

Village of Minerva Park  
Council Meeting: June 11, 2018  
AGENDA

**Pledge of Allegiance**

**Roll Call**

**Invocation** Councilman Tony Benedetti

**Green Cards** Council President Pauken

**Minutes**

4.9.18 Records Commission

5.7.18 Council Meeting

5.21.18 Council Meeting

**Code Enforcement Officer's Report** May 2018

**Village Official Reports**

EMS/Fire – Chief Rick Hoehstetter

Police – Chief Kim Nuesse

Engineer – Mike Flickinger

Fiscal Officer – Kim Pulley

Legal Counsel – Gene Hollins

Planning & Zoning – Councilman Michael Braun

Village Planning Director – Eric Fischer

MPCA– Councilman Benedetti

**Mayor's Report & NCC**

**Council Committee Reports**

Community – Councilman Tony Benedetti

Finance – Councilwoman Diane Schrimpf

Streets – Councilwoman Tiffany Hughes

Service – Councilwoman Beth Bellomy

Safety – Councilman Michael Braun

Legislation – Councilwoman Jenifer Pauken

**Legislation**

**Resolution 2018-12 Return Advances**

2<sup>nd</sup> Reading

**Resolution 2018-13 Tax Budget**

1<sup>st</sup> Reading

**Resolution 2018-14 Final Confirmation of AF**

1<sup>st</sup> Reading, intent is to waive the three readings and pass as an emergency

**Ordinance 08-2018 Accepting Fence and Easement**

1<sup>st</sup> Reading, intent is to waive the three readings and pass as an emergency

**New Business**

**Old Business**

**Citizens' Comments**

**Adjourn**

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Records Commission

*The meeting was called to order at 2:00 p.m.*

**Roll Call:**

**Mayor:** Lynn Eisentrout

**Chief of Police:** Kim Nuesse

**Fiscal Officer:** Kim Pulley

**Solicitor:** Gene Hollins

**Council President:** Jen Pauken

**Clerk of Courts:** Leah Forren

**Citizen-at-Large:** Pam Park-Curry

**Administrative Assistant:** Becky Pelishek

**New Business:**

- ❖ The goal of the meeting is to review the records retention schedules. A copy of the retention schedule from March 2009 was distributed.
- ❖ The Mayor's Court Schedule does not list case files, but it is in the police retention schedule. The Clerk would like to add the case files to the Mayor's Court schedule, because that is the Ohio Historical Society's recommendation.
- ❖ Chief Nuesse stated that PD 24 Cruiser Log Sheets are no longer kept in paper format, they are all electronic. PD 26 Cruiser Video Tapes should be 90 days. The Clerk of Courts stated that there are no more VHS tapes, and Council President Pauken said it should be changed to Cruiser Recordings. PD 23 also should be changed to 90 days. Council President Pauken asked where the designation was for body cam footage. The Clerk of Courts stated that that was an item that needed to be added. The Ohio Historical Society's recommendation for solicitor's permits is one year after expiration (PD 58). Right now, it is listed as 5 years. Chief Nuesse said that PD 17, PD 29, and PD 43 should be electronic. Council President Pauken asked if it would be more efficient to assume that everything paper has an electronic component and to make that change throughout the schedule. There was agreement for this change. Chief Nuesse stated that they do not keep run sheets, and they are not called run sheets, they are called Call Logs (PD 73). They are kept on the Ohio Attorney General's server. Chief Nuesse said that they have the ability to print them off, but that the AG maintains that database.
- ❖ Mr. Hollins stated that when the meeting is concluded today, that every department's record retention schedule should be updated accordingly with the agreed upon changes. Then, they will be sent to the Ohio Historical Society for approval.
- ❖ Council President Pauken asked where this document lives and who maintains it. She was concerned that there were multiple versions that were named the same thing. Pam Park-Curry asked if we had a Clerk Treasurer and if the Clerk Treasurer is responsible for records retention. The only records retention schedule document that was found was on the server and it was a scanned copy.
- ❖ Pam Park-Curry asked if anyone has been able to get on the silo. Only Council President Pauken has access at this point, the Fiscal Officer and Administrative Assistant do not have usernames and passwords for the silo.
- ❖ Mayor Eisentrout asked how long emails must be kept after a project is finished. Mr. Hollins said that those are typically "non-record messages." Those are messages that do not serve to function or to document the functions of the village are non-record and are delete at will. Record messages are

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

Minutes of the

April 9, 2018

Records Commission

those that serve to document that ongoing operation function of the village. Using email as a repository of important document is discouraged. Emails can be deleted when they are no longer of administrative value.

- ❖ Pam Park-Curry had a question about annexation. The record retention schedule said that it is permanent, but she would like to know where those are located. She asked if it was on the silo or at fireproof. She asked if there were building plans for residential and commercial properties and if they can be scanned.
- ❖ Council President Pauken asked about the state of the records in the basement, if they are too moldy. Chief Nuesse said that a few of those boxes have mold in them still.
- ❖ Mr. Hollins said that the Ohio Historical Society recognizes two forms of permanent retention and scanning is not one of them.
- ❖ Council President Pauken asked about the audio and video recordings of meetings. They need to be added to the schedule. There are no official meeting minutes for work sessions, but there are videos of work sessions. Committee meetings are also audio videos. It was determined that by the next meeting, the administrative assistant would look into getting the videos downloaded from Facebook.
- ❖ It was agreed that the Clerk of Courts would be requesting the official record retention schedule from the Ohio Historical Society so that way the changes can be made and then in a few months, the records commission would meet to approve those changes.
- ❖ The next meeting was set for Monday, June 11, 2018 at 2:00 p.m.

The meeting adjourned at 2:53 p.m.

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Mayor Lynn Eisentrout

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Fiscal Officer Kim Pulley

**RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK**

Minutes of the

May 7, 2018

Council Meeting

*Council President Pauken called the meeting to order at 7:00 p.m.*

**Pledge of Allegiance**

**Roll Call:** Council President Pauken, Councilman Michael Braun, Councilwoman Tiffany Hughes, Councilwoman Beth Bellomy, Councilman Tony Benedetti, Councilwoman Diane Schrimpf

**Mayor:** Lynn Eisentrout

**Police Chief:** Kim Nuesse

**EMS/Fire Chief:** Rick Hoechstetter

**Legal Counsel:** Yaz Ashrawi

**Fiscal Officer:** Kim Pulley

**Village Planner:** Eric Fischer

**Invocation:** Councilman Tony Benedetti

**Green Cards:**

- ❖ Council President Pauken instructed the audience to fill out a green card if they wish to address council.

**Minutes:**

Council President Pauken moved to approve the April 9, 2018 minutes; Councilman Braun seconded; passed.

Council President Pauken moved to approve the April 19, 2018 minutes; Councilwoman Bellomy seconded; passed.

Council President Pauken moved to approve the April 23, 2018 minutes; Councilwoman Bellomy seconded; passed.

**Code Enforcement Officer's Report:**

- ❖ Jayson Wickard is excused. He will be giving his report on May 21, 2018.

**EMS/Fire:**

- ❖ There were 15 runs in April, 10 of which were transports.
- ❖ He has seen a 33% increase in volume of runs since last year. Also, with Medicount, the amounts are higher.
- ❖ Council President Pauken asked about reassessing the room capacity for the Community Building. Currently it is 49, but given that there is more furniture, she wanted to know if it can be reassessed.
- ❖ Council President Pauken asked about maintenance for the truck, she has not seen any line items. Chief Hoechstetter said the truck has received maintenance.

**Police:**

- ❖ The new car will be delivered in the next few weeks.
- ❖ Officer Bigler was hired, he is not an additional officer but a replacement for an officer that left the department.

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May 7, 2018

Council Meeting

- ❖ Councilwoman Hughes asked about seeing Columbus cop cars stopped within the village.

**Engineer:**

- ❖ Mike Flickinger is excused. There was a Streets Committee meeting earlier in the morning

**Fiscal Officer:**

- ❖ There is nothing new to report.

**Legal Counsel:**

- ❖ There is nothing new to report.

**Village Planning Director:**

- ❖ Planning and Zoning will be showing development text regarding trees. Planning and Zoning needs to agree, and then Council needs to agree, and then MI will implement. He would like to have this completed within the June Planning and Zoning meeting to pass onto legislation.
- ❖ Phase 1-3 have less than 15 lots.
- ❖ Phase 4 should be coming soon.
- ❖ The survey will go to field in June.

**Planning and Zoning:**

Mayor Eisentrout moved to appoint Councilman Braun to Council Liaison of the Planning and Zoning Commission; Councilwoman Bellomy second; passed.

**MPCA:**

- ❖ Lisa G\_\_\_\_\_ is the new finance chair of MPCA.
- ❖ MPCA has started to work on Family Fun Night.
- ❖ The first garage sale of the season is May 19, 2018.
- ❖ Scholarship deadline is May 31, 2018.
- ❖ The MPCA meeting is in the Huntington Building. If anyone would like to attend, get ahold of either Councilman Benedetti or Jean McCall to get on the list.

**Mayor's Report:**

- ❖ Russell Tree Service has submitted their proposal to remove the dead and fallen trees in the North Lake and to clean out the shoreline of the creek bed.
- ❖ Aerators are in the lakes. Aqueduct has been notified to activate them.
- ❖ MI has been contacted about the wood that's piled near the new path next to the old path. It will be removed.
- ❖ Prep work for the pool is moving along nicely.
- ❖ Council President Pauken asked if there were funds to use to make the asphalt on the paths match. The Village will look into getting pricing on it.

**Community:**

- ❖ The next Community Committee meeting will be May 14, 2018 at 6:00 p.m.
- ❖ Councilman Benedetti asked what kind of repairs they will be doing underwater in the lake. Discussion ensued. This topic will be addressed at the Community Committee meeting.

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VILLAGE OF MINERVA PARK**

Minutes of the

May 7, 2018

Council Meeting

**Finance:**

- ❖ The committee meeting will be held on May 18, 2018 at 10:00 a.m.

**Streets:**

- ❖ The Streets Committee met earlier in the day.
- ❖ Sanitary sewers are moving forward.
- ❖ There was an in-depth review of CMOM.
- ❖ Ponderosa and Kerrwood Dr were discussed.
- ❖ The notes for the storm sewers and sanitary sewers discussion will be put into writing and put into the Village Update as well as the website.

**Service:**

- ❖ Berry Lane Ct residents will be receiving a letter from Councilwoman Bellomy, Local Waste Services trucks have been damaging the island.

**Safety:**

- ❖ Minerva Park Police Department has been awarded a grant for radio equipment from the Franklin County Homeland Security Department. They received one newer model mobile radio and one newer model portable radio. The new model mobile radio will be in the new cruiser.
- ❖ The police department was also awarded a federal grant from the Department of Justice for the replacement of ballistic vests for the police officers. Councilman Braun thanked Chief Nuesse for writing those grants.
- ❖ Safety Committee will be meeting on May 14, 2018 at 7:00 p.m.
- ❖ Lori Howard of 2785 Wildwood Rd asked which officers left the Village. Council President Pauken replied that it was Woods and Pacha. She also stated that City of Columbus PD pulling over people on Wildwood is a hazard. She said the stripe is not correct when you're turning left on Wildwood and it is dangerous. She asked who keeps up with the billing code. Chief Hoechstetter went over MCA vs. Medicount.
- ❖ Councilman Braun asked if there could be a review/synopsis of Medicount's billing at the upcoming Safety Committee Meeting.

**Legislation:**

- ❖ The Legislative Committee will be meeting on Monday, May 21<sup>st</sup> at 6:30 p.m.
- ❖ On April 23, 2018 there was a lengthy discussion about the steps that would need to be taken to explore developing a charter for the village. Pros and cons were discussed. The discussion will continue to the next Legislative Committee meeting.
- ❖ The 2017 ordinances have been sent to American Legal. They are expecting a draft back soon.
- ❖ Image Silo access is still halted. The updated list has been sent back to the Silo and but new council members haven't received a username or password.

**Legislation:**

**Resolution 2018-08**

**A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A  
CONTRACT WITH RESOURCE INTERNATIONAL, INC. FOR STORM SEWER SURVEY**

RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Minutes of the

May 7, 2018

Council Meeting

**SERVICES AND DECLARING AN EMERGENCY (2<sup>nd</sup> reading)**

**Resolution 2018-11**

**A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF CLIFFORD BIGLER AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1<sup>st</sup> reading, intent is to waive the three readings and pass as an emergency)**

Council President moved to suspend the rules and waive the three readings of Resolution 2018-11; Councilman Benedetti seconded; passed.

**Roll Call**

**Ayes:** Braun, Bellomy, Hughes, Benedetti, Pauken, Schrimpf

**Nays:** None

**Abstentions:** None

Council President Pauken moved for passage of Resolution 2018-11 and declaring an emergency, such emergency arising out of the immediate need to fill the full-time officer position; Councilman Braun seconded; passed.

**Roll Call:**

**Ayes:** Hughes, Braun, Bellomy, Schrimpf, Benedetti, Pauken

**Nays:** None

**Abstentions:** None

**New Business:**

- ❖ No new business was discussed.

**Old Business:**

- ❖ No old business was discussed.

**Citizens' Comments:**

- ❖ There were no citizen comments.

Council President Pauken moved to adjourn; Councilman Braun seconded; passed.

The meeting adjourned at 7:50 p.m.

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Mayor Lynn Eisentrout

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Fiscal Officer Kim Pulley



RECORD OF PROCEEDINGS  
VILLAGE OF MINERVA PARK

Minutes of the

May 21, 2018

Council Meeting

*Mayor Eisentrout called the meeting to order at 7:06 p.m.*

**Pledge of Allegiance**

**Roll Call:** Council President Pauken, Councilwoman Schrimpf, Councilman Benedetti, Councilwoman Bellomy, Councilwoman Hughes. Councilman Braun is excused.

**Mayor:** Lynn Eisentrout

**Acting Police Chief:** Matt Delp

**EMS/Fire Chief:** Rick Hoechstetter

**Fiscal Officer:** Kim Pulley

**Code Enforcement Officer:** Jayson Wickard

**Invocation:** Councilman Tony Benedetti

**Code Enforcement Officer's Report:**

- ❖ Mr. Wickard reviewed his report for the month of April (copy attached).
- ❖ There were 45 new cases in April, 12 notices were sent out from those.
- ❖ There were 35 permits issued.
- ❖ The alley behind the Uptown Center has been cleaned up. This will continually be monitored.

**Legislation:**

**Resolution 2018-08 Storm Sewer Survey Contract**

**A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A CONTRACT WITH RESOURCE INTERNATIONAL, INC. FOR STORM SEWER SURVEY SERVICES AND DECLARING AN EMERGENCY (3<sup>rd</sup> reading)**

Council President Pauken moved for passage of Resolution 2018-08 and declaring an emergency, such emergency being the need to have a contract in place and start the contract within a proposed time; Councilwoman Hughes seconded; passed.

**Roll Call:**

**Ayes:** Bellomy, Hughes, Pauken, Schrimpf, Benedetti

**Nays:** None

**Abstentions:** None

**Resolution 2018-12 Return Advances**

**A RESOLUTION TO AUTHORIZE A PARTIAL RETURN OF ADVANCE TO THE GENERAL FUND FROM MINERVA LAKE ROAD PROJECT AND DAM AND LAKE IMPROVEMENT FUNDS AND CONVERTING PART OF THE PREVIOUS ADVANCES TO A TRANSFER (1<sup>st</sup> reading)**

**New Business:**

- ❖ Councilwoman Hughes said that there is clogging of the storm sewer at Wildwood and Elmhurst. The storm sewers are backing up. Councilwoman Hughes asked what we can do. Mayor Eisentrout

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May 21, 2018

Council Meeting

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suggested calling Flowline LLC.

**Old Business:**

- ❖ Councilman Benedetti when council was going to discuss the Peggy arrest again. Council members discussed their schedules.
- ❖ Councilman Benedetti asked if there was going to be an investigation into the Segovia complaint.

**Citizens' Comments:**

- ❖ Mark Kate Franz of 2910 Berry Ln Ct asked if the benches by the park were going to be replaced.

Council President Pauken moved to adjourn; Councilwoman Bellomy seconded; passed.

The meeting adjourned at 7:19 p.m.

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Mayor Lynn Eisentrout

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Fiscal Officer Kim Pulley

VILLAGE OF MINERVA PARK  
ZONING & CODE ENFORCEMENT REPORT - APRIL 2018

Event/Case #	Date	Status	Rating	Reason	Location	Type	Code/Section	Event	Correct by	Courtesy	Violation	Closed	Notes
2018-1021	4/2/2018	CLOSED	NO VIOL	COMPLAINT	2629 Minerva Lake Rd	IPMC	PROPERTY MAINTENANCE (1480)	Accumulation of waste	N/A			4/5/2018	Items were gone. No violation issued.
2018-1022	4/3/2018	OPEN	INVESTIGATING	COMPLAINT	5216 Cleveland Ave (Encocam)	ZONING	OCCUPANCY/USE	Business zoning use					
2018-1023	4/5/2018	OPEN	INVESTIGATING	COMPLAINT	5216 Cleveland Ave (Encocam)	IPMC	PROPERTY MAINTENANCE (1480)	Accumulation of rubbish - rear property					
2018-1024	4/4/2018	CLOSED	NO VIOL	COMPLAINT	M/I Subdivision	ZONING	FENCE (1464)	Permitted use is M/I Sub.	N/A			N/A	Waiting on resident to send covenant
2018-1025	4/5/2018	OPEN	INVESTIGATING	COMPLAINT	Farview Rd	ZONING	OCCUPANCY/USE	Address locations on Farview not populating in GIS					Gave notice to Auditor and Planner
2018-1026	4/9/2018	CLOSED	ABATED	VIOLATION	2769 Minerva Lake Rd	ZONING	BUILDING PERMITS (1202.06)	New roof. No permit	4/30/2018	4/9/2018		4/23/2018	Roof and chimney repair.
2018-1027	4/11/2018	OPEN	NOTICE	VIOLATION	2585 Minerva Lake Rd	ZONING	SURFACING MATERIAL (1282.06)	Driveway replacement with gravel	TBD	4/11/2018			
2018-1028	4/12/2018	OPEN	NOTICE	VIOLATION	2939 Kerrwood Dr	IPMC	PROPERTY MAINTENANCE (1480)	exterior protection replacement	5/30/2018	4/17/2018			
2018-1029	4/13/2018	CLOSED	NOTICE	VIOLATION	5306 Cleveland Ave (5300 Cleveland Ave)	IPMC	PROPERTY MAINTENANCE (1480)	wood boarded window since 3/30/18	5/1/2018	4/17/2018		4/26/2018	
2018-1030	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5256 Cleveland Ave	IPMC	PROPERTY MAINTENANCE (1480)	Tinted windows. Check for fire or zoning violation					
2018-1031	4/13/2018	OPEN	NOTICE	VIOLATION	2550 woodley	IPMC	PROPERTY MAINTENANCE (1480)	Removed porch without permit. Area needs painted.	5/30/2018	4/19/2018			
2018-1032	NA				NA			NA	NA	NA	NA	NA	NA
2018-1033	4/13/2018	CLOSED	ABATED	COMPLAINT	2637 Minerva Lake Rd	IPMC	PROPERTY MAINTENANCE (1480)	Trash cans stacked in front of garage	N/A	N/A			Abated before 4/19/18
2018-1034	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5092 Cleveland Ave	ZONING	FENCE (1464)	Dilapidated fence rear of property					
2018-1035	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5236-5272 Cleveland ave (Downtown Center)	ZONING	SIGN (1280)	2 broken signs					
2018-1036	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5362 Cleveland	ZONING	FENCE (1464)	Dilapidated fence right-side property. Two types of fence					
2018-1037	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	5389 Park Lane	IPMC	PROPERTY MAINTENANCE (1480)	Exterior areas and accessory structure					
2018-1038		CLOSED	NO VIOL		N/A			N/A	N/A	N/A	N/A	N/A	
2018-1039	4/13/2018	OPEN	NOTICE	VIOLATION	2607 Woodley	IPMC	PROPERTY MAINTENANCE (1480)	Inop vehicle sitting on road with flat tire. Tracker HDC1769	4/26/2018	4/19/2018			
2018-1040	4/13/2018	OPEN	INVESTIGATING	COMPLAINT	2620 Wildwood	IPMC	PROPERTY MAINTENANCE (1480)	Composting dirt causing drainage issues					
2018-1041	4/13/2018	OPEN	NOTICE	VIOLATION	4860 Black Sycamore	IPMC	PROPERTY MAINTENANCE (1480)	Railing removed. Needs steps with railing or deck	5/19/2018	4/19/2018			
2018-1042	4/13/2018	CLOSED	ABATED	VIOLATION	2925 Kerrwood Dr	IPMC	PROPERTY MAINTENANCE (1480)	Parking of boat in side yard prohibited	4/30/2018	4/19/2018		4/25/2018	See report
2018-1043	4/16/2018	OPEN	INVESTIGATING	COMPLAINT	2670 Wildwood	ZONING	PROPERTY MAINTENANCE (1480)	Grading from neighbor causing flooding (2662)					Under review of Planner/Engineer
2018-1044	4/16/2018	OPEN	INVESTIGATING	COMPLAINT	2785 Park Lane Rd	ZONING	PROPERTY MAINTENANCE (1480)	Grading/Flooding issue					Under review of Planner/Engineer
2018-1045	4/16/2018	OPEN	INVESTIGATING	COMPLAINT	2670 Wildwood	IPMC	PROPERTY MAINTENANCE (1480)	Garage has rotted doors and broken out windows					Due from flooding. Resolve flooding issue and replace doors
2018-1046	4/17/2018	OPEN	INVESTIGATING	COMPLAINT	M/I Subdivision	ZONING	ACCESSORY STRUCTURE (1272.05)	Sheds for properties that backs to reserve.					Review and bring to the attention for Accessory Structures

2018-1047	4/17/2018	OPEN	INVESTIGATING	COMPLAINT	2576 Minerva Lake Rd	IPMC	PROPERTY MAINTENANCE (1480)	Exterior area: Fence, Storm drain					
2018-1048	4/20/2018	OPEN	INVESTIGATING	COMPLAINT	2400-B Maplewood	IPMC	PROPERTY MAINTENANCE (1480)	Report of parking in yard.	N/A	N/A	N/A	N/A	There is no such 2400-block
2018-1049	4/20/2018	OPEN	INVESTIGATING	COMPLAINT	2678 Wildwood	IPMC	PROPERTY MAINTENANCE (1480)	Inoperable vehicles					
2018-1050	4/23/2018	OPEN	INVESTIGATING	COMPLAINT	4900 Black Sycamore	ZONING	BUILDING PERMITS (1202.06)	A deck is being built and there is no permit on file or on org. plans	5/15/2018	4/24/2018			Sent building permit app.
2018-1051	4/25/2018	OPEN	INVESTIGATING	PUB ASST	3170 Mineva Lake Rd	ZONING	CURB	Resident request curb repair					
2018-1052	4/26/2018	OPEN	INVESTIGATING	PUB ASST	Throughout Village	IPMC	PROPERTY MAINTENANCE (1480)	Trash/Recyclables blowing throughout village on trash day.					Believe this is from recycling, recommend small recycling carts.
2018-1053	4/26/2018	OPEN	NOTICE	VIOLATION	2843 Wildwood	IPMC	PREMISES IDENTIFICATION	Requires premises identification.	5/12/2018	4/27/2018			Courtesy notice posted on door. 15 days to comply
2018-1054	4/26/2018	OPEN	INVESTIGATING	COMPLAINT	5295 East Shore Dr	IPMC	PROPERTY MAINTENANCE (1480)	New manhole installed is hazardous					Refer to Planner
2018-1055	4/26/2018	OPEN	INVESTIGATING	COMPLAINT	Kerrwood Dr	ZONING		Truck parked on street for long period of time.					Checking Ordinances
2018-1056	4/23/2018	OPEN	INVESTIGATING	COMPLAINT	Eastshore - Rear property (2865)	IPMC	PROPERTY MAINTENANCE (1480)	Retaining wall along ravine is dilapidated					
2018-1057	4/27/2018	OPEN	NOTICE	VIOLATION	2802 North Bay	IPMC	PREMISES IDENTIFICATION	Requires premises identification.	5/12/2018	4/27/2018			Gave notice to owner
2018-1058	4/27/2018	CLOSED	COMPLETED	INSPECTION	2695 Woodley	PERMIT	PERMIT INSPECTION	Fence Permit PIP-08-2018	N/A	N/A	N/A	N/A	APPROVED
2018-1059	4/9/2018	OPEN	PERMIT	INSPECTION	2660 Minerva Lake Rd	PERMIT	PERMIT INSPECTION	Driveway replacement - asphalt PIP-08-2018					
2018-1060	4/1/2018	CLOSED	COMPLETED	INSPECTION	4958 Cotton Quail Ct	PERMIT	PERMIT INSPECTION	Fence Permit F-01-2018				4/1/2018	APPROVED
2018-1061	4/4/2018	OPEN	PERMIT	INSPECTION	2722 Minerva Lake Rd	PERMIT	PERMIT INSPECTION	Fence Permit F-05-2018					
2018-1062	4/10/2018	OPEN	PERMIT	INSPECTION	4852 Black Sycamore Rd	PERMIT	PERMIT INSPECTION	Fence Permit F-06-2018					
2018-1063	4/18/2018	OPEN	PERMIT	INSPECTION	4860 Black Sycamore	PERMIT	PERMIT INSPECTION	Fence Permit F-07-2018					
2018-1064	4/19/2018	OPEN	PERMIT	INSPECTION	3252 Minerva Lake Rd	PERMIT	PERMIT INSPECTION	Fence Permit F-08-2018					
2018-1065	4/20/2018	OPEN	PERMIT	INSPECTION	4956 Black Sycamore	PERMIT	PERMIT INSPECTION	Fence Permit F-09-2018					
2018-1066	4/1/2018	CLOSED	COMPLETED	INSPECTION	5308 Cleveland Ave	PERMIT	PERMIT INSPECTION	Sign Permit S-01-2018					APPROVED
2018-1067	4/25/2018	OPEN	PERMIT	INSPECTION	3047 E Dublin Grandville (New Comer)	PERMIT	PERMIT INSPECTION	Sign Permit S-02-2018					

VILLAGE OF MINERVA PARK  
**CODE ENFORCEMENT - STATISTIC REPORT**

**2018**

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>CASE/EVENTS</b>	0	0	26	45	0	0	0	0	0	0	0	0	71
New/Opened Cases	NA	NA	21	35									56
Permits (inspection req)	NA	NA	5	10									15
Abated/Closed Cases	NA	NA	4	8									12
<b>CASE TYPES</b>	0	0	21	38	0	0	0	0	0	0	0	0	59
Zoning	NA	NA	7	14									21
Building	NA	NA	0	0									0
IMPC (Prop Maint)	NA	NA	14	21									35
Permit Inspections	NA	NA	0	3									3
<b>NOTICES ISSUED</b>	0	0	15	12	0	0	0	0	0	0	0	0	27
Verbal Notice	NA	NA	1	0									1
Courtesy Notice	NA	NA	14	12									26
Violation Notice	NA	NA	0	0									0
Citations Issued	NA	NA	0	0									0
Summons Issued	NA	NA	0	0									0
<b>PERMITS ISSUED</b>	0	0	37	35	0	0	0	0	0	0	0	0	72
Fence	NA	NA	3	5									8
Sign	NA	NA	0	2									2
Pool/Spa	NA	NA	0	0									0
Accessory Structures	NA	NA	0	1									1
Building (Single Family)	NA	NA	6	5									11
Property Improvement	NA	NA	2	1									3
Deck/Patio	NA	NA	0	1									1
Plumbing	NA	NA	12	8									20
Electrical	NA	NA	0	0									0
Water	NA	NA	6	5									11
Sewer	NA	NA	6	5									11
Home Occupation	NA	NA	0	0									0
Driveway/Sidewalk	NA	NA	1	1									2
Zoning (Land/Use)	NA	NA	0	0									0
Portable Structure/Storage	NA	NA	0	0									0
Right of Way	NA	NA	1	1									2
Business Registration	NA	NA	0	0									0
Contractor Registration	NA	NA	0	0									0
<b>VARIANCES / APPEALS</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
Variations	NA	NA	0	0									0
Appeals	NA	NA	0	0									0

Submitted by:

Jayson Wickard | Code Enforcement Officer

VILLAGE OF MINERVA PARK  
CODE ENFORCEMENT - STATISTIC REPORT

2018

	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	YTD TOTAL
<b>CASE/EVENTS</b>	0	0	26	45	100	0	0	0	0	0	0	0	171
New/Opened Cases	NA	NA	21	35	91								147
Permits (inspection req)	NA	NA	5	10	9								24
Abated/Closed Cases	NA	NA	4	8	70								82
<b>CASE TYPES</b>	0	0	21	41	102	0	0	0	0	0	0	0	164
Zoning	NA	NA	7	14	37								58
Building	NA	NA	0	0	3								3
IPMC (Prop Maint)	NA	NA	14	21	48								83
Public Assists	NA	NA	0	2	7								9
Admin	NA	NA	0	1	1								2
Permit Inspections	NA	NA	0	3	6								9
<b>NOTICES ISSUED</b>	0	0	15	14	72	0	0	0	0	0	0	0	101
Courtesy/Warning Notice	NA	NA	15	12	64								91
Violation Notice	NA	NA	0	2	8								10
Citation/Summons Issued	NA	NA	0	0	0								0
<b>PERMITS ISSUED</b>	0	0	37	36	44	0	0	0	0	0	0	0	117
Fence	NA	NA	3	5	3								11
Sign	NA	NA	0	2	1								3
Pool/Spa	NA	NA	0	0	0								0
Accessory Structures	NA	NA	0	1	2								3
Building (Single Family)	NA	NA	6	5	11								22
Property Improvement	NA	NA	2	1	3								6
Deck/Patio	NA	NA	0	1	3								4
Plumbing	NA	NA	12	8	3								23
Electrical	NA	NA	0	0	0								0
Water	NA	NA	6	5	6								17
Sewer	NA	NA	6	5	11								22
Home Occupation	NA	NA	0	0	0								0
Driveway/Sidewalk	NA	NA	1	1	0								2
Zoning (Land/Use)	NA	NA	0	0	0								0
Portable Structure/Storage	NA	NA	0	0	0								0
Right of Way	NA	NA	1	2	1								4
Business Registration	NA	NA	NA	NA	NA								0
Contractor Registration	NA	NA	NA	NA	NA								0
<b>VARIANCES / APPEALS</b>	0	0	0	0	0	0	0	0	0	0	0	0	0
Variations	NA	NA	0	0	0								0
Appeals	NA	NA	0	0	0								0

Submitted by:  
Jayson Wickard | Code Enforcement Officer

VILLAGE OF MINERVA PARK  
ZONING & CODE ENFORCEMENT REPORT - MAY 2018

Event/Case #	Date	Status	Rating	Reason	Location	Type	Code/Section	Event	Courtesy	Violation	Correct by	Closed/ Abated
2018-1068	5/1/2018	OPEN	NOTICE	VIOLATION	5236-5272 CLEVELAND AVE (DOWNTOWN CENTER)	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Trash around dumpster and rear building		5/1/2018	5/15/2018	
2018-1069	5/2/2018	CLOSED	INVESTIGATING	PUBLIC ASSIST	Yasmin Market	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Request to check fence ord. for ground/street	NA	NA	NA	
2018-1070	4/27/2018	CLOSED	INVESTIGATING	VIOLATION	2965 Dublin Granville Rd	IPMC	EXTERIOR AREAS	Tree limbs rear of property	5/7/2018		5/17/2018	5/15/2018
2018-1071	5/2/2018	OPEN	NOTICE	VIOLATION	5266 Cleveland Ave	IPMC	PREMISES IDENTIFICATION	Faded street numbers on unit	5/2/2018		5/17/2018	
2018-1072	5/2/2018	OPEN	NOTICE	VIOLATION	5256 Cleveland Ave	IPMC	EXTERIOR STRUCTURES	Graffiti on window	5/2/2018		5/17/2018	
2018-1073	5/2/2018	OPEN	NOTICE	VIOLATION	5432 Cleveland Ave "CRYSTALS"	IPMC	PREMISES IDENTIFICATION	No street number on unit	5/2/2018		5/17/2018	
2018-1074	5/2/2018	OPEN	NOTICE	VIOLATION	2525 Woodley Rd	IPMC	PREMISES IDENTIFICATION	Missing number, needs viewable from both sides	5/2/2018		5/17/2018	
2018-1075	5/2/2018	CLOSED	NOTICE	VIOLATION	2525 Woodley Rd	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Building material and debris by garage	5/2/2018		5/17/2018	5/14/2018
2018-1076	5/3/2018	CLOSED	IMPOUNDED	VIOLATION	Behind Downtown Center	ZONING	PARKING	Abandoned vehicle behind shopping center parked without	5/3/2018		5/4/2018	5/7/2018
2018-1077	5/3/2018	CLOSED	NOTICE	VIOLATION	5300 Cleveland (Uptown Center)	ZONING	PARKING	Vehicle parked in lot without registrations	5/3/2018		5/4/2018	5/3/2018
2018-1078	5/3/2018	OPEN	INVESTIGATING	COMPLAINT	2774 Park Lane Ct	ZONING	OCCUPANCY/USE	Boarding house				
2018-1079	5/3/2018	OPEN	PERMIT	INSPECTION	2604 Wildwood Rd	BUILDING	PERMIT INSPECTION	PIP-12-2018 Enclosed patio				
2018-1080	5/5/2018	CLOSED	NO VIOL	VIOLATION	2800-B Lakewood	ZONING	PARKING	Commercial van parked on curve "bob cat" for several weeks				5/7/2018
2018-1081	5/5/2018	CLOSED	INVESTIGATING	PUBLIC ASSIST	5377 Park Lane	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Would like to merge 2 properties				5/5/2018
2018-1082	5/5/2018	OPEN	PERMIT	INSPECTION	4900 Black Sycamore	BUILDING	PERMIT INSPECTION	PIP-13-2018 12x20 deck				
2018-1083	5/1/2018	OPEN	NOTICE	VIOLATION	2937 Berry Lane Ct	IPMC	EXTERIOR AREAS	Dilapidated Fence	5/8/2018		6/8/2018	
2018-1084	5/5/2018	CLOSED	NOTICE	VIOLATION	2578 Briar Rose	IPMC	EXTERIOR AREAS	Tree spores need cleaned up along street	5/7/2018		5/17/2018	5/16/2018
2018-1085	5/5/2018	OPEN	INVESTIGATING	PUBLIC ASSIST	Woodley/Cleveland	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Monument blocking view				
2018-1086	5/5/2018	CLOSED	NOTICE	VIOLATION	2643 Jordan Rd	ZONING	INOPERABLE VEHICLES (1282.08)	Vehicle parked in drive with cover with flat tires	5/7/2018		5/17/2018	5/14/2018
2018-1087	5/5/2018	CLOSED	COMPLETED	VIOLATION	5400-B Cleveland Ave	ZONING	SIGN (1280)	Removed sign in ROW. "Kable Staffing"	NA	NA	NA	5/5/2018
2018-1088	5/5/2018	OPEN	INVESTIGATING	INSPECTION	5264 Cleveland Ave	ZONING	OCCUPANCY/USE	Check business license, registration, fire and health				
2018-1089	5/2/2018	CLOSED	NOTICE	VIOLATION	2692 Jordan Rd	ZONING	PARKING	Trailer parked in drive	5/2/2018			5/14/2018
2018-1090	5/1/2018	CLOSED	COMPLETED	ADMIN	Village of Minerva Park	ADMIN	ADMIN OR PUBLIC ASSIST	Took picture of all business signs throughout Village				5/1/2018

2018-1091	5/5/2018	CLOSED	NOTICE	VIOLATION	2540 Maplewood	IPMC	EXTERIOR AREAS	Tree spores need cleaned up along street	5/7/2018		5/17/2018	5/8/2018
2018-1092	5/5/2018	CLOSED	NOTICE	VIOLATION	2652 Maplewood	IPMC	PARKING	Vehicle parked in driveway with ripped cover. Reg is not on file	5/7/2018		5/17/2018	5/14/2018
2018-1093	5/5/2018	OPEN	PLACARD	VACANT	3110 Minerva Lake Rd	ZONING	UNSAFE PLACARD POSTED	VACANT: Safety: Raccoons observed in open gable vent	5/5/2018			
2018-1094	5/5/2018	CLOSED	WARNED	VIOLATION	5294 Cleveland (Sams Barber)	ZONING	SIGN (1280)	No flashing signs allowed (ATM sign)	5/5/2018			5/5/2018
2018-1095	5/5/2018	CLOSED	WARNED	VIOLATION	5244 Cleveland (Electronic Mobile Tech)	ZONING	SIGN (1280)	No flashing signs allowed (Open Sign)	5/5/2018			5/5/2018
2018-1096	5/5/2018	OPEN	NOTICE	VIOLATION	5274 Cleveland Ave (Hello Dentrall)	IPMC	EXTERIOR STRUCTURES	Remove old sign from rear of property	5/7/2018		5/22/2018	
2018-1097	NA	CLOSED			NA			NA	NA	NA	NA	NA
2018-1098	5/5/2018	OPEN	NOTICE	VIOLATION	5260 Cleveland - Urban Thrift Store	ZONING	SIGN (1280)	Sign installed without a permit	NA	5/8/2018	5/23/2018	
2018-1099	5/7/2018	CLOSED	COMPLETED	PUBLIC ASSIST	Downtown Center	PUBLIC ASSIST	ADMIN OR PUBLIC ASSIST	Meet with owner to discuss zoning issues				5/7/2018
2018-1100	5/7/2018	CLOSED	NOTICE	VIOLATION	3147 Minerva Lake Rd (on Farview)	IPMC	INOPERABLE VEHICLES (1282.08)	2 vehicles inoperable parked on drive and street	5/8/2018		5/13/2018	5/14/2018
2018-1101	5/7/2018	OPEN	NOTICE	VIOLATION	5244 Cleveland (Electronic Mobile Tech)	ZONING	SIGN (1280)	Removed sign from façade and placed sign in window without a	5/7/2018	5/23/2018	5/26/2018	
2018-1102	5/7/2018	OPEN	INVESTIGATING	VIOLATION	5460 Cleveland Ave - Minerva Park Housing	ZONING	SIGN (1280)	Changed sign without permit	5/7/2018	5/8/2018	5/15/2018	
2018-1103	5/8/2018	CLOSED	ABATED	VIOLATION	5296 Cleveland Ave (Yaa Salam)	ZONING	SIGN (1280)	Flashing "Open" Sign	5/8/2018			5/8/2018
2018-1104	5/8/2018	OPEN	INVESTIGATING	VIOLATION	5460 Cleveland Ave - Minerva Park Housing	ZONING	SIGN (1280)	Abandoned sign. No face plate. Needs repaired				
2018-1105	5/9/2018	CLOSED	ABATED	VIOLATION	2634 Wildwood	ZONING	SIGN (1280)	Advertising sign in front yard				5/11/2018
2018-1106	5/9/2018	CLOSED	NOTICE	VIOLATION	2634 Wildwood	IPMC	HIGH GRASS/WEEDS	More than 6" high grass/weeds			5/13/2018	5/9/2018
2018-1107	5/9/2018	CLOSED	NOTICE	VIOLATION	2505 Wildwood	IPMC	HIGH GRASS/WEEDS	More than 6" high grass/weeds	5/9/2018		5/13/2018	5/10/2018
2018-1108	5/11/2018	CLOSED	COMPLETED	COMPLAINT	3110 Minerva Lake Rd	IPMC	EXTERIOR AREAS	Inground pool dirty water on cover - mosquitos; Overgrown				5/21/2018
2018-1109	5/10/2018	CLOSED	NOTICE	VIOLATION	2792 North Bay	IPMC	PARKING	Vehicle in drive with flat tires and expired registration (inoperable)	5/14/2018		5/21/2018	5/29/2018
2018-1110	5/11/2018	OPEN	PERMIT	INSPECTION	5266 Cardinal Ct	PERMIT	PERMIT INSPECTION	PIP-15-2018 Addition/Greenhouse				
2018-1111	5/14/2018	OPEN	NOTICE	PUBLIC ASSIST	Yasmin Market	ZONING	PREMISES IDENTIFICATION	Request unit # on back premises	5/14/2018			
2018-1112	5/14/2018	OPEN	INVESTIGATING	PUBLIC ASSIST	Uptown Center	ZONING	PREMISES IDENTIFICATION	Request unit # on back premises				
2018-1113	5/14/2018	OPEN	INVESTIGATING	PUBLIC ASSIST	Downtown Center	ZONING	PREMISES IDENTIFICATION	Request unit # on back premises				
2018-1114	5/14/2018	OPEN	INVESTIGATING	COMPLAINT	5464 Cleveland "Minerva Park Housing"	ZONING	OCCUPANCY/USE	Check land use and proper permitting.				
2018-1115	5/14/2018	CLOSED	COMPLETED	COMPLAINT	Woodley/Cleveland	ZONING	SIGN (1280)	Stop sign was knocked over. Temp fixed and wont stay up.				5/16/2018



2018-1116	5/14/2018	CLOSED	NOTICE	VIOLATION	5296 Cleveland Ave (Yaa Salam)	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Chairs behind building in alley belongs to Yaa Salam	5/14/2018			5/14/2018k
2018-1117	5/14/2018	CLOSED	ABATED	VIOLATION	Woodley/Cleveland	ZONING	SIGN (1280)	"Afri-Net School" sign in ROW				5/14/2018
2018-1118	5/14/2018	CLOSED	ABATED	VIOLATION	2815 Alder Vista	ZONING	SIGN (1280)	"Security Roofing" advertising sign in yard				5/14/2018
2018-1119	5/14/2018	OPEN	NOTICE	VIOLATION	2815 Alder Vista	ZONING	PARKING	Red Mustang with flat tires and exp. Tags	5/14/2018			
2018-1120	5/14/2018	CLOSED	ABATED	VIOLATION	2645 Alder Vista	ZONING	SIGN (1280)	"Painting" advertising sign in front yard.				5/14/2018
2018-1121	5/14/2018	CLOSED	NOTICE	VIOLATION	2811 Lakewood	IPMC	HIGH GRASS/WEEDS	21" weeds/grass	5/14/2018		5/22/183	5/23/2018
2018-1122	5/14/2018	OPEN	INVESTIGATING	VIOLATION	5300 Cleveland (Uptown Center)	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	Dumpster overflowing, lid open, debris				
2018-1123	5/14/2018	OPEN	READY	INSPECTION	5319 Ponderosa Dr	PERMIT	PERMIT INSPECTION	PIP-16-2018				
2018-1124	5/15/2018	CLOSED	NOTICE	VIOLATION	2727 Alder Vista	ZONING	PARKING	Vehicle parked in drive with flat tires	5/15/2018		5/30/2018	6/4/2018
2018-1125	5/15/2018	CLOSED	WARNED	VIOLATION	5294 Cleveland (Sams Barber)	ZONING	SIGN (1280)	Flashing ATM sign	5/15/2018			5/15/2018
2018-1126	5/15/2018	CLOSED	WARNED	VIOLATION	2668 Minerva Lake Rd	ZONING	SIGN (1280)	Advertising sign "Rhino" in front yard.	5/15/2018			5/15/2018
2018-1127	5/15/2018	OPEN	INVESTIGATING	COMPLAINT	2869 North Lake Ct	IPMC	PROPERTY MAINTENANCE (1480)	Resident CI to check fence and overgrown weeds				
2018-1128	5/16/2018	CLOSED	NO VIOL	COMPLAINT	5300 Cleveland (Uptown Center)	ZONING	PARKING	Parked car with no reg displayed.				5/16/2018
2018-1129	5/21/2018	CLOSED	WARNED	VIOLATION	2752 Minerva Lake Rd	ZONING	SIGN (1280)	Advertising sign (gutters) in yard.				5/21/2018
2018-1130	5/21/2018	CLOSED	NOTICE	VIOLATION	2634 Minerva Lake Rd	ZONING	SIGN (1280)	Advertising sign "we buy homes" in yard	5/21/2018			5/21/2018
2018-1131	5/22/2018	CLOSED	NOTICE	VIOLATION	2629 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass	5/22/2018		5/27/2018	5/23/2018
2018-1132	5/22/2018	CLOSED	NOTICE	VIOLATION	2525 Maplewood	IPMC	HIGH GRASS/WEEDS	High grass + Premises ID required	5/22/2018		5/27/2018	5/29/2018
2018-1133	5/22/2018	CLOSED	ABATED	VIOLATION	2738 Maplewood	IPMC	HIGH GRASS/WEEDS	High Grass.	5/22/2018		5/27/2018	5/29/2018
2018-1134	5/22/2018	CLOSED	WARNED	VIOLATION	2869 North Lake Ct	ZONING	SIGN (1280)	"Leaf Filter" advertising sign in yard	5/22/2018			5/22/2018
2018-1135	5/22/2018	CLOSED	NOTICE	VIOLATION	2650 Jordan Rd	IPMC	HIGH GRASS/WEEDS	High Grass.	5/22/2018		5/27/2018	5/22/2018
2018-1136	5/22/2018	CLOSED	NOTICE	VIOLATION	2846 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High Grass	5/22/2018		5/27/2018	5/24/2018
2018-1137	5/22/2018	CLOSED	WARNED	VIOLATION	Yasmin Market	IPMC	ACCUMULATION OF WASTE/RUBBISH/JUNK (1480)	scrap metal in rear of building.	5/22/2018		5/25/2018	5/24/2018
2018-1138	5/23/2018	CLOSED	ABATED	VIOLATION	Farview / Cleveland	ZONING	SIGN (1280)	"Roof Washing" (Advertising) sign in ROW				5/23/2018
2018-1139	5/23/2018	OPEN	INVESTIGATING	VIOLATION	5264 Cleveland Ave	BUILDING	PLUMBING PERMIT	Plumbing Permit Required	5/23/2018		5/28/2018	
2018-1140	5/23/2018	CLOSED	WARNED	VIOLATION	5294 Cleveland (Sams Barber)	ZONING	SIGN (1280)	Flashing "ATM" sign	5/23/2018			5/23/2018
2018-1141	5/23/2018	CLOSED	NOTICE	VIOLATION	2585 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass	5/23/2018		5/28/2018	5/29/2018
2018-1142	5/23/2018	CLOSED	NOTICE	VIOLATION	2515 Maplewood	IPMC	HIGH GRASS/WEEDS	High grass	5/23/2018		5/28/2018	5/24/2018

2018-1143	5/23/2018	CLOSED	NOTICE	VIOLATION	2792 Alder Vista	IPMC	HIGH GRASS/WEEDS	High grass	5/23/2018		5/28/2018	5/23/2018
2018-1144	5/23/2018	CLOSED	NOTICE	VIOLATION	5246 Cleveland Ave (Simple Staffing)	ZONING	SIGN (1280)	Changed sign without permit	5/23/2018		5/28/2018	5/29/2018
2018-1145	5/24/2018	CLOSED	WARNED	VIOLATION	2530 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass/weeds	5/24/2018		5/29/2018	5/29/2018
2018-1146	5/24/2018	CLOSED	NOTICE	VIOLATION	2759 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass	5/24/2018		5/29/2018	5/29/2018
2018-1147	5/24/2018	OPEN	NOTICE	VIOLATION	2652 Maplewood	IPMC	HIGH GRASS/WEEDS	High grass	5/24/2018		5/29/2018	5/29/2018
2018-1148	5/24/2018	OPEN	WARNED	VIOLATION	5460 Cleveland Ave - Minerva Park Housing	IPMC	HIGH GRASS/WEEDS	High grass by sign on Northland Plaza	5/24/2018		5/29/2018	
2018-1149	5/24/2018	OPEN	INVESTIGATING	COMPLAINT	2792 North Bay	IPMC	EXTERIOR STRUCTURES	Peeling paint, poison ivy along fence, vine on tree				
2018-1150	5/25/2018	OPEN	PERMIT	INSPECTION	4756 Black Sycamore	PERMIT	PERMIT INSPECTION	F-11-2018				
2018-1151	5/29/2018	OPEN	WARNED	VIOLATION	2653 Alder Vista	IPMC	HIGH GRASS/WEEDS	High grass	5/29/2018		6/3/2018	
2018-1152	5/29/2018	CLOSED	NOTICE	VIOLATION	3340 Minerva Lake Rd	IPMC	PARKING	Vehicle parked on grass	5/29/2018		5/30/2018	5/29/2018
2018-1153	5/29/2018	CLOSED	NOTICE	VIOLATION	2833 Alder Vista	IPMC	HIGH GRASS/WEEDS	High grass	5/29/2018		6/3/2018	6/4/2018
2018-1154	5/29/2018	CLOSED	NOTICE	VIOLATION	5282 Cleveland Ave	IPMC	HIGH GRASS/WEEDS	High grass	5/29/2018		6/3/2018	6/4/2018
2018-1155	5/29/2018	CLOSED	NOTICE	VIOLATION	2565 Woodley	IPMC	HIGH GRASS/WEEDS	High grass / Landscapping	5/29/2018		6/3/2018	6/4/2018
2018-1156	5/29/2018	CLOSED	TOT	COMPLAINT	MLR	IPMC	GRAFFITI	Spray paint on road				5/29/2018
2018-1157	5/29/2018	CLOSED	TOT	COMPLAINT	Longs Funeral Home	IPMC	HIGH GRASS/WEEDS	high grass - neighboring property				5/29/2018
2018-1158	5/29/2018	OPEN	PERMIT	INSPECTION	3034 Green Line Way	PERMIT	PERMIT INSPECTION	F-18-2018				
2018-1159	5/30/2018	OPEN	PERMIT	INSPECTION	3169 Yellow Finch	PERMIT	PERMIT INSPECTION	F-12-2018				
2018-1160	5/25/2018	CLOSED	TOT	COMPLAINT	Minerva Lake Rd / East Shore	IPMC	HIGH GRASS/WEEDS	High grass near construction	5/25/2018			5/25/2018
2018-1161	5/25/2018	OPEN	TOT	COMPLAINT	5200-B Cleveland Ave	IPMC	HIGH GRASS/WEEDS	High grass near utility service box	5/25/2018			
2018-1162	5/30/2018	CLOSED	NOTICE	VIOLATION	5275 Elmhurst	IPMC	HIGH GRASS/WEEDS	High grass and weds	5/30/2018		6/4/2018	6/4/2018
2018-1163	5/30/2018	OPEN	WARNED	VIOLATION	5299 Elmhurst	IPMC	HIGH GRASS/WEEDS	High grass	5/30/2018		6/4/2018	
2018-1164	5/31/2018	CLOSED	TOT	COMPLAINT	5000-B Cleveland Ave	IPMC	HIGH GRASS/WEEDS	High grass just outside jurisdiction, Cleveland south entrance.	5/25/2018			6/4/2018
2018-1165	5/31/2018	OPEN	PERMIT	INSPECTION	2866 Lakewood	PERMIT	PERMIT INSPECTION	PIP-19-2018				
2018-1166	5/31/2018	OPEN	NOTICE	VIOLATION	3147 Minerva Lake Rd	IPMC	HIGH GRASS/WEEDS	High grass along side of fence	5/31/2018			

## RESOLUTION 2018-12

### A RESOLUTION TO AUTHORIZE A PARTIAL RETURN OF ADVANCE TO THE GENERAL FUND FROM MINERVA LAKE ROAD PROJECT AND DAM AND LAKE IMPROVEMENT FUNDS AND CONVERTING PART OF THE PREVIOUS ADVANCES TO A TRANSFER

**WHEREAS**, the Village of Minerva Park (the Village) passed Resolutions 2016-29 and 2016-39, advancing monies to the Minerva Lake Road Project fund and the Dam and Lake Improvement fund, respectively; and

**WHEREAS**, the Village spent part of the advanced monies exploring the necessity of capital projects which were determined not to be pursued at the current time; and

**WHEREAS**, the Village now desires to convert monies already spent to a transfer that will not be repaid and repay the remaining advanced amounts with unspent balances in the Minerva Lake Road Project and the Dam and Lake Improvement funds;

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:**

- Section 1.** The Fiscal Officer is authorized to convert \$19,107.02 of the amount advanced to the Minerva Lake Road Project fund to a transfer which will not be repaid. The Fiscal Officer is authorized to return the remaining \$5,892.98 to the General fund as repayment of the advance.
- Section 2.** The Fiscal Officer is authorized to convert \$11,862.54 of the amount advanced to the Dam and Lake Improvement fund to a transfer which will not be repaid. The Fiscal Officer is authorized to return the remaining \$38,137.46 to the General fund as repayment of the advance.
- Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinances were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 4.** This resolution shall take effect and shall be in force from and after the earliest time allowed by law.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: May 21, 2018  
Second Reading: June 11, 2018  
Third Reading: June 25, 2018  
Passed: June 25, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kim Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## RESOLUTION 2018-13

### A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2018 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY

**WHEREAS,** The Tax Budget for 2019 has been prepared as required by Section 5705.28, Revised Code; and

**WHEREAS,** Two copies of the tax budget were on file in the office of the fiscal officer for public inspection on July 1, 2018, and was available for public inspection as required by Section 5705.30, Revised Code; and

**WHEREAS,** A public hearing was held by the Council of the Village of Minerva Park on July 9, 2018 at 6:30 p.m; and

#### **NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:**

**Section 1.** The Tax Budget for the Village of Minerva Park for the fiscal year beginning January 1, 2019 attached hereto as Attachment A and incorporated by reference, be and is hereby adopted by the Council of the Village of Minerva Park.

**Section 2.** The Fiscal Officer be and hereby is authorized and directed to certify a copy of said budget and a copy of this Resolution and to transmit the same to the Franklin County Budget Commission on or before July 20, 2018.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to comply with the statutory filing date. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

First Reading: June 11, 2018  
Second Reading: June 25, 2018  
Third Reading: July 9, 2018  
Passed: July 9, 2018

\_\_\_\_\_  
Lynn Eisentrout, Mayor

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**

**2019 Tax Budget**

To the Franklin County Auditor:

The Council of the Village of Minerva Park hereby submits its Annual Budget for the year commencing January 1, 2019 for consideration of the Franklin County Budget Commission pursuant to Section 5705.30 of the Ohio Revised Code.

\_\_\_\_\_  
Kimberly Pulley  
Fiscal Officer

\_\_\_\_\_  
Date

<b>SCHEDULE A</b>					
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES					

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Amount Requested of Budget Commission	Amount Approved by Budget Commission	Amount to be Derived From Levies Outside 10 Mill	Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
GOVERNMENT FUNDS					
General Fund					
Inside Millage (1 Mill)	\$37,700				
2015, 4.0 Mill Operating Levy	150,800				
2015, 1.9 Mill Operating Levy	71,630				
2016, 3.2 Mill Operating Levy	120,640				
2017, 5.0 Mill Operating Levy	188,500				
<b>TOTAL ALL FUNDS</b>	\$569,270				

Amount requested is based on an estimated assessed valuation of \$37,700,000

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**General Fund**

<u>Description</u>	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Revenues</u></b>					
Property and Other Local Taxes					
Real Estate Tax	\$429,620	\$437,395	\$440,810	\$438,273	\$450,000
Municipal Income Tax	720,761	893,875	930,800	971,118	1,101,626
Other - Local Taxes	0	0	0	0	0
State Shared Taxes					
Local Government	42,341	42,178	40,846	42,000	42,000
Inheritance Tax	0	0	0	0	0
Property Tax Allocation	69,846	69,286	69,179	70,000	72,600
Intergovernmental	395	1,596	3,286	500	500
Charges for Services	89,772	168,141	128,967	133,400	111,349
Fines, Licenses and Permits	88,276	51,494	97,318	107,750	118,250
Earnings on Investments	186	2,637	6,968	15,000	10,000
Miscellaneous	10,022	8,638	16,363	12,000	12,000
<b>Total Revenue</b>	<b>1,451,219</b>	<b>1,675,240</b>	<b>1,734,537</b>	<b>1,790,041</b>	<b>1,918,325</b>
<b><u>Expenditures</u></b>					
<b><u>Security of Persons and Property</u></b>					
Police Enforcement - Salaries	323,528	389,879	461,620	549,039	580,700
Police Enforcement - Other	288,398	312,216	333,015	448,233	487,200
Fire and EMS - Salaries	17,171	24,355	29,512	36,006	38,000
Fire and EMS - Other	41,098	43,954	28,589	37,490	37,800
Street Lighting	4,008	4,053	3,649	4,810	4,500
Civil Defense - Other	2,458	2,416	0	4,700	3,000
<b><u>Public Health and Welfare</u></b>					
County Health District	8,424	8,806	9,311	10,000	10,500
Public Assistance Indigent Burial	600	600	0	600	600
Other Public Health - Mosquito Spraying	1,650	1,100	0	2,000	2,000
<b><u>Leisure Time Activities</u></b>					
Provide and Maintain Parks - Salaries	6,594	5,995	7,413	12,116	18,500
Provide and Maintain Parks - Other	3,963	25,727	9,001	4,200	5,400
Swimming Pool - Salaries	41,310	39,030	40,533	43,700	48,000
Swimming Pool - Other	31,770	31,994	30,171	64,162	37,600
<b><u>Community Environment</u></b>					
Community Planning and Zoning - Salaries	24,955	36,992	68,457	77,292	83,000
Community Planning and Zoning - Other	16,492	100,088	87,933	152,725	58,700
Other Community Environment - Lakes	19,941	43,642	28,085	43,000	52,000
Electric - Other	0	0	0	0	0
Gas - Other	0	0	0	0	0
Water - Other	0	0	0	0	0
<b><u>Basic Utility Services</u></b>					
Storm Sewers and Drains - Other	19,380	8,562	5,220	48,160	25,000
Refuse Collection and Disposal - Other	0	0	0	0	0
Other Basic Utility Service - Other	0	0	0	0	0

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**General Fund**

<u>Description</u>	<u>Actual 2015</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>General Government</u></b>					
Mayor and Administrative Offices - Salaries	35,681	38,196	38,635	42,785	45,000
Mayor and Administrative Offices - Other	23,838	23,571	23,580	23,043	20,900
Legislative Activities - Salaries	1,158	3,127	3,418	3,633	3,600
Legislative Activities - Other	2,702	1,154	11,808	5,900	1,400
Mayor's Court - Salaries	21,577	19,689	19,838	21,352	22,400
Mayor's Court - Other	31,033	29,987	27,252	41,160	35,000
Clerk - Treasurer - Salaries	47,350	56,341	65,360	67,360	71,200
Clerk - Treasurer - Other	30,207	33,988	23,594	26,143	27,600
Lands and Buildings - Salaries	12,279	8,633	10,141	12,440	12,600
Lands and Buildings - Other	50,514	61,145	62,037	91,538	63,400
Property Tax Collection Fees - Other	7,932	13,588	16,919	11,000	11,300
Auditor of State Fees - Other	53	10,262	6,152	6,500	8,000
Solicitor - Other	76,794	67,273	67,530	68,040	97,500
Income Tax Administration - Other	25,177	28,378	31,795	36,000	37,100
Other General Government - Other	29,853	27,900	27,131	38,745	39,700
Capital Outlay	0	0	1,175	15,000	25,000
Debt Service	0	0	0	0	0
Total Expenditures	<u>1,247,888</u>	<u>1,502,641</u>	<u>1,578,874</u>	<u>2,048,872</u>	<u>2,014,200</u>
Excess of Revenues Over/ (Under) Expenditures	<u>203,331</u>	<u>172,599</u>	<u>155,663</u>	<u>(258,831)</u>	<u>(95,875)</u>
<b><u>Other Financing Sources &amp; Uses</u></b>					
Sale of Assets	2,500	5,575	2,500	0	0
Transfers-In	6,295	1,303	0	0	0
Advances-In	0	2,500	0	44,027	0
Transfers-Out	(6,295)	(136,300)	0	(20,000)	(50,000)
Advances-Out	0	(77,500)	0	0	0
Total Other Financing Sources & Uses	<u>2,500</u>	<u>(204,422)</u>	<u>2,500</u>	<u>24,027</u>	<u>(50,000)</u>
Excess of Revenues and Other Sources Over/(Under) Expenditures and Other (Uses)	205,831	(31,823)	158,163	(234,804)	(145,875)
Cash Fund Balance 1/1	300,923	507,513	475,690	633,853	399,049
Fund Balance Adjustments	759	0	0	0	0
Cash Fund Balance 12/31	<u>507,513</u>	<u>475,690</u>	<u>633,853</u>	<u>399,049</u>	<u>253,174</u>
Less: Encumbrances 12/31	41,819	74,535	143,136	40,000	40,000
Unencumbered Fund Balance, December 31,	<u><u>\$465,694</u></u>	<u><u>\$401,155</u></u>	<u><u>\$490,717</u></u>	<u><u>\$359,049</u></u>	<u><u>\$213,174</u></u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Special Levy - Lake Restoration Debt Service Fund (3904)**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Revenues</u></b>				
Real Estate Tax	0	0	0	0
Intergovernmental - Property Tax Allocation	7	0	0	0
Total Revenues	<u>7</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	0	0	0	0
Interest and Fiscal Charges	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	<u>7</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-In	0	0	0	0
Transfers-Out	(8,844)	0	0	0
Total Other Financing Sources (Uses)	<u>(8,844)</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues and Other Sources Over/(Under) Expenditures and Other (Uses)	(8,837)	0	0	0
Cash Fund Balance 1/1	8,837	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>



**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Other Debt Service Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Waterline Phase I Debt Service (3901)</u></b>				
<b><u>Revenues</u></b>				
	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Debt Service	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(15,412)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(15,412)	0	0	0
Cash Fund Balance 1/1	15,412	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>Waterline Phase II Debt Service (3902)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	8,043	0	0	0
Interest and Fiscal Charges	121	0	0	0
Total Expenditures	<u>8,164</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	(8,164)	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(10,515)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(18,679)	0	0	0
Cash Fund Balance 1/1	18,679	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Other Debt Service Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Waterline Phase III Debt Service (3903)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$36,228	\$17,000	\$17,000	\$17,000
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	21,380	22,025	22,692	23,378
Interest and Fiscal Charges	4,373	3,726	3,108	2,374
Total Expenditures	25,753	25,751	25,800	25,752
Excess of Revenues Over/(Under) Expenditures	10,475	(8,751)	(8,800)	(8,752)
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-In	25,928	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	36,403	(8,751)	(8,800)	(8,752)
Cash Fund Balance 1/1	29,079	65,482	56,731	47,931
Cash Fund Balance 12/31	<u>\$65,482</u>	<u>\$56,731</u>	<u>\$47,931</u>	<u>\$39,179</u>
<b><u>Waterline Phase IV Debt Service (3905)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$40,447	\$25,000	\$25,000	\$25,000
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	23,460	24,168	24,899	25,652
Interest and Fiscal Charges	5,221	4,513	3,801	3,030
Total Expenditures	28,681	28,681	28,700	28,682
Excess of Revenues Over/(Under) Expenditures	11,766	(3,681)	(3,700)	(3,682)
Cash Fund Balance 1/1	32,976	44,742	41,061	37,361
Cash Fund Balance 12/31	<u>\$44,742</u>	<u>\$41,061</u>	<u>\$37,361</u>	<u>\$33,679</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**Other Debt Service Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>EMS Vehicle Bond Retirement Fund (3101)</u></b>				
<b><u>Revenues</u></b>				
Municipal Income Tax	\$26,400	\$24,000	\$23,004	\$22,320
<b><u>Expenditures</u></b>				
Debt Service - Other				
Principal Retirement	22,000	22,000	22,000	22,000
Interest and Fiscal Charges	2,796	2,231	1,700	1,100
Total Expenditures	24,796	24,231	23,700	23,100
Excess of Revenues Over/(Under) Expenditures	1,604	(231)	(696)	(780)
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-In	20,145	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	21,749	(231)	(696)	(780)
Cash Fund Balance 1/1	2,431	24,180	23,949	23,253
Cash Fund Balance 12/31	<u>\$24,180</u>	<u>\$23,949</u>	<u>\$23,253</u>	<u>\$22,473</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Street Maintenance Fund (2011)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental - Property Tax Allocation	\$59,883	\$63,468	\$55,000	\$58,000
Interest	192	720	400	400
Total Revenues	<u>60,075</u>	<u>64,188</u>	<u>55,400</u>	<u>58,400</u>
<b><u>Expenditures</u></b>				
Transportation	18,292	14,306	35,000	35,000
Capital Outlay	0	0	0	0
Debt Service - Other				
Principal Retirement	17,232	17,395	17,600	17,800
Interest and Fiscal Charges	1,275	1,112	1,100	1,000
Total Expenditures	<u>36,799</u>	<u>32,813</u>	<u>53,700</u>	<u>53,800</u>
Excess of Revenues Over/(Under) Expenditures	23,276	31,375	1,700	4,600
Cash Fund Balance 1/1	98,366	121,642	153,017	154,717
Cash Fund Balance 12/31	<u>\$121,642</u>	<u>\$153,017</u>	<u>\$154,717</u>	<u>\$159,317</u>
<b><u>State Highway Fund (2021)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental	\$4,855	\$5,146	\$4,400	\$4,400
Interest	180	555	300	300
Total Revenues	<u>5,035</u>	<u>5,701</u>	<u>4,700</u>	<u>4,700</u>
<b><u>Expenditures</u></b>				
Transportation	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	5,035	5,701	4,700	4,700
Cash Fund Balance 1/1	94,413	99,448	105,149	109,849
Cash Fund Balance 12/31	<u>\$99,448</u>	<u>\$105,149</u>	<u>\$109,849</u>	<u>\$114,549</u>
<b><u>DUI Education Fund (2081)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	<u>\$175</u>	<u>\$200</u>	<u>\$100</u>	<u>\$100</u>
<b><u>Expenditures</u></b>				
Security of Persons and Property	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	175	200	100	100
Cash Fund Balance 1/1	370	545	745	845
Cash Fund Balance 12/31	<u>\$545</u>	<u>\$745</u>	<u>\$845</u>	<u>\$945</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Law Enforcement Trust Fund (2091)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$0	\$100	\$100
<b><u>Expenditures</u></b>				
Security of Persons and Property	1,888	910	0	0
Excess of Revenues Over/(Under) Expenditures	(1,888)	(910)	100	100
Cash Fund Balance 1/1	3,459	1,571	661	761
Cash Fund Balance 12/31	<u>\$1,571</u>	<u>\$661</u>	<u>\$761</u>	<u>\$861</u>
<b><u>Permissive MVL w/County Engineer (2101)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental	\$7,341	\$7,211	\$7,000	\$7,000
<b><u>Expenditures</u></b>				
Transportation	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	7,341	7,211	7,000	7,000
Cash Fund Balance 1/1	67,686	75,018	82,229	89,229
Fund Balance Adjustment	(9)	0	0	0
Cash Fund Balance 12/31	<u>\$75,018</u>	<u>\$82,229</u>	<u>\$89,229</u>	<u>\$96,229</u>
<b><u>Permissive MVL County \$5 (2102)</u></b>				
<b><u>Revenues</u></b>				
Intergovernmental	\$4,187	\$4,063	\$4,000	\$4,000
<b><u>Expenditures</u></b>				
Transportation	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	4,187	4,063	4,000	4,000
Cash Fund Balance 1/1	7,639	11,826	15,889	19,889
Cash Fund Balance 12/31	<u>\$11,826</u>	<u>\$15,889</u>	<u>\$19,889</u>	<u>\$23,889</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>EMS Medic Fund (2901)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(11)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(11)	0	0	0
Cash Fund Balance 1/1	11	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>Mavor's Court Computer Fund B (2902)</u></b>				
<b><u>Revenues</u></b>				
Fines, Licenses and Permits	\$2,385	\$2,122	\$2,000	\$2,000
<b><u>Expenditures</u></b>				
General Government	2,607	0	2,500	0
Capital Outlay	2,961	3,132	0	0
Total Expenditures	5,568	3,132	2,500	0
Excess of Revenues Over/(Under) Expenditures	(3,183)	(1,010)	(500)	2,000
Cash Fund Balance 1/1	7,824	4,641	3,631	3,131
Cash Fund Balance 12/31	<u>\$4,641</u>	<u>\$3,631</u>	<u>\$3,131</u>	<u>\$5,131</u>
<b><u>Ravine (2903)</u></b>				
<b><u>Revenues</u></b>				
Other	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	0	0	0
<b><u>Other Financing Sources (Uses)</u></b>				
Transfers-Out	(550)	0	0	0
Excess of Revenues Over/(Under) Expenditures and Other (Uses)	(550)	0	0	0
Fund Balance 1/1	550	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

Description	Actual 2016	Actual 2017	Current Yr Estimates 2018	Budget Yr Estimate 2019
<b><u>Mary Yost Plant Fund (2904)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Community Enviorment	0	0	20,000	0
Excess of Revenues Over/(Under) Expenditures	0	0	(20,000)	0
Cash Fund Balance 1/1	24,038	24,038	24,038	4,038
Cash Fund Balance 12/31	<u>\$24,038</u>	<u>\$24,038</u>	<u>\$4,038</u>	<u>\$4,038</u>
<b><u>Veterans Memorial Fund (2905)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$1,824	\$875	\$0	\$0
<b><u>Expenditures</u></b>				
Community Enviorment	2,812	2,829	500	0
Excess of Revenues Over/(Under) Expenditures	(988)	(1,954)	(500)	0
Cash Fund Balance 1/1	4,372	3,384	1,430	930
Cash Fund Balance 12/31	<u>\$3,384</u>	<u>\$1,430</u>	<u>\$930</u>	<u>\$930</u>
<b><u>Storm Sewer Maintenance (2907)</u></b>				
<b><u>Revenues</u></b>				
Fines, Licenses and Permits	\$0	\$0	\$50,000	\$85,000
<b><u>Expenditures</u></b>				
Basic Utility Services	0	0	14,000	0
Excess of Revenues Over/(Under) Expenditures	0	0	36,000	85,000
Cash Fund Balance 1/1	0	0	0	36,000
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$0</u>	<u>\$36,000</u>	<u>\$121,000</u>
<b><u>Mayor's Court Computer Fund A (2908)</u></b>				
<b><u>Revenues</u></b>				
Fines, Licenses and Permits	\$846	\$655	\$1,000	\$1,000
<b><u>Expenditures</u></b>				
General Government	0	0	500	0
Capital Outlay	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>500</u>	<u>0</u>
Excess of Revenues Over/(Under) Expenditures	846	655	500	1,000
Cash Fund Balance 1/1	491	1,337	1,992	2,492
Cash Fund Balance 12/31	<u>\$1,337</u>	<u>\$1,992</u>	<u>\$2,492</u>	<u>\$3,492</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Waterline Maintenance (2909)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$6,875	\$234,495	\$238,665	\$238,665
<b><u>Expenditures</u></b>				
Basic Utility Services	3,310	6,243	10,000	10,000
Excess of Revenues Over/(Under) Expenditures	3,565	228,252	228,665	228,665
<b><u>Other Financing Sources (Uses)</u></b>				
Advances-In	0	0	0	0
Advances-Out	0	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	3,565	228,252	228,665	228,665
Cash Fund Balance 1/1	2,215	5,780	234,032	462,697
Cash Fund Balance 12/31	<u>\$5,780</u>	<u>\$234,032</u>	<u>\$462,697</u>	<u>\$691,362</u>
<b><u>Sewer Maintenance Fund (2910)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$7,563	\$399,429	\$416,240	\$416,240
<b><u>Expenditures</u></b>				
Sewer Line Maintenance	19,555	70,174	100,000	100,000
Capital Outlay	0	88,257	0	0
Total Expenditures	<u>19,555</u>	<u>158,431</u>	<u>100,000</u>	<u>100,000</u>
Excess of Revenues Over/(Under) Expenditures	(11,992)	240,998	316,240	316,240
Cash Fund Balance 1/1	41,243	29,251	270,249	586,489
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$29,251</u>	<u>\$270,249</u>	<u>\$586,489</u>	<u>\$902,729</u>
<b><u>EMS Vehicle Acquisition Bond Fund (4101)</u></b>				
<b><u>Revenues</u></b>				
Interest	\$11	\$2	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	16,660	0	0	0
Excess of Revenues Over/(Under) Expenditures	<u>(16,649)</u>	<u>2</u>	<u>0</u>	<u>0</u>
<b><u>Other Financing Sources (Uses)</u></b>				
Bond Proceeds	0	0	0	0
Excess of Revenues and Other Sources Over/(Under) Expenditures	(16,649)	2	0	0
Cash Fund Balance 1/1	17,124	475	477	477
Cash Fund Balance 12/31	<u>\$475</u>	<u>\$477</u>	<u>\$477</u>	<u>\$477</u>



**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<b>Description</b>	<b>Actual 2016</b>	<b>Actual 2017</b>	<b>Current Yr Estimates 2018</b>	<b>Budget Yr Estimate 2019</b>
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**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Sewer Capital Project (4905)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	2,445	6,176	0	0
Excess of Revenues Over/(Under) Expenditures	(2,445)	(6,176)	0	0
Cash Fund Balance 1/1	49,865	6,176	0	0
Fund Balance Adjustment	(41,244)	0	0	0
Cash Fund Balance 12/31	<u>\$6,176</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
<b><u>2025 EMS Vehicle Replacement Fund (4904)</u></b>				
<b><u>Revenues</u></b>				
Charges for Services	\$20,000	\$20,000	\$20,000	\$20,000
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	20,000	20,000	20,000	20,000
Cash Fund Balance 1/1	20,000	40,000	60,000	80,000
Cash Fund Balance 12/31	<u>\$40,000</u>	<u>\$60,000</u>	<u>\$80,000</u>	<u>\$100,000</u>
<b><u>Parkland Capital Improvement Fund (4906)</u></b>				
<b><u>Revenues</u></b>				
Miscellaneous	\$0	\$40,500	\$42,500	\$42,500
<b><u>Expenditures</u></b>				
Capital Outlay	0	0	0	0
Excess of Revenues Over/(Under) Expenditures	0	40,500	42,500	42,500
Cash Fund Balance 1/1	0	0	40,500	83,000
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$0</u>	<u>\$40,500</u>	<u>\$83,000</u>	<u>\$125,500</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Minerva Lake Road Project (4102)</u></b>				
<b><u>Revenues</u></b>				
Interst	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	19,107	0	0
Excess of Revenues Over/(Under) Expenditures	0	(19,107)	0	0
<b><u>Other Financing Sources &amp; Uses</u></b>				
Advances-In	25,000	0	0	0
Advances-Out	0	0	(5,893)	0
Total Other Financing Sources & Uses	0	0	0	0
Cash Fund Balance 1/1	0	25,000	5,893	0
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$25,000</u>	<u>\$5,893</u>	<u>\$0</u>	<u>\$0</u>
<b><u>Dam and Lake Project Fund (4103)</u></b>				
<b><u>Revenues</u></b>				
Interst	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	11,863	0	0
Excess of Revenues Over/(Under) Expenditures	0	(11,863)	0	0
<b><u>Other Financing Sources &amp; Uses</u></b>				
Advances-In	50,000	0	0	0
Advances-Out	0	0	(38,137)	0
Total Other Financing Sources & Uses	0	0	0	0
Cash Fund Balance 1/1	0	50,000	38,137	0
Cash Fund Balance 12/31	<u>\$50,000</u>	<u>\$38,137</u>	<u>\$0</u>	<u>\$0</u>

**VILLAGE OF MINERVA PARK, FRANKLIN COUNTY**  
**Comparative and Estimated Receipts, Disbursements and Balances**

**All Other Funds**

<u>Description</u>	<u>Actual 2016</u>	<u>Actual 2017</u>	<u>Current Yr Estimates 2018</u>	<u>Budget Yr Estimate 2019</u>
<b><u>Village Facilities Fund (4104)</u></b>				
<b><u>Revenues</u></b>				
Interest	\$0	\$0	\$0	\$0
<b><u>Expenditures</u></b>				
Capital Outlay	0	30,657	50,000	0
Excess of Revenues Over/(Under) Expenditures	0	(30,657)	(50,000)	0
<b><u>Other Financing Sources &amp; Uses</u></b>				
Transfers-In	125,000	0	20,000	50,000
Total Other Financing Sources & Uses	0	0	20,000	50,000
Excess of Revenues and Other Financing Sources Over/(Under) Expenditures	0	(30,657)	(30,000)	50,000
Cash Fund Balance 1/1	0	125,000	94,343	64,343
Cash Fund Balance 12/31	<u>\$125,000</u>	<u>\$94,343</u>	<u>\$64,343</u>	<u>\$114,343</u>

**Village of Minerva Park  
Schedule of Outstanding Debt  
As of January 1, 2019**

<u>Description of Issue</u>	<u>Issuance Date</u>	<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Amount Outstanding as of 1/1/2018</u>	<u>Amount Required for Principal and Interest in 2018</u>	<u>Debt Service Source Fund</u>
<b><u>Issued Against Inside Millage</u></b>						
2015 EMS Vehicle Bonds ***	2015	2020	2.5%	\$44,000	\$1,700	3101 - EMS Vehicle Bond Retirement Fund
<b><u>Payable from Other Sources</u></b>						
Waterline Replacement - Phase III	2002	2022	3.0%	84,958	25,752	3903 - Waterline Phase III
Waterline Replacement - Phase IV	2002	2022	3.0%	107,354	28,682	3905 - Waterline Phase IV
Minerva Lake Road Reconstruction	2005	2022	2.0%	23,534	6,152	2011 - Street Const., Maint., & Repair
2006 Street Paving	2006	2024	1.0%	34,864	6,001	2011 - Street Const., Maint., & Repair
2009 Street Paving	2009	2026	0.0%	32,337	4,312	2011 - Street Const., Maint., & Repair
2010 Street Paving	2010	2026	0.0%	15,318	2,042	2011 - Street Const., Maint., & Repair
Totals				<u>\$298,365</u>	<u>\$72,941</u>	

\*\*\* - Bonds are payable from income tax revenue allocated to the debt fund

## Resolution 2018-14

### A RESOLUTION AFFIRMING THE APPOINTMENT OF ALLEN FOSNAUGH AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY

WHEREAS, Council for the Village of Minerva Park passed Resolution 2018-01 on January 8, 2018 confirming the appointment of Allen Fosnaugh as a part-time police officer; and

WHEREAS, Allen Fosnaugh was hired on January 1, 2018; and

WHEREAS, Council for the Village of Minerva Park acknowledges the successful completion of the probationary period set forth in R.C. § 737.17 by Allen Fosnaugh, the transmittal by the Mayor of a record of Allen Fosnaugh's service during the probationary period, and the Mayor's recommendation to affirm the appointment of Allen Fosnaugh as a full-time officer for the Village of Minerva Park; and

WHEREAS, Council for the Village of Minerva Park desires to concur with the recommendation of the Mayor;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. Council hereby concurs with the recommendation by the Mayor to affirm the appointment of Allen Fosnaugh as a full-time police officer for the Village of Minerva Park effective July 1, 2018.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need affirm the appointment of Allen Fosnaugh at the end of his probationary period. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: June 11, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: June 11, 2018

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## ORDINANCE 08-2018

### AN ORDINANCE ACCEPTING THE BILL OF SALE FOR A FENCE AND EASEMENT WITHIN THE MINERVA PARK SUBDIVISION AND DECLARING AN EMERGENCY

**WHEREAS**, the Developer of Minerva Park Subdivision has represented to the Village that the bill of sale for the fence and easement to be conveyed to the Village included as Attachments A and B are complete; and,

**WHEREAS**, the Village is satisfied with the terms of said bill of sale and easement;

**NOW THEREFORE BE IT ORDAINED BY THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, STATE OF OHIO AS FOLLOWS:**

**Section 1:** That the bill of sale of the fence and the easement are hereby accepted by the Village.

**Section 2:** That the Developer is hereby released from all obligations to the Village.

**Section 3.** That it is hereby found and determined that all formal action of this Council concerning and relating to passage of this Ordinance were adopted in an open meeting of the Council and that all deliberations of this Council and any of the decision making bodies of the Village of Minerva Park which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the Village of Minerva Park, Franklin County, Ohio.

**Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to allow for the conveyance before the lots are closed upon.

\_\_\_\_\_  
Lynn Eisentrout, Mayor

First Reading: June 11, 2018  
Second Reading: Waived  
Third Reading: Waived  
Passed: June 11, 2018

**ATTEST**

**APPROVED AS TO FORM**

\_\_\_\_\_  
Kimberly Pulley, Fiscal Officer

\_\_\_\_\_  
Solicitor

## BILL OF SALE – FENCE

**M/I HOMES OF CENTRAL OHIO, LLC** (“Grantor”), an Ohio limited liability company, whose mailing address is 3 Easton Oval, Columbus, Ohio 43219, and **VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO** (“Grantee”), an Ohio municipal corporation, whose mailing address is 2829 Minerva Lake Road, Columbus, Ohio 43231, hereby enter into this Bill of Sale for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and hereby transfer the following:

### BACKGROUND

A. Grantor is the owner of Lots 136 through 146, both inclusive, and Reserve “D”, as the same are numbered, lettered, delineated and/or otherwise shown on the plat for Minerva Park Phase 3, of record as Instrument No. 201711090158629 (Plat Book 123, Page 36 et seq.), Recorder’s Office, Franklin County, Ohio (the “Plat”),

B. Grantor has constructed, installed and/or erected a decorative fence (the “Fence”) within the areas on the above-described properties designated as the “Fence Easement” on the Plat and shown more particularly on Exhibit A attached hereto and made a part hereof by this reference;

C. Pursuant to the Plat, Grantee may, at its discretion, assume maintenance obligations for fences erected within the “Fence Easement”; and

D. Grantor desires to sell, transfer and convey the Fence to Grantee and Grantee desires to purchase and accept title to the Fence.

### BILL OF SALE

NOW THEREFORE, for ten dollars (\$10.00) and other good and valuable consideration, the sufficiency of which is hereby acknowledged:

1. Grantor hereby warrants that Grantor is the lawful owner of Fence and the Fence is free and clear of all encumbrances and liens.

2. Grantor hereby warrants that Grantor has the right to convey the Fence.

3. The Fence is being conveyed to Grantee “as is”, without any warranties, express or implied, as to the current condition of the Fence and Grantee hereby accepts the Fence “as is”.

4. Grantor hereby conveys and transfers to Grantee and Grantee hereby accepts all right, title, ownership and interest in the Fence.

5. This Bill of Sale shall take effect, and transfer of right and title to the Fence shall commence, at such time as Grantor and Grantee have both executed this Bill of Sale, the execution of which is not required to occur simultaneously.

*(Acknowledgements on the following page)*



**M/I HOMES OF CENTRAL OHIO, LLC**

By: \_\_\_\_\_  
Timothy C. Hall, Jr., Area President

STATE OF OHIO  
COUNTY OF FRANKLIN, SS:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of May, 2018 by Timothy C. Hall, Jr., the Area President of M/I Homes of Central Ohio, LLC, an Ohio limited liability company, on behalf of the limited liability company.

\_\_\_\_\_  
Notary Public

**VILLAGE OF MINERVA PARK,  
Franklin County, Ohio**


By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

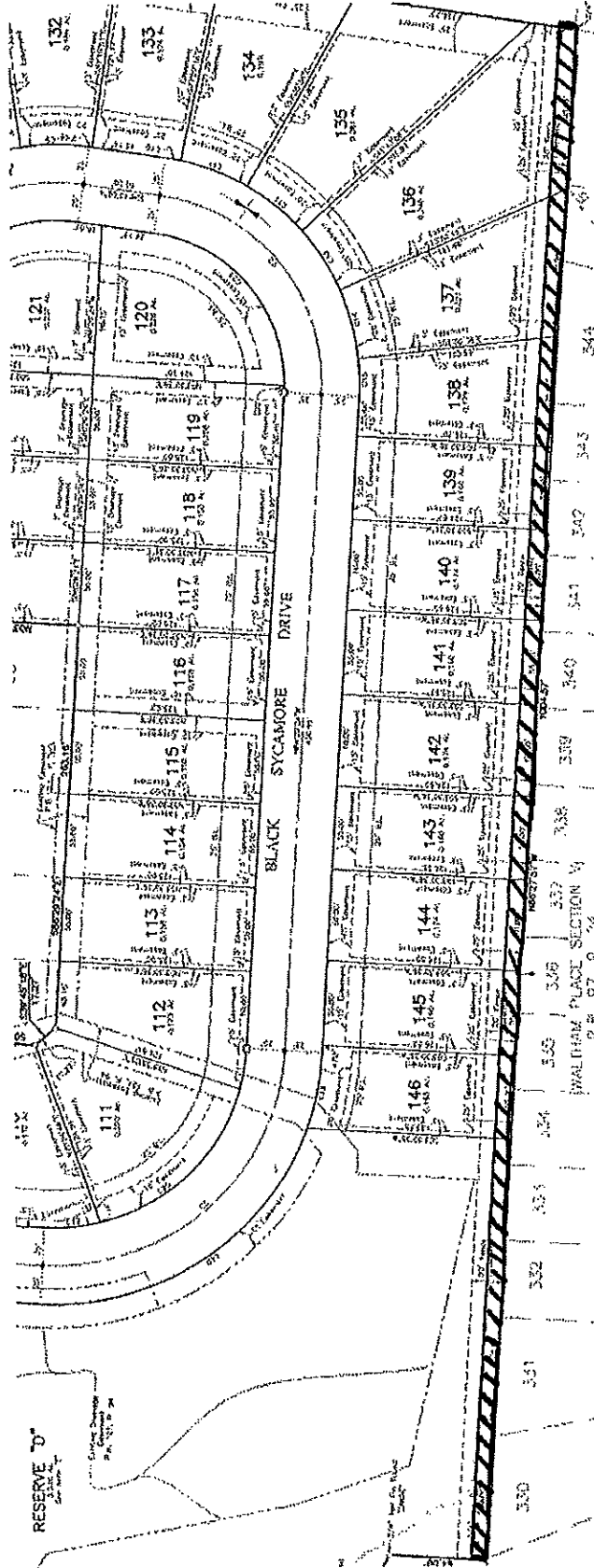
STATE OF OHIO  
COUNTY OF FRANKLIN, SS:

The foregoing instrument was acknowledged before me this \_\_\_\_ day of May, 2018 by \_\_\_\_\_, the \_\_\_\_\_ of Village of Minerva Park, Franklin County, Ohio, an Ohio municipal corporation, on behalf of the municipal corporation.

\_\_\_\_\_  
Notary Public

EXHIBIT A  
EASEMENT AREA

 = 10 foot Easement Area



## FENCE EASEMENT AGREEMENT

This Fence Easement Agreement (the "Easement Agreement") is entered into by and between **M/I Homes of Central Ohio, LLC**, an Ohio limited liability company, and its successors and assigns, ("Grantor"), to the **Village of Minerva Park, Franklin County, Ohio**, and its successors and assigns ("Grantee"), in consideration of the mutual covenants and promises contained in this Easement Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and becoming effective on or as of the date this Easement Agreement is recorded with the office of the Recorder, Franklin County, Ohio.

Grantor hereby grants to Grantee a perpetual, non-exclusive easement (the "Easement") for the purpose of ingress and egress in, on, under, over, across and/or through a portion of Lots 136 through 146, both inclusive, and Reserve "D", as the same are numbered, delineated and otherwise shown on the plat for Minerva Park Phase 3, of record as Instrument No. 201711090158629 (Plat Book 123, Page 36 et seq.), Recorder's Office, Franklin County, Ohio (the "Plat"), as hatched or otherwise delineated as "10 Foot Easement Area" on Exhibit A (the "Easement Area") attached hereto and incorporated herein by this reference, and located within an existing 20' "Fence Easement" as described and delineated on the Plat, for the purpose of maintaining, repairing, and/or replacing an existing decorative fence (the "Fence") located within the Easement Area. Grantor hereby grants to Grantee the right to enter onto the Easement Area to repair, maintain, replace, relocate, install, move, remove, and exercise all rights of ownership in regards to the Fence, at Grantee's sole cost and expense. Grantor and Grantee hereby acknowledge by the execution and acknowledgment of this Easement Agreement that all ownership rights, interests, and/or obligations in the Fence are hereby conveyed to, and accepted by, Grantee. Grantor, its successors and assigns, shall in no way interfere with and/or alter the Fence without the prior written approval of Grantee.

Grantor hereby agrees to maintain the area located to the south of the Fence within the Easement Area in a natural state and shall not disturb the trees, vegetation and water drainage facilities, if any, located thereon, except that dead, diseased, noxious or decayed plants, trees, and/or other vegetation may be removed by Grantor its successors and assigns, or as otherwise required by law. Grantor, its successors and assigns, shall have the right of ingress and egress over, upon and through the Easement Area to perform any such maintenance upon the portion of the Easement Area located to the south of the Fence, and owned by Grantor, or the respective successors or assigns.

This Fence Easement Agreement shall run with the land and be binding upon and inure to the benefit of each Grantor and Grantee and their respective heirs, successors, transferees and assigns.

*(acknowledgements on the following page)*

IN TESTIMONY WHEREOF, the parties have executed this Fence Easement Agreement on or as of the date(s) set forth in the acknowledgements set forth below.

**GRANTOR**

**GRANTEE**

M/I Homes of Central Ohio, LLC  
an Ohio limited liability company

Village of Minerva Park Council,  
Village of Minerva Park, Franklin County, Ohio

By: \_\_\_\_\_  
Timothy C. Hall, Jr., Area President

By: \_\_\_\_\_  
\_\_\_\_\_

STATE OF OHIO  
COUNTY OF FRANKLIN, SS

This instrument was acknowledged before me on this \_\_\_ day of \_\_\_\_\_, 2018, by Timothy C. Hall, Jr., the Area President of M/I Homes of Central Ohio, LLC, an Ohio limited liability company, on behalf of the limited liability company.

\_\_\_\_\_  
Notary Public

STATE OF OHIO  
COUNTY OF FRANKLIN, SS

This instrument was acknowledged before me on this \_\_\_ day of \_\_\_\_\_, 2018, by \_\_\_\_\_, \_\_\_\_\_, duly authorized, on behalf of the Village of Minerva Park, Franklin County, Ohio for and on behalf of the Village.

\_\_\_\_\_  
Notary Public

This instrument prepared by Calvin T. Johnson, Jr., attorney at law, Brosius, Johnson & Griggs, LLC, 1600 Dublin Road, Suite 100, Columbus, Ohio, 43215-1076.

# EXHIBIT A EASEMENT AREA

 = 10 foot Easement Area

