58,700
Other Community Environment - Lakes	19,941	43,642	28,085	43,000	52,000
Electric - Other	0	0	0	0	0
Gas - Other	0	0	0	0	0
Water - Other	0	0	0	0	0
<b><u>Basic Utility Services</u></b>					
Storm Sewers and Drains - Other	19,380	8,562	5,220	48,160	25,000
Refuse Collection and Disposal - Other	0	0	0	0	0
Other Basic Utility Service - Other	0	0	0	0	0

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**General Fund**

<u>Description</u>	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>General Government</u></b>					
Mayor and Administrative Offices - Salaries	35,681	38,196	38,635	42,785	45,000
Mayor and Administrative Offices - Other	23,838	23,571	23,580	23,043	20,900
Legislative Activities - Salaries	1,158	3,127	3,418	3,633	3,600
Legislative Activities - Other	2,702	1,154	11,808	5,900	1,400
Mayor's Court - Salaries	21,577	19,689	19,838	21,352	22,400
Mayor's Court - Other	31,033	29,987	27,252	41,160	35,000
Clerk - Treasurer - Salaries	47,350	56,341	65,360	67,360	71,200
Clerk - Treasurer - Other	30,207	33,988	23,594	26,143	27,600
Lands and Buildings - Salaries	12,279	8,633	10,141	12,440	12,600
Lands and Buildings - Other	50,514	61,145	62,037	91,538	63,400
Property Tax Collection Fees - Other	7,932	13,588	16,919	11,000	11,300
Auditor of State Fees - Other	53	10,262	6,152	6,500	8,000
Solicitor - Other	76,794	67,273	67,530	68,040	97,500
Income Tax Administration - Other	25,177	28,378	31,795	36,000	37,100
Other General Government - Other	29,853	27,900	27,131	38,745	39,700
Capital Outlay	0	0	1,175	15,000	25,000
Debt Service	0	0	0	0	0
Total Expenditures	<u>1,247,888</u>	<u>1,502,641</u>	<u>1,578,874</u>	<u>2,048,872</u>	<u>2,014,200</u>
Excess of Revenues Over/ (Under) Expenditures	<u>203,331</u>	<u>172,599</u>	<u>155,663</u>	<u>(258,831)</u>	<u>(95,875)</u>
<b><u>Other Financing Sources &amp; Uses</u></b>					
Sale of Assets	2,500	5,575	2,500	0	0
Transfers-In	6,295	1,303	0	0	0
Advances-In	0	2,500	0	44,027	0
Transfers-Out	(6,295)	(136,300)	0	(20,000)	(50,000)
Advances-Out	0	(77,500)	0	0	0
Total Other Financing Sources & Uses	<u>2,500</u>	<u>(204,422)</u>	<u>2,500</u>	<u>24,027</u>	<u>(50,000)</u>
Excess of Revenues and Other Sources Over/(Under) Expenditures and Other (Uses)	205,831	(31,823)	158,163	(234,804)	(145,875)
Cash Fund Balance 1/1	300,923	507,513	475,690	633,853	399,049
Fund Balance Adjustments	759	0	0	0	0
Cash Fund Balance 12/31	<u>507,513</u>	<u>475,690</u>	<u>633,853</u>	<u>399,049</u>	<u>253,174</u>
Less: Encumbrances 12/31	41,819	74,535	143,136	40,000	40,000
Unencumbered Fund Balance, December 31,	<u><u>\$465,694</u></u>	<u><u>\$401,155</u></u>	<u><u>\$490,717</u></u>	<u><u>\$359,049</u></u>	<u><u>\$213,174</u></u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Special Levy - Lake Restoration Debt Service Fund (3904)**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Revenues</u></b>				
Real Estate Tax	0	0	0	0
Intergovernmental - Property Tax Allocation	7	0	0	0
Total Revenues	<u>7</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	0	0	0	0
Interest and Fiscal Charges	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	<u>7</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-In	0	0	0	0
Transfers-Out	(8,844)	0	0	0
Total Other Financing Sources (Uses)	<u>(8,844)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues and Other Sources Over/(Under) Expenditures and Other (Uses)	(8,837)	0	0	0
Cash Fund Balance 1/1	8,837	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Other Debt Service Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Waterline Phase I Debt Service (3901)</u></b>				
<b><u>Revenues</u></b>				
	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Debt Service	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(15,412)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(15,412)	0	0	0
Cash Fund Balance 1/1	15,412	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>Waterline Phase II Debt Service (3902)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	8,043	0	0	0
Interest and Fiscal Charges	121	0	0	0
Total Expenditures	<u>8,164</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	(8,164)	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(10,515)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(18,679)	0	0	0
Cash Fund Balance 1/1	18,679	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Other Debt Service Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Waterline Phase III Debt Service (3903)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$36,228	\$17,000	\$17,000	\$17,000
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	21,380	22,025	22,692	23,378
Interest and Fiscal Charges	4,373	3,726	3,108	2,374
Total Expenditures	25,753	25,751	25,800	25,752
Excess of Revenues Over/(Under) Expenditures	10,475	(8,751)	(8,800)	(8,752)
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-In	25,928	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	36,403	(8,751)	(8,800)	(8,752)
Cash Fund Balance 1/1	29,079	65,482	56,731	47,931
Cash Fund Balance 12/31	<u>\$65,482</u>	<u>\$56,731</u>	<u>\$47,931</u>	<u>\$39,179</u>
<b><u>Waterline Phase IV Debt Service (3905)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$40,447	\$25,000	\$25,000	\$25,000
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	23,460	24,168	24,899	25,652
Interest and Fiscal Charges	5,221	4,513	3,801	3,030
Total Expenditures	28,681	28,681	28,700	28,682
Excess of Revenues Over/(Under) Expenditures	11,766	(3,681)	(3,700)	(3,682)
Cash Fund Balance 1/1	32,976	44,742	41,061	37,361
Cash Fund Balance 12/31	<u>\$44,742</u>	<u>\$41,061</u>	<u>\$37,361</u>	<u>\$33,679</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Other Debt Service Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>EMS Vehicle Bond Retirement Fund (3101)</u></b>				
<b><u>Revenues</u></b>				
Municipal Income Tax	\$26,400	\$24,000	\$23,004	\$22,320
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	22,000	22,000	22,000	22,000
Interest and Fiscal Charges	2,796	2,231	1,700	1,100
Total Expenditures	24,796	24,231	23,700	23,100
Excess of Revenues Over/(Under) Expenditures	1,604	(231)	(696)	(780)
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-In	20,145	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	21,749	(231)	(696)	(780)
Cash Fund Balance 1/1	2,431	24,180	23,949	23,253
Cash Fund Balance 12/31	<u>\$24,180</u>	<u>\$23,949</u>	<u>\$23,253</u>	<u>\$22,473</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Street Maintenance Fund (2011)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental - Property Tax Allocation	\$59,883	\$63,468	\$55,000	\$58,000
Interest	192	720	400	400
Total Revenues	<u>60,075</u>	<u>64,188</u>	<u>55,400</u>	<u>58,400</u>
<b><u>Expenditures</u></b>				
Transportation	18,292	14,306	35,000	35,000
Capital Outlay	0	0	0	0
Debt Service - Other				
Principal Retirement	17,232	17,395	17,600	17,800
Interest and Fiscal Charges	1,275	1,112	1,100	1,000
Total Expenditures	<u>36,799</u>	<u>32,813</u>	<u>53,700</u>	<u>53,800</u>
Excess of Revenues Over/(Under) Expenditures	23,276	31,375	1,700	4,600
Cash Fund Balance 1/1	98,366	121,642	153,017	154,717
Cash Fund Balance 12/31	<u>\$121,642</u>	<u>\$153,017</u>	<u>\$154,717</u>	<u>\$159,317</u>
<b><u>State Highway Fund (2021)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental	\$4,855	\$5,146	\$4,400	\$4,400
Interest	180	555	300	300
Total Revenues	<u>5,035</u>	<u>5,701</u>	<u>4,700</u>	<u>4,700</u>
<b><u>Expenditures</u></b>				
Transportation	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	5,035	5,701	4,700	4,700
Cash Fund Balance 1/1	94,413	99,448	105,149	109,849
Cash Fund Balance 12/31	<u>\$99,448</u>	<u>\$105,149</u>	<u>\$109,849</u>	<u>\$114,549</u>
<b><u>DUI Education Fund (2081)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$175	\$200	\$100	\$100
<b><u>Expenditures</u></b>				
Security of Persons and Property	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	175	200	100	100
Cash Fund Balance 1/1	370	545	745	845
Cash Fund Balance 12/31	<u>\$545</u>	<u>\$745</u>	<u>\$845</u>	<u>\$945</u>



**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Law Enforcement Trust Fund (2091)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$0	\$100	\$100
<b><u>Expenditures</u></b>				
Security of Persons and Property	1,888	910	0	0
Excess of Revenues Over/(Under) Expenditures	(1,888)	(910)	100	100
Cash Fund Balance 1/1	3,459	1,571	661	761
Cash Fund Balance 12/31	<u>\$1,571</u>	<u>\$661</u>	<u>\$761</u>	<u>\$861</u>
<b><u>Permissive MVL w/County Engineer (2101)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental	\$7,341	\$7,211	\$7,000	\$7,000
<b><u>Expenditures</u></b>				
Transportation	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	7,341	7,211	7,000	7,000
Cash Fund Balance 1/1	67,686	75,018	82,229	89,229
Fund Balance Adjustment	(9)	0	0	0
Cash Fund Balance 12/31	<u>\$75,018</u>	<u>\$82,229</u>	<u>\$89,229</u>	<u>\$96,229</u>
<b><u>Permissive MVL County \$5 (2102)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental	\$4,187	\$4,063	\$4,000	\$4,000
<b><u>Expenditures</u></b>				
Transportation	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	4,187	4,063	4,000	4,000
Cash Fund Balance 1/1	7,639	11,826	15,889	19,889
Cash Fund Balance 12/31	<u>\$11,826</u>	<u>\$15,889</u>	<u>\$19,889</u>	<u>\$23,889</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>EMS Medic Fund (2901)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(11)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(11)	0	0	0
Cash Fund Balance 1/1	11	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>Mavor's Court Computer Fund B (2902)</u></b>				
<b><u>Revenues</u></b>				
Fines, Licenses and Permits	\$2,385	\$2,122	\$2,000	\$2,000
<b><u>Expenditures</u></b>				
General Government	2,607	0	2,500	0
Capital Outlay	2,961	3,132	0	0
Total Expenditures	5,568	3,132	2,500	0
Excess of Revenues Over/(Under) Expenditures	(3,183)	(1,010)	(500)	2,000
Cash Fund Balance 1/1	7,824	4,641	3,631	3,131
Cash Fund Balance 12/31	<u>\$4,641</u>	<u>\$3,631</u>	<u>\$3,131</u>	<u>\$5,131</u>
<b><u>Ravine (2903)</u></b>				
<b><u>Revenues</u></b>				
Other	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(550)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(550)	0	0	0
Fund Balance 1/1	550	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Mary Yost Plant Fund (2904)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Community Enviorment	0	0	20,000	0
Excess of Revenues Over/(Under) Expenditures	0	0	(20,000)	0
Cash Fund Balance 1/1	24,038	24,038	24,038	4,038
Cash Fund Balance 12/31	<u>\$24,038</u>	<u>\$24,038</u>	<u>\$4,038</u>	<u>\$4,038</u>
<b><u>Veterans Memorial Fund (2905)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$1,824	\$875	\$0	\$0
<b><u>Expenditures</u></b>				
Community Enviorment	2,812	2,829	500	0
Excess of Revenues Over/(Under) Expenditures	(988)	(1,954)	(500)	0
Cash Fund Balance 1/1	4,372	3,384	1,430	930
Cash Fund Balance 12/31	<u>\$3,384</u>	<u>\$1,430</u>	<u>\$930</u>	<u>\$930</u>
<b><u>Storm Sewer Maintenance (2907)</u></b>				
<b><u>Revenues</u></b>				
Fines, Licenses and Permits	\$0	\$0	\$50,000	\$85,000
<b><u>Expenditures</u></b>				
Basic Utility Services	0	0	14,000	0
Excess of Revenues Over/(Under) Expenditures	0	0	36,000	85,000
Cash Fund Balance 1/1	0	0	0	36,000
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$36,000</u>	<u>\$121,000</u>
<b><u>Mayor's Court Computer Fund A (2908)</u></b>				
<b><u>Revenues</u></b>				
Fines, Licenses and Permits	\$846	\$655	\$1,000	\$1,000
<b><u>Expenditures</u></b>				
General Government	0	0	500	0
Capital Outlay	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	846	655	500	1,000
Cash Fund Balance 1/1	491	1,337	1,992	2,492
Cash Fund Balance 12/31	<u>\$1,337</u>	<u>\$1,992</u>	<u>\$2,492</u>	<u>\$3,492</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Waterline Maintenance (2909)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$6,875	\$234,495	\$238,665	\$238,665
<b><u>Expenditures</u></b>				
Basic Utility Services	3,310	6,243	10,000	10,000
Excess of Revenues Over/(Under) Expenditures	3,565	228,252	228,665	228,665
<b><u>Other Financing Sources (Uses)</u></b>				
Advances-In	0	0	0	0
Advances-Out	0	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	3,565	228,252	228,665	228,665
Cash Fund Balance 1/1	2,215	5,780	234,032	462,697
Cash Fund Balance 12/31	<u>\$5,780</u>	<u>\$234,032</u>	<u>\$462,697</u>	<u>\$691,362</u>
<b><u>Sewer Maintenance Fund (2910)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$7,563	\$399,429	\$416,240	\$416,240
<b><u>Expenditures</u></b>				
Sewer Line Maintenance	19,555	70,174	100,000	100,000
Capital Outlay	0	88,257	0	0
Total Expenditures	<u>19,555</u>	<u>158,431</u>	<u>100,000</u>	<u>100,000</u>
Excess of Revenues Over/(Under) Expenditures	(11,992)	240,998	316,240	316,240
Cash Fund Balance 1/1	41,243	29,251	270,249	586,489
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$29,251</u>	<u>\$270,249</u>	<u>\$586,489</u>	<u>\$902,729</u>
<b><u>EMS Vehicle Acquisition Bond Fund (4101)</u></b>				
<b><u>Revenues</u></b>				
Interest	\$11	\$2	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	16,660	0	0	0
Excess of Revenues Over/(Under) Expenditures	<u>(16,649)</u>	<u>2</u>	<u>0</u>	<u>0</u>
<b><u>Other Financing Sources (Uses)</u></b>				
Bond Proceeds	0	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	(16,649)	2	0	0
Cash Fund Balance 1/1	17,124	475	477	477
Cash Fund Balance 12/31	<u>\$475</u>	<u>\$477</u>	<u>\$477</u>	<u>\$477</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<b>Description</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Current Yr Estimates 2018</b>	<b>Budget Yr Estimate 2019</b>
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**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Sewer Capital Project (4905)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	2,445	6,176	0	0
Excess of Revenues Over/(Under) Expenditures	(2,445)	(6,176)	0	0
Cash Fund Balance 1/1	49,865	6,176	0	0
Fund Balance Adjustment	(41,244)	0	0	0
Cash Fund Balance 12/31	<u>\$6,176</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>2025 EMS Vehicle Replacement Fund (4904)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$20,000	\$20,000	\$20,000	\$20,000
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	20,000	20,000	20,000	20,000
Cash Fund Balance 1/1	20,000	40,000	60,000	80,000
Cash Fund Balance 12/31	<u>\$40,000</u>	<u>\$60,000</u>	<u>\$80,000</u>	<u>\$100,000</u>
<b><u>Parkland Capital Improvement Fund (4906)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$40,500	\$42,500	\$42,500
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	40,500	42,500	42,500
Cash Fund Balance 1/1	0	0	40,500	83,000
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$40,500</u>	<u>\$83,000</u>	<u>\$125,500</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Minerva Lake Road Project (4102)</u></b>				
<b><u>Revenues</u></b>				
Interst	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	19,107	0	0
Excess of Revenues Over/(Under) Expenditures	0	(19,107)	0	0
<b><u>Other Financing Sources &amp; Uses</u></b>				
Advances-In	25,000	0	0	0
Advances-Out	0	0	(5,893)	0
Total Other Financing Sources & Uses	0	0	0	0
Cash Fund Balance 1/1	0	25,000	5,893	0
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$25,000</u>	<u>\$5,893</u>	<u>\$0</u>	<u>\$0</u>
<b><u>Dam and Lake Project Fund (4103)</u></b>				
<b><u>Revenues</u></b>				
Interst	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	11,863	0	0
Excess of Revenues Over/(Under) Expenditures	0	(11,863)	0	0
<b><u>Other Financing Sources &amp; Uses</u></b>				
Advances-In	50,000	0	0	0
Advances-Out	0	0	(38,137)	0
Total Other Financing Sources & Uses	0	0	0	0
Cash Fund Balance 1/1	0	50,000	38,137	0
Cash Fund Balance 12/31	<u>\$50,000</u>	<u>\$38,137</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Village Facilities Fund (4104)</u></b>				
<b><u>Revenues</u></b>				
Interest	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	30,657	50,000	0
Excess of Revenues Over/(Under) Expenditures	0	(30,657)	(50,000)	0
<b><u>Other Financing Sources &amp; Uses</u></b>				
Transfers-In	125,000	0	20,000	50,000
Total Other Financing Sources & Uses	0	0	20,000	50,000
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures	0	(30,657)	(30,000)	50,000
Cash Fund Balance 1/1	0	125,000	94,343	64,343
Cash Fund Balance 12/31	<u>\$125,000</u>	<u>\$94,343</u>	<u>\$64,343</u>	<u>\$114,343</u>



**Village of Minerva Park  
Schedule of Outstanding Debt  
As of January 1, 2019**

<u>Description of Issue</u>	<u>Issuance Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount Outstanding as of 1/1/2018</u>	<u>Amount Required for Principal and Interest in 2018</u>	<u>Debt Service Source Fund</u>
<b><u>Issued Against Inside Millage</u></b>						
2015 EMS Vehicle Bonds ***	2015	2020	2.5%	\$44,000	\$1,700	3101 - EMS Vehicle Bond Retirement Fund
<b><u>Payable from Other Sources</u></b>						
Waterline Replacement - Phase III	2002	2022	3.0%	84,958	25,752	3903 - Waterline Phase III
Waterline Replacement - Phase IV	2002	2022	3.0%	107,354	28,682	3905 - Waterline Phase IV
Minerva Lake Road Reconstruction	2005	2022	2.0%	23,534	6,152	2011 - Street Const., Maint., & Repair
2006 Street Paving	2006	2024	1.0%	34,864	6,001	2011 - Street Const., Maint., & Repair
2009 Street Paving	2009	2026	0.0%	32,337	4,312	2011 - Street Const., Maint., & Repair
2010 Street Paving	2010	2026	0.0%	15,318	2,042	2011 - Street Const., Maint., & Repair
Totals				<u>\$298,365</u>	<u>\$72,941</u>	

\*\*\* - Bonds are payable from income tax revenue allocated to the debt fund

**ORDINANCE ~~XX~~09-2018**

**AN ORDINANCE PURSUANT TO ARTICLE XVIII §8 OF THE OHIO  
CONSTITUTION SUBMITTING TO THE ELECTORS OF THE VILLAGE OF  
MINERVA PARK THE QUESTIONS OF WHETHER A COMMISSION SHALL BE  
CHOSEN TO FRAME A MUNICIPAL CHARTER AND WHO SHALL BE THE  
COMMISSION MEMBERS FOR THE VILLAGE OF MINERVA PARK**

**WHEREAS**, Article XVIII, Section 7 of the Ohio Constitution permits any municipality to frame and adopt a Charter for its government and exercise all powers of local self-government; and

**WHEREAS**, Article XVIII, Section 8 of the Ohio Constitution states that the legislative authority of any municipality may, by a two-thirds vote of its members, provide by ordinance for the submission to the electors at the next regular municipal election (or at a special election if a regular election is not to occur within sixty and one hundred twenty days after passage of the ordinance) the question of "Shall a Commission be chosen to frame a charter?"; and

**WHEREAS**, the Village of Minerva Park is currently a noncharter municipal corporation subject to the general statutes established by state law with limited home rule authority; and

**WHEREAS**, the establishment of a municipal charter provides an opportunity to define the Village's form and structure of government and its procedures related to a broad range of matters; and

**WHEREAS**, a charter commission must be established to develop a charter for the Village of Minerva Park; and

**WHEREAS**, the resulting charter will later be voted on by the electors of the Village of Minerva Park.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF  
MINERVA PARK, OHIO, THAT:**

**Section 1.** The Village hereby desires to proceed with placing on the ballot the questions of whether a commission shall be chosen to frame a municipal charter and who shall be the commission members.

**Section 2.** The proposed language on the ballot shall read as follows or in a manner similar to the following:

\* \* \* \* \*

PROPOSED CHARTER COMMISSION BALLOT FOR THE VILLAGE OF MINERVA PARK, OHIO  
A majority affirmative vote is necessary for passage.

Shall a commission be chosen to frame a charter?

YES  
NO

\* \* \* \* \*

\* \* \* \* \*

**ORDINANCE XX- 2018**  
(continued)

FOR MEMBERS OF THE CHARTER COMMISSION  
(Vote for not more than 15)

CANDIDATE A  
CANDIDATE B  
CANDIDATE C  
CANDIDATE D  
CANDIDATE E  
CANDIDATE F  
CANDIDATE G  
CANDIDATE H  
CANDIDATE I  
CANDIDATE J  
CANDIDATE K  
CANDIDATE L  
CANDIDATE M  
CANDIDATE N  
CANDIDATE O

\* \* \* \* \*

**Section 3.** The questions of approving the charter commission and the selection of the commission members shall be submitted to the electors of said Village of Minerva Park at a special municipal election to be held at the usual voting places for the Village of Minerva Park on November 6, 2018.

**Section 4.** All nominations for members of the Commission shall be made by nomination petitions signed by not less than twenty-five persons eligible to vote at municipal elections, and the nomination petitions shall be filed with the Board of Elections at least [seventy-five] days before the election.

**Section 4.** The Village Fiscal Officer be and is hereby directed to certify a copy of this resolution to the Board of Elections of Franklin County, Ohio, as provided by law, and to notify the Board of Elections to cause notice of the election on the questions of approving the charter commission to be given as required by law.

**Section 5.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 6.** This resolution shall take effect and be in full force from the earliest period allowed by law.

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Lynn Eisentrout, Mayor

**ORDINANCE XX- 2018**  
**(continued)**

First Reading: June 25, 2018  
Second Reading: July 9, 2018  
Third Reading: July 23, 2018  
Passed: July 23, 2018

**ATTEST**

**APPROVED AS TO FORM**

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Kimberly Pulley, Fiscal Officer

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Solicitor